



Whaplode Church of England Primary
School
Part of Lincoln Anglican Academy Trust



Your future career awaits as our
new Head of School...

Please go to [My Trust Careers](#)
to apply

Are you an ambitious leader, seeking headship within 2 to 3 years?

Becoming a Head of School within our growing **Multi Academy Trust LAAT** offers a unique opportunity to lead with purpose, grow professionally and make a profound impact.

You will play a key role in shaping and delivering a distinctly Christian vision, embedding our Trust values of **Excellence, Exploration and Encouragement** into every aspect of school life.

As part of LAAT, you will benefit from a rich programme of **high-quality CPD**, bespoke **leadership development pathways**, and access to a strong network of experienced leaders across the Trust who work collaboratively and generously to support one another.

You will be fully supported by the Executive Headteacher, Senior Leadership Team and Trust colleagues, ensuring you are never leading in isolation.

Our leadership development programme is designed to **nurture your talent**, build your strategic capacity and prepare you for future progression within the Trust. Working within a forward-thinking, **values-driven organisation**, you will enjoy professional challenge, pastoral support, and opportunities to contribute to wider Trust initiatives.

If you are passionate about enabling children to flourish in a creative, nurturing environment—and excited to be part of one organisation working in partnership to **achieve the absolute best for every pupil**—this is an exceptional opportunity to grow, lead and make a difference.



Welcome from the Executive Headteacher

Dear Prospective Candidates,

Thank you for your interest in the role of Head of School at Whaplode Primary School.

Whaplode is a **vibrant** and aspirational school at the very heart of its community. We are proud of our warm, **inclusive ethos** and our unwavering commitment to ensuring every child thrives—academically, socially, and spiritually.

We offer a truly **enriching** environment for both pupils and staff, including:

A world-class curriculum designed to inspire curiosity and a love of learning

- Excellent pastoral support that ensures every child feels **safe**, valued, and nurtured
- A unique heated **on-site swimming pool**, enhancing our commitment to physical wellbeing
- Well-equipped classrooms that support **high-quality teaching** and learning
- A beautiful outdoor environment that enriches our curriculum and promotes **exploration**
- Exemplary behaviour from our pupils, reflecting our **strong values** and expectations
- A deep-rooted emphasis on **Christian values**, guiding our school community
- An OFSTED rating of 'Good', recognising the quality of education and care we provide
- Fantastic continuous professional development and **career opportunities** to support every stage of your leadership journey

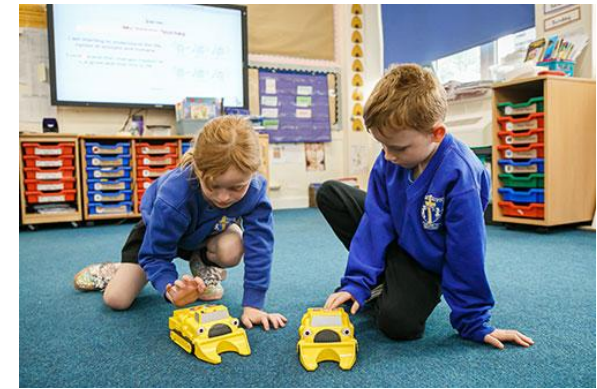
We are seeking a passionate, ambitious, and dedicated leader who shares our vision and values and who is committed to driving our school forward on its journey of continuous improvement and excellence.

This is a wonderful opportunity to lead a committed team, work alongside supportive parents, governors and trust and make a lasting difference within a thriving school community.

We look forward to welcoming an inspiring leader to join us and build on the strong foundations already in place. We warmly invite you to visit us and see our fabulous school in action.

Best wishes,

Abbie Muir
Executive Headteacher



Head of School

SALARY

L7 to L11 £60,145 - £66,368 FTE
Plus £3,000 recruitment and retention allowance payable for 2 years.

HOURS

1.0 FTE

START DATE

September 2026

LOCATION

Whaplode Church of England Primary School

APPLICATION DEADLINE

Friday 3rd July 2026

INTERVIEWS

Wednesday 15th July 2026
(details to be confirmed)



Please contact Abbie Muir, Executive Headteacher for more information or to arrange a visit 01406 370447 or enquiries@whaplode.laat.co.uk

About Us

At Whaplode, we have the highest expectations of children in both their learning and conduct. We teach respect and kindness for all, whilst encouraging our children to show compassion to others, to show forgiveness to all, and to face challenges with hope, courage and perseverance.

