

# Job Description



As well as the responsibilities set out below there may on occasion be reasonable requests for other duties not listed. These will always be within the scope of your role and capability.

<b>Job Title</b>	Head of Mathematics	<b>Location</b>	Marlwood School	<b>Hours</b>	Full time
<b>Reports to</b>	Senior Leadership Team	<b>Line Manages</b>	Departmental Staff	<b>Grade</b>	TLR 2L
<b>Responsible for</b>	KS3 and KS4				
<b>Qualifications:</b> QTS, relevant degree and demonstrable relevant experience in previous role(s)					
<b>Role Profile</b>					
<p>You will lead the development of all aspects of the Mathematics Department including the quality of curriculum, teaching and learning and assessment. You will line manage members of the Mathematics Department and ensure the whole team is empowered to improve and develop their own practice. You will have an up-to-date knowledge of best practice in Mathematics and support others in improving classroom practice. You will be responsible for the monitoring and evaluation of student progress and raising attainment in this subject.</p> <p>As a middle leader you will contribute to the embedding of our wider school values and school improvement priorities, implementing devolved management responsibilities as required. You will ensure standards are met within your department.</p>					
<b>Personal Specification</b>					
<p>You will be an approachable and credible individual; with highly developed interpersonal skills; with a can do attitude and a good sense of humour.</p> <p>You will be an excellent classroom practitioner with a proven track record of impactful teaching.</p> <p>Although not essential, a working knowledge of the White Rose Maths curriculum at KS3 and 4 would be advantageous.</p> <p>Whilst previous leadership experience would be welcomed, the role will also suit an aspiring and motivated individual new to leadership.</p> <p>You will be a strategic thinker and a dynamic and an innovative leader, who can plan and implement change effectively.</p>					
<b>Responsibilities</b>					
<ul style="list-style-type: none"> <li>Teaching lessons which you have planned or organised.</li> <li>Line management responsibility for department colleagues, so that they achieve the departmental and school objectives.</li> <li>To ensure that the quality of curriculum, teaching and learning, and assessment across the department is impactful.</li> <li>To ensure that any underperformance is addressed.</li> <li>The provision of high quality subject-specific CPD within the department.</li> <li>Enable self and team with understanding of any relevant national changes to ways of working, including curriculum and implement any necessary changes.</li> <li>To maintain accreditation with the relevant examination and validating bodies as necessary.</li> <li>Build and maintain effective professional relationships with colleagues and students.</li> <li>Effectively manage the department's resourcing and budget.</li> <li>To complete other work in line with this post as directed by the Headteacher and leadership team.</li> </ul>					

## Job Description



As well as the responsibilities set out below there may on occasion be reasonable requests for other duties not listed. These will always be within the scope of your role and capability.