

The Corpus Christi Federation

*Incorporating Sacred Heart, St Helen's and
St Michael and All Angels Catholic Primary Schools.*

Executive Headteacher: Mrs N Kelly

www.federationcc.org.uk



Head of School

Required for September 2026

Job Title:	Head of School
Location:	Initially - Sacred Heart Catholic Primary School
Contract Type:	Full Time, Federation Contract
Contract Term:	Permanent
Accountable to:	Executive Headteacher and Governing Body
Salary:	L9 – L13
Closing Date:	Wednesday 4 th March 2026
Shortlisting Date:	Thursday 5 th March 2026
Interview Dates:	Week Beginning 9 th March 2026

The Corpus Christi Federation is looking to appoint a highly motivated, enthusiastic and innovative Head of School initially based at Sacred Heart Catholic Primary School for September 2026. This is a perfect opportunity for a strategic, motivated, inspirational leader who exudes passion and enthusiasm for the education of young people, to further develop our fast-improving school.

Our school members and staff team have a strong sense of community, moral purpose and strive to foster good relationships with parents. Our school community works together as a team and is also committed to working collaboratively in partnership with the other schools across the Federation and our wider community. Sacred Heart is a small school and we have 20 pupils in each year group. We are annually oversubscribed and the school is a central part of the Goldthorpe community. The school is on a journey of rapid improvement, including an exciting expansion project, and we are looking for a permanent Head of School to support us in achieving the consistent and high-quality education we are striving for.

We are seeking to appoint a school leader who:

- Is enthusiastic and motivated to achieve the very best possible education for our children
- Will lead and develop the Catholic ethos of our school
- Is forward thinking and outward looking and will take a bold and challenging approach to making changes
- Can contribute to the impact across the Federation
- Will support Sacred Heart School as it journeys into the St Clare's CMAT
- Has the skills and vision to support the continuous development of the school
- Demonstrates exceptional interpersonal skills and a strong commitment to teamwork
- Has the ability to create and implement effective management systems in which roles, responsibilities and accountabilities are clearly articulated.

What we can offer you:

- A genuine opportunity to develop your career working closely with the Executive Head to achieve the highest standards
- A happy nurturing atmosphere with children who enjoy their school life and are empowered to become independent learners
- A supportive network of Senior Leaders through the Federation Heads of School and wider Local Authority and St Clare's CMAT links
- A dynamic and experienced team of teaching staff and assistants
- The support of an active, dedicated Local Governing Body
- A close working relationship with parents and our local community
- Access to wellbeing and medical support

If you believe you can provide outstanding leadership that inspires and motivates others towards excellence then we would welcome your application.

Shortlisted candidates will be asked to attend school on an agreed date to complete pre interview tasks. If successful with the tasks candidates will be invited to attend a formal interview.

Visits to the school are positively encouraged and can be arranged by contacting:

Natalie Kelly, Executive Headteacher – N.Kelly@Federationcc.org.uk

Applications should be submitted electronically to:

Natalie Kelly, Executive Headteacher – N.Kelly@Federationcc.org.uk

Full details about this role and CES application forms can be downloaded from our website:

www.federationcc.org.uk

NOTE: References will be requested for all candidates invited to interview

The Federation rigorously follows safeguarding procedures for recruitment. The offer of a post will be conditional upon a successful enhanced disclosure from the Disclosure and Barring Service (DBS), satisfactory references and other pre-employment checks. Shortlisted candidates will also be subject to online searches as part of due-diligence checks as per the latest KCSiE guidance.

Mrs N Kelly – Federation Executive Headteacher

I am delighted to have been appointed to the position of Executive Headteacher from September 2024. We are journeying through an exciting and changing time for our Federation of three schools. Each of the schools are very different and serve a range of communities. We value the distinctive nature of our three schools and the diverse communities they serve. As Head of School based at Sacred Heart, you will be joining a wonderful, supportive team who are always working hard to support the community they serve. You will be working closely with the other Heads of School and myself to create an immersive and engaging curriculum for the children in our schools. As a Federation of three small schools, we have the support of each other to build our capacity and strengthen our team. I would relish the opportunity to show you around our wonderful school, tell you more about the context and current position at Sacred Heart and answer any questions you may have.



Corpus Christi Federation

Federation Mission Statement

One family, growing together in love and faith, flourishing in a diverse and ever-changing world. We love, we believe, we shine, we achieve.

Governors Vision Statement

The governing body's agreed vision, which underpins the school Mission Statement, is that The Corpus Christi Federation should:

- Have a strong, **family**-like Christian ethos which is apparent in all relationships and underpins all that takes place in the school.
- Provide opportunities for pupils to **grow together in their love and faith**, appreciating and valuing each other.
- Have a strong commitment to safeguarding, provide a happy, safe and secure environment where each child can develop their skills and abilities to the full.
- Provide pupils with high quality teaching and learning supported by good quality resources.
- Be an inclusive school where all pupils, including those with SEND, can experience a broad, balanced, exciting, and motivating curriculum and extra-curricular opportunities.
- Value parents as educators and as partners in the development of their child, building good relationships and keeping them fully informed.
- Support children to embrace the **ever-changing world** in which they live.
- Encourage high standards of behaviour at all times, based on the Christian principles of **love and forgiveness**.
- Be a well-respected participant in parish and local celebrations and events, as well as marking national and international occasions.
- Foster opportunities to reach out to the less fortunate in our local and wider community and **believe** that they can make a difference in today's world.
- Encourage all pupils to develop environmental responsibility.
- Prepare pupils to **shine** and **flourish** in the next stage of their education and to live in our culturally rich and **diverse** country, as confident individuals, who will contribute positively to society.
- Enable teachers and learners to **achieve** their full potential in a warm, friendly, supportive environment, and uphold the Christian value of '**love one-another**'.