

**St Matthew's Primary School**

**Post: Head of Inclusion and Wellbeing**

**Salary: L7–L10**

**Core Purpose**

- To contribute to leading the direction of the school according to the Christian ethos and vision of the governors.
- To promote high standards of pupil attainment and achievement across the school from N-Y6, with particular focus on the needs of pupils with SEND, EAL, and CLA.
- To promote and support the wellbeing of pupils and staff, enabling them to flourish.
- To develop and evaluate the impact of strategies to support SEND pupils.
- To promote, support, and evaluate effective behaviour management throughout the school.
- To liaise effectively with stakeholders, including parents, staff, governors, LA, LDBS, and other agencies and partners.
- To deputise for the Head of School as required.
- To be the lead or deputy designated safeguarding lead, as required.
- To monitor and promote good attendance.
- To be the lead for CLA pupils.
- To be responsible for staff performance management as part of the Senior Leadership Team.

**Additional Notes**

- The post holder may be expected to carry out work that is not specified in the job description, at the discretion of the headteacher.
- The job description can be amended at any time following consultation with the headteacher and the governing body and will be reviewed annually.
- The post holder is expected to act in keeping with the Nolan Principles: honesty, integrity, selflessness, objectivity, leadership, openness, and accountability.