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| Job Title: | | Head of PSHE | Department/Group: | Teaching staff |
| Level/Salary Range: | | Teacher Main Pay Scale + TLR2c | Reporting to: | Assistant Headteacher |
| Contract term: | | All year round | Hours per week: | Full time |
| Safer Recruitment Statement | | | | |
| The Bishop Fraser Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. | | | | |
| Vision Statement | | | | |
| *“To allow all children to experience ‘life in all its fullness’, no matter what their starting point” by:*  *• Offering a high quality, inclusive and distinctive education*  *• A caring and nurturing environment based on our Christian values*  *• Recognising the unique nature of each child.* | | | | |
| All staff employed by the Bishop Fraser Trust are required to: | | | | |
| * uphold and promote the Trust’s vision * uphold and promote the Christian ethos of all schools in the Trust * support and contribute to the achievement of all pupils academically and pastorally * support and contribute to the Trust’s responsibility for safeguarding all pupils * undertake professional training to enhance personal development and job performance; * Comply with all Trust and individual school policies and procedures including safeguarding, child protection, health, safety and security, confidentiality and data protection * maintain high professional standards of attendance, punctuality, appearance, conduct and positive relationships with all pupils, parents/carers, colleagues, governors, trustees and members; treating everyone with dignity and respect * share best practice, expertise and skills with others | | | | |
| Main Objectives of Role: | | | | |
| * To undertake core teaching responsibilities as identified by schemes of work * To lead on the aspect of PSHE across all phases across the Academy, developing opportunities to improve the range and quality of social, spiritual, moral and cultural experiences pupils are able to engage within and outside of the curriculum | | | | |
| Job Description: | | | | |
| **THE SCHOOL TEACHER’S PAY AND CONDITIONS DOCUMENT SETS OUT THE STATUTORY RESPONSIBILITIES OF ALL STAFF. THIS JOB DESCRIPTION COMPLEMENTS THAT DOCUMENT AND PROVIDES THE SPECIFIC CONTEXT FOR THIS POST**  **General Responsibilities**  To contribute to the development of a strong, effective Academy with an emphasis on aspiration and attainment, delivered through strong classroom practice and a fiercely held and demonstrated belief in the role of the academy in developing citizens for the future. All staff will demonstrate those philosophies which characterise effective schools – a commitment to education, to the needs and rights of all pupils and to the development of the academy’s community, with strong, mutually supportive relationships with parents, partner schools and the broader community. The Academy’s ethos will be that of achievement, aspiration, commitment, good citizenship and enjoyment.  **PSHE responsibilities**   * to lead the development, implementation, review and monitoring of a PSHE curriculum (including SRE) across all key stages and which meets national and school requirements, is accessible to all and provides suitable challenge to pupils * to support staff in the establishment/delivery/ planning of consistent standards of practice in PSHE lessons, and in identifying PSHE links with their curriculum area * to find ways to evaluate the impact of the PSHE curriculum on pupils’ motivation, sense of community, wellbeing, personal resilience and achievement in the classroom * to develop and deliver training on PSHE related activities for other staff and stakeholders * to develop and disseminate PSHE resources and materials across the Academy * to arrange and co-ordinate enrichment activities to supplement PSHE learning in the classroom * to deliver motivational messages promoting SMSC and British values to pupils in assemblies, form time etc * to keep up to date with national PSHE practices and initiatives * to provide opportunities for working with parents and provide advice on PSHE * to ensure all staff are familiar with the aims and objectives of PSHE, SRE, SMSC, FBV and CSE * to actively encourage teachers to provide a stimulating environment, including maintaining the content of displays that promote interest and learning | | | | |
| All staff at the Bishop Fraser Trust will: | | | | |
| * Seek to be positive and build up the common good through their own individual contribution to the life of their school * Offer ideas and suggestions for making things better * Engage actively in the appraisal and performance review process * Seek to develop a better work/life balance * Appreciate that whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified in this job description * Work within the Trust and individual school’s Health & Safety Policies to ensure a safe working environment for all staff and pupils. * Follow any reasonable request from the Headteacher or SLT to undertake work of a similar level that is not specified in this job description. * Be courteous to colleagues and provide a welcoming environment to visitors and telephone callers. * Promote equality and celebrate diversity, seeking to reduce disadvantage, and to encourage aspirations and participation from people who might not otherwise join in.   This job description is current at the date shown, but following consultation with you, may be changed by the Headteacher or SLT to reflect or anticipate changes in the job which are commensurate with the salary and job title. It allocates duties and responsibilities but does not direct the amount of time to be spent on carrying them out. The above responsibilities are subject to the general duties and responsibilities contained in the statement of conditions of employment. | | | | |
| Last Updated: | April 2020 | | | |

Signed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_