



Edmonton County School

Educating our Community for Success

**Head of KS4
Religion & Life**

**MPS/UPS Outer London
TLR 1a or TLR 1b
(depending on experience)**

Full Time

Start: April 2025



Cambridge Campus
Great Cambridge Road,
Enfield EN1 1HQ

Bury Campus
Little Bury Street,
Edmonton,
London, N9 9JZ

Tel: 020 8360 3158 Email: ECSrecruitment@edact.org.uk

Head of School: Paul Miller

About EdAct



EdAct

www.edact.org.uk

EdAct comprises Edmonton County Secondary School (Bury and Cambridge Campuses), Lea Valley Academy, Edmonton County Primary School, Salmons Brook School and, the Konrad Halls Centre.

Our Academies provide an education for children aged 4-18 in North London. We have been educating young people in this part of London since 1919 and throughout that time our approach has been epitomised by high standards and academic excellence, a tradition that continues today.

Our values of aspiration and achievement, personal responsibility, self-discipline and mutual respect are evident in all our work and result in young people who develop and grow as independent, resourceful and resilient individuals.

The Trust has set out the following vision for its work:

- E**xcellence in all we do
- D**eveloping a shared understanding of teaching and learning by sharing strengths and best practice
- A**mbitious and Accountable to our community for the better use of public funds so more resources are available to address the challenges we face
- C**reative in our approach to achieving the best for the children
- T**rusted by the community to provide a high-quality education and a great place to work

As a Trust we are committed to providing the best for the children in our schools but also to offer excellent professional development to our wonderful team of staff. If you join us you will enjoy excellent conditions of service and teach children who are keen to learn and succeed. The success of our Trust means that you will have great career prospects either within the Trust or beyond.

We look forward to hearing from you.

Dr Susan Tranter

Chief Executive

About ECS



Edmonton County School

[Edmonton County School - Ofsted reports](#)

www.edact.org.uk

Edmonton County School (ECS) is a 4-18 mixed, community, comprehensive school with a long history of providing a high-quality education to the communities of Enfield and Edmonton. Although we are a large organisation, with nearly 1800 students and around 250 staff making up our school community, our dual-campus structure means that the young people in our care have the experience of being in a caring and supportive environment that much smaller schools can offer.

ECS has a hard-working and high-calibre staff working as teachers and members of the wider workforce. Together, we share the aim that we are 'Educating our Community for Success'. The governors, staff and myself share a passionate commitment to meeting the varied individual needs of all our students, in order to ensure they leave ECS with the best possible academic qualifications. We want them to enjoy every aspect of their learning and we want them to develop as individuals, so that they leave us as confident and socially-responsible young people who are well equipped to contribute to society and enjoy success in whichever field they choose for themselves.

At Key Stage 4 (GCSE), the progress of our students is consistently good, whilst post-16 the progress of our students studying A Levels puts the school in the top 10% of Sixth Forms nationally. Whilst we continue to enjoy increasingly high standards of academic achievement, we are always ambitious to do even better and we are continually looking for ways to raise the level of achievement of our students.

Research has shown that strong partnerships between parents and school staff have a positive impact on a child's progress and helps them to feel good about school and their education. I have been teaching in north London schools for over 25 years and have been a senior school leader for over 15 years. I know that a successful school and happy children depend on all of us working together.

Working together also ensures that children are getting a consistent message about good behaviours. Our school is a calm, orderly place and we have high expectations regarding attendance, punctuality, attitudes towards learning, showing respect to members of the school community and the wearing of our uniform, both in school and in the local community.

I look forward to hearing from you.

Paul Miller

Head of School

Job Description: Head of KS4 Religion & Life



Teacher of Religion & Life with Responsibility for KS4

Teachers (MPS/UPS) are required to carry out general duties and responsibilities in addition to their teaching and pastoral responsibilities. In addition, you will have responsibility for KS4 teaching in the Faculty across both campuses.

Responsibilities:

Teaching and Learning

- a. To plan and teach high quality KS4 Religion & Life lessons and lead by example
- b. Monitoring and evaluation of teaching and learning within KS4 Religion & Life
- c. Monitor the appropriate setting and marking of homework within KS4 Religion & Life
- d. To promote and support the organisation and planning of subject related activities and events to enhance teaching and learning
- e. Supporting other KS4 teachers as appropriate
- f. To liaise with the Head of Social Studies to recommend appropriate professional development for KS4 Religion & Life teachers

Curriculum and Evaluation

- a. To plan and implement an up-to-date curriculum of the KS4 programme
- b. Monitoring and reviewing the KS4 schemes of work
- c. Developing appropriate cross-curricular links
- d. Promote and monitor the provision for all students, e.g. Disadvantaged, SEND and Able, Gifted and Talented.
- e. To liaise with the Head of Social Studies to monitor and evaluate the teaching and learning in KS4 Religion & Life through results' analysis, formal and informal observations, drop-ins, work sampling and checking planning in order to ensure pupil progress and achievement.

