



St Matthew's Primary School

Education and Qualifications	Essential	Desirable
☐ Honours degree or equivalent	V	
☐ Qualified teacher status	•	
☐ Evidence of commitment to continuing professional development	~	V
☐ Willingness to undertake NPQH		
☐ NASENCo qualification or undertaking NPQ for SENCOs	V	
Professional Experience and Knowledge	Essential	Desirable
☐ Successful teaching and curriculum experience.	~	
☐ Experience of leadership at a senior level.	•	
☐ Successful experience of raising standards for all with measurable outcomes.	•	
☐ Experience of holding others to account.	•	
☐ Understanding of quality in learning and teaching and how to achieve excellence for all.	V	
In-depth knowledge and experience of child protection and safeguarding.	V	
☐ In-depth knowledge and understanding of the Code of Practice and SEND-related issues across the primary phase.	~	





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Skills	Essential	Desirable
☐ Ability to lead by example.	~	
 Ability to communicate effectively, orally and in writing, to a range of audiences. 	~	
☐ Ability to think creatively and solve problems.	•	
☐ Ability to formulate a vision and strategy and secure commitment to it from others.	~	
☐ Ability to establish and sustain appropriate structures and systems and monitor them.	~	
☐ Ability to inspire, develop, and empower individuals and teams.	•	
Personal attributes	Essential	Desirable
☐ Committed to upholding the values and ethos of	•	
a Christian school ☐ Committed to the development and maintenance of good relationships with staff, parents, pupils, governors and the community ☐ Positive, enthusiastic outlook, embracing innovation	<i>V</i>	
 □ Respectful and empathetic towards others □ Committed to championing the wellbeing of staff 		
and pupils Resilient, persistent and optimistic in the face of	V	
difficulties and challenges ☐ Flexible, adaptable and creative committed to		

Person specification: Head of Inclusion and Wellbeing St Matthew's Primary School



\square Committed to a collaborative school vision of	✓	
excellence and equity that is inclusive, sets high		
standards for all, and welcomes and secures the		
support of others in achieving it	~	
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