



Head of Music Job Description

As Head of Department at John Taylor Free School, you have responsibility for high quality teaching and learning, achievement and progress of students in your subject. It is your responsibility to lead and co-ordinate curriculum development within this subject area. The Music Department is part of the Performing Arts faculty.

This job description should be read in conjunction with Teacher's Standards, the criteria for meeting the Upper Pay Scale and the DFE description of Professional Duties of all teachers.

Leadership Responsibilities

This is a middle leader post with both a subject and a whole school responsibility and as such you will support other colleagues across school as appropriate.

- Ensure a clear, shared vision for the development of excellent practice in curricular and co-curricular Music, in line with the aims of the most recent guidance (e.g. National Plan for Music Education)
- To take overall responsibility for the quality of teaching and learning of Music as a discrete subject
- Strategic leadership of the developing curriculum in Music including coherent planning for whole school themes (for example: literacy; numeracy; STEAM; SMSC; British Values and the STRIPE values; and for supporting students to Succeed and Thrive)
- Monitor and evaluate the performance of the Music department including:
 - Quality of learning and teaching
 - Quality of work produced by students and work done by colleagues
 - Behaviour for learning
 - Resources and the budget
 - The learning environment
 - Professional Review and Professional Learning
 - Student progress and achievement
- Work to ensure a positive approach to music in JTFS and its community
- To coordinate the co-curricular music offer in school, encouraging students to access co-curricular lessons and ensembles, and working to achieve good value for money when engaging partner agencies.
- To ensure that you contribute to school policy-making and strategy, and implementing these.
- To raise the profile of the department and of music in the school and to ensure that you make a contribution to cross-curricular, enrichment, revision and other whole school activities to include reading, writing and communication.
- To meet regularly with your line manager to discuss the performance of Music and to feed back on any issues.

Management Responsibilities

- To monitor and evaluate the effectiveness of policies e.g. on marking and assessment, homework, use of ICT, rewards and sanctions etc., and to ensure that colleagues are implementing such policies consistently.
- To monitor the progress of the Music Improvement Plan, comparing targets against achievement.
- To discuss ideas for improvement with colleagues, based on an analysis of data, and to help them manage their implementation.
- To have overall management responsibility for Music capitation, for the deployment of teaching and non-teaching staff, and for facilities and resources.