



The
**Carlton
Academy**

The Carlton Academy

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Nottingham

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www.theacademycarlton.org.uk

Headteacher: Ms M Egwuma

Executive Headteacher: Mr R Pierpoint

14 June 2022

Dear Applicant

Head of House/Teacher of Business and or Computing - required from September 2022 or as soon as possible

Thank you for your interest in the above position. The closing date for applications is midday on Friday 24 June 2022 and interviews will take place week beginning 27 June 2022.

To assist you in your application, the following is enclosed:

- Person Specification and job description

If you would like to be considered for the post, your application should be returned to Miss E Hall, PA to the Headteacher, to e.hall@theacademycarlton.org or to the postal address above and consist of:

- A fully completed application form
- A letter of up to two sides of A4 which state clearly:
 - Your reasons for applying
 - How your experience to date makes you an outstanding candidate for this position
 - Your views on what makes outstanding pastoral care

The academy is committed to safeguarding and promoting the welfare of children and young people. The post is subject to an enhanced DBS check.

If you need any further information or would like to visit the school please do not hesitate to contact Mrs E Mullen, Assistant Head at e.mullen@theacademycarlton.org

Finally, I would like to thank you for your interest in vacancy and look forward to receiving your application.

Yours faithfully

Marie Egwuma
Headteacher