Working in partnership with parents, carers, governors, the LAAT Trust and our community is essential in ensuring our success. An atmosphere is fostered at Whaplode which gives children the confidence to express their individuality, demonstrate their talents and know that success in any aspect of their lives will be rewarded and celebrated.

At this school, we place a high priority on ensuring that both children's physical and mental wellbeing are met. These areas are as valued and supported through our detailed PSHE curriculum and pastoral support.

Our church school inspires everyone to believe in their ability to succeed through learning in a joyful and encouraging Christian atmosphere. We encourage our children to learn as much as possible and achieve their individual potential whilst developing respect and consideration for others.

We celebrate diversity and show inclusivity. Inspired by the parable of the Good Samaritan, in which the Samaritan helps the Jewish traveller despite the differences between their people, we believe that we are all the children of God and that each member of our community deserves equality of opportunity and achievement.



Benefits of working in our Trust

We see you and believe that you deserve the very best

We firmly believe that, to ensure the best outcomes for our pupils, we must ensure the best support and career development for our colleagues.

We provide opportunities from initial teaching training to supporting Headteachers who wish to take on Executive Headship, Specialist Advisor roles or supporting wider Trust work.

All colleagues benefit from bespoke learning journeys to ensure that we are not only compliant with our statutory responsibilities, but so that our colleagues can be confident in fulfilling all aspects of their role to the highest standard.

Our focus on **Growth and Development** rather than 'performance management', ensures that all colleagues are empowered to do their job to the highest standard and cements our commitment to the continuous support and development of our colleagues, enhancing their skills and knowledge.

LAAT has signed the [Department for Education's \(DfE\) Education Staff Wellbeing](#), joining schools and trusts across the country in making well-being the heart of education, reaffirming Commitment to a Culture of Care.

All colleagues have access to;

- Over 70 online courses to support development
- 24 hour confidential helpline covering legal, financial and health and wellbeing guidance
- Free of charge counselling sessions
- Virtual GP - Accessible by smart phone, or computer with same day appointments
- Local Government Pension or Teachers Pension Scheme
- Competitive annual leave entitlements for support staff colleagues
- Favourable T&Cs for all colleagues to include enhanced HR policies for all colleagues
- Opportunities for PPA at home for most teaching roles
- Internal and external CPD and Networks for all colleagues
- Employee benefits from Specsavers and Halfords – cycle to work scheme



We have signed up to the
education staff wellbeing charter
because staff wellbeing matters



Job Description

Our Head of School is the operational leader of the School. They will support the Executive Headteacher and Senior Leadership Team in the creation and implementation of distinctly Christian vision. They will embed the Trust and School visions into every area of the role and will challenge and support others in achieving the same.

Our Head of School will promote the need for pupils to actively engage in Excellence, Exploration and Encouragement and support LAAT's belief that all children need to flourish in a creative environment that allows them to become all that God intended.

In our Trust, a Head of School provides professional leadership and is responsible for the efficient day to day management of the School as part of LAAT, leading the school community in promoting positive attitudes to learning throughout the whole community.

The Head of School will work collaboratively as part of the wider Trust, with the understanding that it is one organisation working in partnership to achieve the best outcomes for all pupils.

The postholder may be required to work in any of the Trust schools as directed by the Deputy Chief Executive and in consultation with the Executive Headteacher.

Key Tasks and Responsibilities

This job description should be read in conjunction with the standards for Headteachers as set out in the latest version of the School Teacher and Pay Conditions Document and with the Trust Code of Conduct. A Head of School should support an ethos of integrity, compassion and excellence throughout the school and communities in which they serve.

The Head of School will ensure that their leadership demonstrates commitment to promoting and developing the existing good practice through the search for excellence in all areas of its work and in support of the Trust vision and values.

Key Accountabilities

Creating the future of the Trust Schools

Embed the Trust vision across the School.

