

	<b>Essential</b>	<b>Desirable</b>
<b>Qualifications</b>	<p>CIPS Level 6 Professional Diploma</p> <p>Relevant qualification and/ or training across Procurement, Commissioning, Contract Management and Supplier Relationship Management.</p> <p>Evidence of continuous professional development</p>	
<b>Experience</b>	<p>Successful experience at a senior level in any of the following areas: Procurement, Contract Management or Supplier Relationship Management</p> <p>Experience of successful collaboration with internal and external parties to deliver financial and non financial improvements</p> <p>Experience of successfully introducing new and/or improved processes, tools and ways of working in complex organisations with diverse business requirements</p> <p>Experience of successfully driving improvements in supplier relationship and contract management, with measurable evidence of impact</p> <p>Experience of leading contractual negotiations, including complex and/or politically sensitive arrangements (e.g. outsourcing)</p> <p>Successful experience of managing budgets and delivering savings</p> <p>Experience of Change Management and Service Transformation Programmes</p>	<p>Comprehensive and recent experience of maintenance and construction procurement and familiarity with both NEC4 and JCT Terms and Conditions of Contract</p>

<p><b>Knowledge and Skills</b></p>	<p>Demonstrable knowledge and understanding of procurement lifecycle, and the implications for contract management                  Understanding of the UK public sector environment and related procurement regulations                  Expert knowledge of supplier relationship and contract management.                  Knowledge and experience of assessing the financial viability of service delivery models, benchmarking services, undertaking options appraisals, evaluating alternative options to ascertain if services continue to deliver value for money                  Knowledge of modern procurement techniques, whole life costing, process efficiencies, internal and external collaboration, sustainability market testing and outsourcing methodology                  Ability to demonstrate experience of negotiation of complex and business critical contracts and services                  Highly numerate                  Excellent influencing skills                  Clear and confident communication and presentation skills                  Accurate and clear written communication skills                  Ability to work collaboratively at all levels, both internal and external to the Trust                  Ability to manipulate, analyse and interpret data via Excel and other formats as required                  Ability to use MS office and information systems</p>	
<p><b>Personal Qualities</b></p>	<p>Ability to work in a changing organisation and environment                  Excellent planning and organisational skills                  Self Starter and ability to work on own initiative                  Confidence to negotiate with Internal/External providers to manage progress against improvement plans</p>	

	<p>Ability to respond to changing compliance/quality requirements because of changes to Government Legislation Highly analytical Possesses an eye for detail Confidence to negotiate with Internal/External providers to manage progress against improvement plans A commitment to uphold and promote equality of opportunity Demonstrates an understanding of Safeguarding issues relevant to the post Has own transport and is willing to travel to all sites and work from a variety of locations within the Trust</p>	
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