Cirencester Kingshill School

Head of ICT / Computing / Business Studies

This important post offers someone with drive, energy and vision the opportunity to further develop ICT / Computing / Business Studies at Kingshill school within a supportive and friendly working environment.

The school had three dedicated computer rooms, in addition to this a further four teaching rooms and the school library have a full class set of computers. Staff can also select to book laptops and ipads from a central booking system.

The school is connected by a 300mb/s internet link and is protected by firewalls and a filtering system, all pupil PCs are monitored by senso cloud. This also allows staff to view all pupil activity during a lesson.

Computing Curriculum Content

Year 7	Basics – logging on, usernames/passwords, files/folders/drives, school network environment.
	Email/other electronic systems
	E-safety
	Computer systems slideshow
	Binary numbers & units of storage
	Programming
Year 8	Spreadsheets
	DTP – Magazine pages
	Representing data
	Programming
Year 9	Algorithms
	Programming
	Web technologies
	CV writing
	Photoediting
Years 10 & 11	KS4 option choices: BTEC Tech Award Digital info Tech; Computer Science GCSE

In addition, all Faculties make use of ICT in their courses. The school has several teachers with high levels of competence in ICT.

We keep class sizes as small as possible and, we aim to teach in groups of not more than 30. The typical teaching group size is around 26 pupils.

The postholder would not generally be expected to have day to day involvement with the school's extensive administrative and management network, which is the responsibility of the IT Systems Manager, assisted by the IT / AV Technician. Assistance may be needed occasionally at times of staff absences.

If you have recent, successful experience of teaching ICT, high expectations of yourself and your pupils and the personal skills to encourage others to further develop ICT this challenging position could be what you are looking for.

We want all of our pupils to achieve their maximum potential. First class teaching skills and drive within the classroom are vital. We will support you all we can but performance in the classroom is down to you – we are looking for a "natural". We expect time and energy to be put into lesson preparation to ensure that the quality of teaching remains a priority.

In addition to teaching, we would also like you to be fully involved in the middle management of the school in order to develop your career. Ideas and innovations are encouraged and we would welcome your thoughts and suggestions. This is a tremendous opportunity for an ambitious and motivated teacher to join and further shape the ICT / Computing / Business Studies Faculty.

Career development is strongly encouraged and INSET courses will be identified to match up with training needs and interests. A full induction programme to the school and some guaranteed non-contact time will help you to settle in quickly.

Form Tutor

As well as being a Head of Faculty and subject teacher, you will be required to act as a form tutor under the guidance of the relevant Head of Year.

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Person Specification

Specification	Essential	Desirable	Assessed
Qualifications and Training	• Good honours degree or equivalent. • Qualified teacher status. • Recent relevant in-service training.	• Post graduate study or qualification.	Application
Experience	• Ability to teach ICT / Computing / Business Studies to GCSE level. • Extensive, successful and varied teaching experience in the secondary sector, including examination courses. • Experience of leading change and improvement and evidence to show impact. • Leading curriculum development. • Management of curriculum issues. • Working successfully with others in a team.	• Middle Management experience.	Application
Skills/Attributes	• Be an excellent practitioner. • Ability to initiate, develop and implement policies. • Ability to mentor and develop skills in others. • Ability to manage groups of staff. • Ability to motivate staff and pupils. • Ability to communicate with a range of audiences including staff, students, parents, governors, and the local community. • Ability to effectively collect, analyse and evaluate data to aid school improvement. • Ability to use ICT to support management role. • Proven organisational ability. • Ability to translate vision into practice.	• The ability to create, recognise and exploit opportunities whenever they occur.	Interview
Knowledge	• Curriculum issues for pupils aged 11-16. • Understanding and knowledge of current issues in ICT / Computing / Business Studies. • Recent developments in monitoring pupil progress, including progress 8.	• Ability to set appropriate and challenging targets using databases such as Fischer Family Trust (FFT) and tracking and analysis tools.	Application and Interview

Specification	Essential	Desirable	Assessed
Personal Qualities	- Energy and commitment. - Vision, imagination and leadership skills. - Sensitivity to the needs of others. - Ability to work under pressure. - Ability to adapt to changing needs and circumstances. - Sense of humour and enthusiasm. - A love of children.		Application and Interview