

Job Description

POST:	Head of Physical Education
RESPONSIBLE TO:	Senior Leaders
RESPONSIBLE FOR:	Securing student achievement through the development of an innovative curriculum and high-quality learning and teaching.
SALARY:	TLR 2C
LOCATION:	The Marvell College
WORKING PATTERN:	As described in the School Teachers' Pay and Conditions document
DISCLOSURE LEVEL:	Enhanced
JOB PURPOSE:	To make a significant contribution to student achievement in Physical Education through curriculum leadership.

AREAS OF ACCOUNTABILITY:

1. Professional responsibilities as described in Part 10 of the current School Teachers Pay and Conditions document.
2. Responsibility for providing leadership within your learning area which brings about high standards of teaching and learning.
3. Devise strategies to raise student achievement, attainment, and standards of behaviour.
4. Responsibility for effective deployment of staff and resources.

RESPONSIBILITIES

A. Leadership

- To ensure student achievement is secured and recognised by setting high expectations and stretching targets for the learning area which contribute to College targets.
- To use regular analysis of data to track and monitor student progress and to evaluate this through the use of appropriate assessments.
- To provide a positive, supportive role model for staff especially within the learning area and to line manage designated teaching and support staff as required.
- To give advice and guidance to students by being available and approachable.
- To support the vision, ethos and values of The Marvell College.
- To promote positive, professional leadership behaviours including unwavering optimism, a solution focused mind-set, clarity and encouragement.

- Strategic overview and the development of the curriculum intent, assessment and progress for all year groups.
- Ensuring high quality resources support the teaching and pedagogy as outlined in the curriculum intent documentation.
- Strategic overview of QA procedures – including collaborative writing/review of Departmental Development Plan, Curriculum Intent and Departmental Review documents.
- Strategic overview of department CPD provision to ensure high quality T, L & A.
- Ensuring enrichment experiences exist across the faculty to ensure exciting opportunities are available to engage all pupils in Physical Education.
- Strategic overview and quality assurance of examination arrangements and entries at KS4.

B. Curriculum Design and Development

- To construct, revise and develop schemes of work and to include a variety of resources and teaching and learning methods to allow all students to achieve success.

C. Learning and Teaching

- To utilise the College's monitoring and review procedures to ensure individuals perform in line with our commitment to securing 'always good' standards of teaching and learning.

D. Community

- To promote The Marvell College positively with the local community.

E. Students

- To lead on the implementation of student tracking procedures.
- To manage behaviour in accordance with the College's policy, ensuring that rewards and sanctions are used consistently as described.
- To promote and safeguard the welfare of students.

F. Professional Standards

- To participate in the College's CPD programme and Appraisal process.
- To take responsibility for keeping up to date with subject knowledge and to maintain personal professional development.
- To ensure that all deadlines are met as published.

G. Safeguarding Children

The Marvell College is committed to safeguarding and promoting the welfare of children and young people. We expect all staff to share this commitment and to undergo appropriate checks, including enhanced DBS checks.

OTHER:

Other such duties as may from time to time be reasonably required by the Headteacher.

The above responsibilities are subject to the general duties and responsibilities contained in the Statement of Conditions of Employment.

The duties of this post may vary from time to time without changing the general character of the post or level of responsibility entailed.

Head of PE

Person Specification

	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> Degree + PGCE 	
Experience, Skills and knowledge	<ul style="list-style-type: none"> Teaching in a secondary school (including initial teacher training) Experience of raising achievement Experience of compiling schemes of work and resources Excellent communication skills Competent in ICT Commitment to extended learning Evidence of excellent teaching ability up to Key Stage 4 	<ul style="list-style-type: none"> Participation in a curriculum or whole school improvement project

Personal Qualities	<ul style="list-style-type: none">• Relentlessly enthusiastic, reliable and committed• Creative thinker• Team player who is able to work collaboratively in a diverse team• Able to deal with people from a broad cross-section of backgrounds at all levels internally and externally• Ability to remain discrete when privy to confidential information• Commitment to safeguarding and promoting the welfare of children and young people.• Motivation to work with children and young people• Ability to form and maintain appropriate relationships and personal boundaries with children and young people• Emotional resilience in working with challenging behaviours and attitudes• Have a willingness to demonstrate commitment to the values and behaviours which are aligned with The Marvell College ethos.	
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