Dear Candidate,

Thank you for your interest in the advertised position. The Trustees of Our Lady of Fatima Catholic Multi Academy Trust are seeking to appoint a Head of School for St John Fisher Catholic Primary school.

We are extremely proud of our school and are looking for an enthusiastic and inspirational Head of School to lead us forward, while building on existing relationships with our children, their parents and carers, the staff, the Parish, our trustees, governors, and the wider community.

This is a wonderful opportunity to join an aspirational and vibrant Catholic Multi Academy Trust in the Diocese of Brentwood. The successful applicant will be working with committed, talented and dynamic staff, all of whom have a shared vision for success. As a member of a Catholic Multi Academy Trust, you will be fully supported by myself, as the Executive Headteacher, other Heads of school and dedicated committee of governors.

I am delighted that you are considering applying for this post. Please visit our website [www.ourladyoffatimatrust.essex.sch.uk](http://www.ourladyoffatimatrust.essex.sch.uk) or [www.st-johnfisher.essex.sch.uk](http://www.st-johnfisher.essex.sch.uk) where you will find the following information to assist you with your application.

* Head of School Advert
* Covering Letter
* Job Description
* Person Specification
* Application Form
* Model Recruitment Form
* Model Rehabilitation Form

All applications should be received by Monday 27th February, 12 noon. Visits to the school are warmly welcomed. Please contact me directly on 02085086315 or alternatively email, Mrs Irene Nelson at nelson@ourladyoffatimatrust.essex.sch.uk to make an appointment. We look forward to hearing from you.

Yours faithfully



Mr Ian Kendal

Executive Headteacher