Work with the Executive Headteacher, local board and community to create a local vision for the School which is consistent with the Trust vision and values.



Motivate others to create a shared learning culture and positive climate.

Support the Executive Headteacher in implementing the vision into agreed objectives and operational plans.

Develop school structures with the Executive Headteacher in order to maximise resources and where required, support and promote cross working across schools within the Trust.

Support regular opportunities for cross-school and cross-leadership working to maximise strengths and develop further joint working.

Leading teaching and learning/outcomes and standards across the School

Drive curriculum development and innovation to ensure a vibrant, locally relevant and engaging curriculum is in place to ensure children receive a broad, balanced and relevant curriculum that helps to prepare them for the next phase of their education.

Ensure the continuous and consistent focus on pupils' achievement, using data and benchmarks to monitor progress.

Establish creative, responsive and effective approaches to learning and teaching.

Set high expectations and set stretching targets for the school community.

Monitor, evaluate and review school practices and promote improvement strategies.

Robustly tackle under-performance.

With the Operations Partner, manage the school environment efficiently and effectively to ensure that it meets the needs of the curriculum.

Ensure that the range, quality and use of all available resources is monitored, evaluated and reviewed to improve the quality of education for all students and provide value for money.

Lead the planning and delivery of Collective Worship.

Developing self and working with others

Display and live out Leadership Behaviours that act as a beacon of excellence for others and support the Trust values.

Working within Trust policies and supported by the Colleague Services Partner, ensure the maintenance of effective strategies and procedures for staff induction, professional development, and performance review.



Promote and maintain a culture of high expectations for self and others.

Ensure clear delegation of tasks and responsibilities so that teams and individuals undertake effective planning, allocation, support, and evaluation of work.

Regularly review own practice, set personal targets, and take responsibility for own development.

Maintain a consistent and continuous focus on the development of staff and students.

Acknowledge responsibilities and celebrate achievements of teams and individuals to promote a positive successful culture across the school.

Actively manage own workload, setting a good example to others to allow a genuine culture of work/life balance.

Attend training and development courses as prescribed by and required by the Trust.

Managing the organisation

Ensure the ongoing development and implementation of an organisational structures which reflect the visions of the Trust and enable effective and efficient operations.

Support the Executive Headteacher in developing a focussed School Development Plan, that articulates the core priorities, the timescales in which these will be achieved and the success criteria for each of these.

Support the Executive Headteacher in the preparation of an accurate School Self Evaluation (SEF) document that accurately reflects the current picture of the school with regards to Leadership, Quality of Education, Personal Development, Behaviour and Attitudes.

Operationally manage the human, financial and physical resources of the school, supported by the central team.

Have an operational overview of all health and safety regulations to ensure that the school meets the needs of the curriculum and health and safety regulations.

Ensure that performance management processes are carried out for all staff and report performance management outcomes to the Executive Headteacher, ensuring staff are fully supported.

Ensure that the range, quality and use of all available resources is monitored, evaluated and reviewed to improve the quality of education for all students and provide value for money.



Securing accountability

Consistent with the Trust vision, enable everyone to work collaboratively within the schools and across the wider Trust to achieve excellence for all.

Ensure individual staff accountabilities are clearly defined, understood, agreed and recorded.

Work with the local board to enable it to meet its responsibilities and those defined in the Scheme of Delegation.

Ensure every individual child has access to high quality teaching and learning that allows them flourish and become all that God intended.

Present a coherent and accurate account of the school's educational performance to a range of audiences including the Executive Headteacher, the Trust Board and parents and carers.

Strengthening community

The Head of School will be the primary contact for parents and carers.

Support and promote positive strategies for challenging any prejudice.

Treat people equitably and with dignity and respect to create and maintain a positive school culture in line with the Trust's ethos, values, and Code of Conduct.

Ensure that the school collaborates with other agencies to promote the academic, spiritual, moral, social, emotional, and cultural wellbeing of students and their families.

Support the development and implementation of a curriculum which supports the school culture and curriculum which consider the richness and diversity of the school's communities, and of those around the school.

Ensure a range of community-based learning experiences are available.

Collaborate with other agencies to ensure pupil and community needs are met.