Assessment

- a. To ensure that pupils' work is regularly assessed, according to the Religion & Life and school policies.
- b. To keep records of pupil achievement in KS4 Religion & Life.
- c. To monitor pupil achievement against school and national targets, and to take action to intervene where students are underachieving.

Administration

- a. The preparation for assessment/and or examinations (internal and external) in liaison with the Head of Social Studies/Examinations Manager.
- b. To manage the faculty's KS4 resources efficiently and effectively.
- c. The completion of all relevant health and safety checks and paperwork, to ensure the safe and successful delivery of KS4.
- d. Ensure that information is communicated to KS4 teaching staff when appropriate.
- e. Assist the Head of Social Studies to manage the cover work for absent KS4 colleagues in the department.
- f. Liaise with the Head of Social Studies to ensure that the displays in KS4 classrooms are in line with school policies
- g. All responsibilities relating to the successful running of Key Stage 4.

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12. Being an enthusiastic user of the school's information technology systems.
13. Providing written feedback and learning targets for all students within the agreed time span.
14. Meeting all report writing deadlines set throughout the year and ensuring that they are of a high quality.
15. Designing opportunities for learners to develop their literacy, numeracy, ICT and thinking and learning skills.
16. Setting work for students who are absent from school.
17. Planning cover work that has clear objectives and expected outcomes if absent from school.
18. Using every opportunity to engage colleagues and parents in the learning of ECS students.
19. Maintaining an up to date understanding of the professional duties of teachers and the statutory framework within which they work.

To provide a secure and safe learning environment for all students so that they develop into self confident and self motivated learners by:

1. Being an enthusiastic and effective form tutor who is fully committed to embracing an inclusive and safe environment.
2. Building respectful, supportive and constructive relationships with all students.
3. Having a strong commitment to promoting equality of opportunity and high quality pastoral care.
4. Maintaining the highest standards of behaviour so that all students are able to learn effectively.
5. Providing a proactive presence around the school embodying the school's high expectations to students.
6. Knowing when to draw on the expertise of colleagues who have responsibility for safeguarding children and individual learning needs.
7. Attending and participating in parent evenings and open evenings.
8. To uphold and actively support the school's policies and procedures on the safeguarding of young people.

Teachers will be line managed by their Head of Department or Head of Faculty.



Person Specification – Teacher Professional Skills and Experience

1. Possess a good degree and QTS.
2. Be an excellent teacher with the ability to inspire students to become effective, self directed learners.
3. Have the skills and experience necessary to achieve outstanding examination results.
4. Possess a thorough understanding of the requirements and opportunities of the secondary curriculum.
5. Have experience of teaching a range of year groups including examination classes.
6. Show evidence of having developed the learning capacity of students.
7. Be able to support and role model on delivery of school ethos and policies.
8. Show evidence of continued professional development.
9. Have relevant experience of working in comprehensive and multicultural environments.
10. Know how to use, with guidance, statistical information to evaluate the effectiveness of their teaching and to monitor the progress of those that they teach.
11. Be willing to act upon advice and feedback and being open to mentoring and coaching.
12. Be receptive and constructively critical of whole school innovation which will lead to benefits and improvements in teaching and learning.
13. Demonstrate the ability to set up and operate effective self-evaluation systems.
14. Have a commitment to extra-curricular activities and be able to follow procedural and safeguarding guidelines to ensure these run smoothly.

People, Relationships and Communications

1. Be committed to maintaining a distinctive and inclusive vision in the school.
2. Be able to relate to all students in a positive and constructive way and inspire them to achieve more than they think possible.
3. Have qualities which earn the trust and respect of students, staff, parents and governors.
4. Demonstrate the inspiration to motivate and the ability to build on the strengths and expertise of each staff member.

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5. Possess integrity, optimism, credibility, resilience, calmness and a sense of proportion.
6. Possess excellent written and verbal communication skills.
7. Have the ability to relate positively to parents and other stakeholders and engage them successfully in the life of the school.
8. Be able to build constructive working relationships with local schools and colleges, employers and the local authority.
9. Appreciate the balance between the academic, social and emotional development of young people, needed to create an outstanding school.
10. Embody our vision and values every day work and practice, particularly those of justice, kindness and humility.

EdAct is committed to safeguarding and promoting the welfare of children and young people. All staff are expected to demonstrate this commitment by signing the school's Code of Conduct.

How to apply

You can apply online by completing the application form:

<https://edact.org.uk/careers>

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