

This Job Description is supplementary to the Trinitas Teacher Job Description and represents an additional area of responsibility

Job Title:	Head of Psychology
School:	Trinity C of E School
Allowance:	TLR2A

In addition to carrying out the duties of a Class Teacher

Main Purpose of the Job:

The post holder will lead a team of teachers in raising achievement of students by:

- To set the strategic direction of the Psychology Department within the school leading to excellent progress for all students
- To ensure the continuing success of students across all key stages taught
- To ensure outstanding provision for all students across the school
- To play a key role in the leadership of the school, working closely with other key leaders to drive up standards

Major Duties & Responsibilities:

All Teachers are required to:

- Carry out the professional duties of a school teacher as set out in the current School Teachers' Pay and Conditions Document (STPCD), and in accordance with the Teachers' Standards.
- Play a full part in the life of the school community and to support its distinctive Christian ethos and participate in collective worship in accordance with school policy.
- Implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for students and to support a designated curriculum area in line with departmental and whole school policy.
- Contribute to raising standards of student attainment through participation in departmental planning and attendance at departmental meetings.
- Prepare lessons thoroughly in accordance with departmental schemes of work, assess and mark pupils work frequently in order to monitor progress systematically, and write such reports as are necessary, all in accordance with school policies, especially on Assessment, Recording and Reporting.
- Undertake a tutorial and pastoral role to monitor and support the overall progress and development of students as a teacher/ Form Tutor (as required).

- Facilitate and encourage a learning experience which provides students with the opportunity to achieve their individual potential.
- Participate in meetings with colleagues, governors and parents and undertake duties within agreed directed time.
- Continue personal and professional development by participating in arrangements for further training and professional development
- Engage actively in the Performance Management Review process.
- Maintain discipline in accordance with the school's procedures and to encourage good practice with regard to standards of work and homework, behaviour, punctuality and uniform

Last Updated By:	HR	Date:	February 2021
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Person Specification	Essential / Desirable
Qualifications	
Qualified to degree level	E
Qualified Teacher Status	E
A minimum of grade C at GSCE (or equivalent) in English and Maths or completion of QTS Skills tests	D
Evidence of further professional development relevant to the role.	D
Evidence of other professional study	D
Experience	
Consistent record of delivering outstanding lessons	E
Track record of delivering successful outcomes in external examinations	E
Experience of effectively leading others	E
Evidence of continued professional development relevant to the subject area	E
Experience of subject leadership in a secondary setting	D
Ability to teach across more than one subject area in the department	D
Involvement in a key departmental/professional development	D
Strong involvement in extra -curricular activity	D
Skills & Abilities	
Positive pupil behaviour management skills	E
Knowledge & Understanding	
Up-to-date knowledge of the curriculum, including assessment and examinations.	E
The use of performance data to track student progress and monitor achievement	E
Maintaining good records of pupils' work	E
Personal Attributes	
Ability to inspire trust and confidence	E
Ability to engage and motivate pupils and staff	E

Good organisational skills	E
Employees should work to the 'Seven Principles of Public Life' Which are:- Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership	E
Confidently deliver/present to a variety of stakeholders	D