Develop and implement strategies, to ensure strong community links are established and maintained.

Support and lead joint community events that promote the ethos of the Trust.

Market and promote schools and the Trust via social media and other communications, sharing its unique selling points, vision, and values.



Safeguarding

Be the Deputy Designated Safeguarding lead.

Ensure that the school is a safe place for children, ensuring that all safeguarding procedures are of the highest standard.

Oversee the recording and management of safeguarding concerns and ensure compliance with statutory guidance.

Oversee the management of the Single Central Record (SCR).

Ensure consistent and thorough procedures and practices of all staff in relation to being vigilant to the safeguarding of all children including liaison with outside agencies.

Other

The duties and responsibilities in this job description are not exhaustive. The postholder may be required to undertake other duties that may be required from time to time within the general scope of the post. Any such duties should not substantially change the general character of the post. Duties and responsibilities outside of the general scope of this grade of post will be with the consent of the postholder.

The postholder is required to carry out the duties in accordance with LAAT Equal Opportunities policies.

The postholder is required to carry out the duties in accordance with the LAAT Health and Safety policies and procedures.

All employees need to be aware of the possible abuse of children and vulnerable adults and if you are concerned you need to follow the academy's Safeguarding Policy. In addition, employees working with children have a responsibility to safeguard and promote the welfare of during their work.

The LAAT Trust promotes diversity and wants a workforce which reflects Christian Values. Applications are welcome from all, irrespective of gender, sexuality, race, religion, marital status, age, or disability.



Person Specification

Selection decisions will be based on the criteria outlined below. At each stage of the process an assessment will be made by the appointment panel to determine the extent to which the criteria have been met. When completing your application paperwork, you should ensure that you address each of the selection criteria and provide supporting evidence of how you meet the criteria through reference to your work or relevant experience.

Training/Qualifications/Experience

Essential

Desirable

| | | |
|---------------------------------------------------------------------------------------------------------------------------------|---|---|
| Qualified Teacher Status with a successful NQT year completed | * | |
| National Professional Qualification of Headship or working towards | | * |
| Experience of strategic leadership in SEND | | * |
| Significant experience as an Assistant Headteacher, Deputy Head or Senior Teacher with a sustained record of school improvement | * | |
| Experience of developing partnership and learning between schools | | * |
| Experience of the effective management of funding and resources | * | |
| Evidence of successfully leading and sustaining educational initiative | * | |
| Evidence of effective appointment and personnel management | | * |
| Experience of working within a Church School | | * |

Professional knowledge and understanding

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| Understanding of the mission and vision of the Church of England and the Diocese of Lincoln | * | |
| Knowledge of ways to build, communicate and implement a vision within a school | * | |
| Demonstrate ability to lead change, creativity and innovation and motivate others to do the same | * | |
| Awareness of strategies for communication, both within and beyond the school and community | * | |
| Understand strategies for ensuring inclusion, diversity, and access to education for all | * | |
| Curriculum design and management | * | |
| The self-evaluation process and its role in driving continuous improvement | * | |
| Building and sustaining a learning community | * | |

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|---------------------------------------------------------------------------------------------------------------------------------------------------------------|---|--|
| Financial planning, budgetary management, and principles of best value | * | |
| Legal issues relating to managing a school, including equal opportunities, race relations, disability, human rights, and employment legislation | * | |
| The use of a range of tools and evidence, including performance data, to support, monitor, evaluate and improve aspects of school life, including performance | * | |
| To be able to effectively use IT, particularly accounting software and Microsoft Excel | * | |

Safeguarding Children

| | | |
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| Current Safeguarding Training | * | |
| Enhanced DBS Clearance (Trust will obtain) | * | |
| Awareness of the importance of safeguarding and promoting the welfare of children | * | |
| A commitment to maintaining up to date knowledge of child protection legislation and guidance | * | |

Personal and Professional Skills and Attributes

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|------------------------------------------------------------------------------------------------------------------------|---|--|
| Ability to develop and maintain a clear vision and lead others to plan and deliver it | * | |
| Ability to articulate this vision to diverse audiences and a commitment to inspire others | * | |
| Ability to establish successful relationships at all levels and have good communication skills both verbal and written | * | |
| Ability to lead, coordinate and delegate with enthusiasm, energy, vigour and perseverance | * | |
| Ability to exercise accountability effectively, efficiently, and fairly | * | |
| Ability to foster a culture of respect and openness; | * | |
| Be passionate about Church School education and learning | * | |
| Display and role model resilience and perseverance | * | |

