



An All-through Co-operative School

Preston Manor School
Carlton Avenue East, Wembley HA9 8NA
Headteacher: Ms Beth Kobel
www.preston-manor.com

"Making School Memorable by Striving for Excellence"

Person Specification
Post Title: Head of Maths Grade: Main/Upper Pay Scale + TLR 1d
Qualifications
Essential
<ul style="list-style-type: none">• Qualified Teacher Status• Good Degree• Clear evidence of continuing professional development
Desirable
<ul style="list-style-type: none">• MA (or enrolment in programme)• Middle leader qualification
Experience
Essential
<ul style="list-style-type: none">• Extensive experience of leading, coordinating and monitoring across a Maths Department or of a significant area within a Maths Department (e.g. KS3/KS4/KS5, Teaching and learning)• Clear evidence of line managing a team of staff• Clear evidence of successful teaching across the full ability and age range and at examination level (including A Level)• Clear evidence of raising student achievement within a successful department• Clear evidence of improving teaching and learning for a colleague or team you have led.• Experience of raising the achievement of targeted groups as identified by the Senior Team• Implementing curriculum development that has led to raising standards / improvements in the departments teaching and learning / assessment for learning
Desirable
<ul style="list-style-type: none">• Experience of teaching/leading curriculum development outside subject area
Knowledge and Understanding
Essential
<ul style="list-style-type: none">• Up to date knowledge of the Maths National Curriculum• Strategies for social inclusion, personalised learning and differentiation across a mixed ability range• Current national developments in education, teaching and learning

Skills/Qualities
Essential
<ul style="list-style-type: none"> • Effective organisational skills with the ability to meet deadlines • Ability to gather, analyse and interpret data for effective target setting • Dynamic and innovative approach to teaching and learning developments within a department • Ability to model effective teaching methods in order to raise achievement • Ability to assess and promote students' progress in a variety of ways • Good interpersonal and communication skills • Confident use of ICT • Ability to plan strategically in order to raise achievement • Ability to lead and influence others • Ability to build positive working relationships with colleagues and provide support through coaching/line management • Ability to write clear concise reports • Ability to carry out lesson observations, provide feedback and set suitable targets • Ability to lead, manage and implement changes to the curriculum • Ability to motivate and effectively manage students in large groups and individually
Equal Opportunities
Essential
<ul style="list-style-type: none"> • Awareness and commitment to equal opportunities issues and how these can be addressed in the classroom environment • Commitment and contribution to School policies • Committed to the promotion of equal opportunities, fundamental British values** and Co-operative values***
Desirable
<ul style="list-style-type: none"> • Willingness to help formulate and implement equal opportunities policies
Child Protection
Essential
<ul style="list-style-type: none"> • Commitment to safeguarding and promoting the welfare of children and young people
Disposition
Essential
<ul style="list-style-type: none"> • Commitment to the comprehensive ideal, social inclusion and to raising standards for all students • To be interested in young people, how they learn and in developing ways of removing barriers to learning • Interest in developing interventions to counteract disadvantage, prevent underachievement and improve the literacy levels of all students • To believe in the importance of teamwork and a collaborative approach • Commitment to and understanding of collective responsibility and distributed leadership • Willingness to attend outside meetings and to work outside the timetabled day • Flexible approach and a sense of proportion • Ability to work hard with competing deadlines, prioritising appropriately and maintaining good humour

** Fundamental British values – democracy, the role of law, individual liberty and mutual respect and tolerance of those with different faiths and beliefs

*** Co-operative values – self-help, self-responsibility, democracy, equality and solidarity in addition to the ethical values of honesty, openness, social responsibility and caring for others