Behaviour Competencies - Candidates should

| | | |
|--------------------------------------------------------------------------------------------|---|--|
| Be respectful and able to act with tact and diplomacy | * | |
| Be empathetic and demonstrate an awareness of the differing needs of colleagues and pupils | * | |

Practical Teaching Assessment

As part of our interview process we aim, where possible and where applicable, to observe you teaching in your current school, with the agreement and support of your school's leadership. This allows us to see you in a familiar environment and gain an authentic understanding of your teaching practice.

If a visit to your school cannot be arranged, or if you do not consent to this, we will dedicate a significant portion of your interview to a practical teaching assessment within our own school setting, ensuring you still have the opportunity to demonstrate your skills in the classroom.

We believe some of the benefits of observing you teach in your current school include:

- Seeing you teach in your natural environment, using familiar resources and routines.
- It demonstrates how you manage your classroom, differentiate instruction, and engage students who you are familiar with, and students who are familiar with you.
- Teachers often perform better in their own setting, and we can observe how you integrate school-specific policies and curriculum.

If shortlisted, we'll get in touch with the Head of your school to make sure they're happy with the visit and to arrange a date and time that works for everyone.

All candidates will first take part in a practical teaching assessment, including a lesson observation, which forms the initial stage of our selection process.

Based on the outcome of this assessment, the school will determine whether candidates progress to the formal interview stage and the interview may conclude at this stage if the required standard is not demonstrated.



Our commitment to you

We believe that all our Schools are fantastic places to work. Our commitment to you is important, throughout the recruitment process and beyond. Our culture is one of development, equality, and consistency. We aim to demonstrate this through the below:

Transparency – we will treat you with respect, honesty, and fairness.

Protecting your privacy – we will ensure your information is secure and handled sensitively and in line with our Privacy Policy for prospective staff.

Showcasing talent – we'll provide a good opportunity for you to share your skills, experience, and potential.

Feedback – we will provide constructive feedback professionally.

Listening – we welcome feedback.

We hope to ensure that you have a positive experience throughout the recruitment process by:

- Providing you with clear, accurate and timely information.
- Giving you the opportunity to ask questions – and providing you with answers.
- Following a fair assessment process

Please see link to our privacy notice for prospective candidates:

[Opportunities - LAAT \(thelaat.co.uk\)](https://thelaat.co.uk)

To apply, register interest or get live updates of all our current vacancies please visit [My Trust Careers](#) by clicking the link or using the QR code and create an account.

In line with Keeping Children Safe in Education, please be advised that if shortlisted, we will carry out internet searches to support our commitment to safer recruitment. Please note that the purpose of this is to identify any incidents or issues that have happened, and are publicly available online, which the school might want to explore with applicants at interview. Internet searches will be carried out by someone who is not directly involved in the recruitment process and only relevant information will be shared with the interview panel.

A screenshot of the LAAT Vacancies portal. The header includes the LAAT logo, the text 'LINCOLN ANGLICAN ACADEMY TRUST DIOCESE OF LINCOLN', the word 'Vacancies', and links for 'Register' and 'Log in'. The main content area features a background image of two children in school uniforms looking at a globe. Overlaid text reads 'Welcome to your careers portal' and 'You've taken the first step in your search for an incredible career. Now take the second.' Below this is a button that says 'Find my next job' and a QR code in the bottom right corner.

LINCOLN ANGLICAN ACADEMY TRUST DIOCESE OF LINCOLN Vacancies Register Log in

Welcome to your careers portal

You've taken the first step in your search for an incredible career. Now take the second.

Find my next job

THE LAAT VALUES

These are not values we aspire to, they are the words that members of our tribe have used to describe our Trust. They are our DNA. They inform every action and decision we take. To our staff they are the standards by which we operate, to our leaders they are our code of conduct.





We cannot wait for you to begin your journey with us