Pendle
Education Trust

HEAD OF SCIENCE APPLICATION PACK

www.pendleeducationtrust.co.uk

INTRODUCTION

WHY WORK FOR PENDLE EDUCATION TRUST

Pendle
Education Trust

This is an exciting time to join Pendle Education Trust. We are developing and always improving the academies within our family to ensure the highest standard of education for our children.

Pendle Education Trust is a family of academies in East Lancashire educating over two thousand children. The Trust is sponsored by Nelson and Colne College. Established in 2013, Pendle Education Trust continues to contribute to the local communities that our schools are at the heart of.

We have five schools within our family:

- **Castercliff Primary Academy**
- **Casterton Primary Academy**
- **Colne Primet Academy**
- **Pendle Primary Academy**
- **West Craven High School**

Our focus is exceptional leadership and meeting the needs of local families and the community. Through close collaboration with local partners and schools, we strive to deliver an excellent education for children in Pendle and surrounding districts.

Our vision is that every child in our family should only be a short walk away from a great school. Our values of Belong- Be Brave and Be Our Best support our vision and are evident in everyday life in our schools

In practice this means that we care passionately about all the children in our schools and believe in the difference our work can make to their lives. We have a fantastic staff of over 350 people across our academies - all dedicated to this single purpose.

We don't apologise for relentlessly driving forward improvements for the benefit of our children and staff and look for ways to collaborate within the Trust and with other schools and academies with like-minded philosophies. There will be considerable opportunities for professional development and there will be coaching and mentoring opportunities.
We have strong links with our sponsor, Nelson and Colne College, to develop skills and potential in all Trust staff. We encourage participation in relevant networks and forums with other leaders working in education.

You will have an excellent benefits package including a final salary pension scheme, a generous holiday entitlement and sociable hours of work. We are a flexible and supportive employer and would consider job share or part-time working applications.

Please visit our website for more information about Pendle Education Trust.

JOIN US
COLNE PRIMET ACADEMY

COLNE PRIMET ACADEMY

Pendle Education Trust

Now is a really exciting time to be joining Colne Primet Academy as we go through a period of rapid expansion, both in terms of staff and student numbers and with extensive new building and refurbishment work recently completed and opened from September 2024.

We currently have 875 students on roll from a diverse range of backgrounds, and the students numbers continue to grow up to our full capacity of 1050 over the next few years. Throughout the school, we have students who speak 23 different languages. Working with such a diverse community brings lots of opportunities for students to learn more about each other and themselves.

By joining the Primet family you will become part of a supportive and ambitious team. The core drive of being part of the Primet staff team is about wanting the best for our students, and to help them overcome any barriers to their success. Our aim here at Colne Primet Academy is to give each and every child the very best educational start in life. At all times, we guide, support and inspire.

We collaborate with our colleagues at West Craven High School as well as the three primary academies in our Trust family and have the support of the Pendle Education Trust core team for functions such as Finance, Facilities, Human Resources, Health and Safety, IT, Marketing and Governance.

We are proud of the positive atmosphere that exists within the Academy. Visitors very often comment on the calm and orderly surroundings and the warm, welcoming and friendly ethos we have created. We believe that high achievement comes as a result of a positive atmosphere, high expectations and mutual respect.

Our core values are based on the Primet Positives: Progressing, Respectful, Inclusive, Motivated, Expressive and Together. These values are embedded in everything we do throughout school, and we are very proud of what Colne Primet Academy stands for in its community – we hope you want to be a part of that too.

Please take the time to read the information in this booklet to find out more about this role and we look forward to receiving your application.

#PROUDTOBEPRIMET

Progressing · Respectful · Inclusive · Motivated · Expressive · Together

Mrs Julia Pilkington
Principal

VACANCY

HEAD OF SCIENCE

Pendle
Education Trust

Salary	MPS1 - UPS3 plus TLR 2
Role Details	Full-time, but part-time applications are welcome
Required	As soon as notice periods allow
Closing Date	9am on Monday 30th November
Interview Date	Week commencing 7th December

Progressing Respectful Inclusive Motivated Expressive Together

#PROUDTOBEPRIMET

JOB DESCRIPTION

HEAD OF SCIENCE

This is an exciting opportunity for either an experienced curriculum / faculty leader interested in a new challenge or a creative and ambitious subject lead seeking further progression.

As a Head of Curriculum, this role will lead on the curriculum design and delivery in your specialist subject area, as well as having overall leadership responsibilities across the suite of subjects. In this role, you will lead a team of teachers across a range of subjects and be supported by other subject leaders, in providing inspirational curriculum experiences, high quality teaching and learning and high progress and attainment rates for all.

Leadership Responsibilities:

1. To lead the department effectively, so that teachers are up to date, plan and prepare high quality teaching on a range of programmes, delivering effective learning for students
2. Design and develop the curriculum, including through shared resources for the course/subject, and utilising effective links across the Trust for resources
3. Deliver enrichment and enhancement activities
4. Effectively assess and cater for all students within lessons, including those with SEND
5. Maintain comprehensive, up to date, student/course/subject records and provide information as requested
6. Ensure close liaison and good communications with other staff in matters concerning students
7. Use Trust systems to track and communicate student progress
8. To provide outstanding leadership and promote the vision, values and ethos of the Academy and Trust throughout normal daily practice and at internal and external events
9. To develop, monitor and evaluate quality assurance processes to ensure the highest possible standards.
10. To ensure the implementation of a rigorous schedule of assessment, tracking and intervention with a forensic understanding of internal and external data to identify and address early underachievement through precise targeted intervention.
11. To monitor, evaluate and review school practice and promote and implement successful improvement strategies, ensuring policies are adhered to
12. Contribute to and drive forward a shared vision, values, policies and practices, working with colleagues across the Trust.
13. To monitor performance, to identify and share best practice across the academies and take action to address underperformance at all levels.
14. To ensure effective and efficient management, organisation and deployment of resources, including the Curriculum Area budget.

JOB DESCRIPTION

HEAD OF SCIENCE

Role Specific

1. Be up to date, plan and prepare high quality teaching on a range of programmes, delivering effective learning for students
2. Develop and share resources for the course/subject, including maintaining effective links across the Trust for resources
3. Deliver enrichment and enhancement activities
4. Effectively assess and cater for differentiation within lessons
5. Maintain comprehensive, up to date, student/course/subject records and provide information as requested
6. Ensure close liaison and good communications with other staff in matters concerning students
7. Use Trust systems to track and communicate student progress

Student Responsibilities

1. Value and support students to achieve their full potential
2. Having high expectations of behaviour and academic achievement for all students
3. Effectively manage the behaviour of students using positive behaviour strategies to ensure learner's engagement in lessons
4. Participate in relevant meetings with colleagues, parents and be involved in links with external agencies as part of curriculum enrichment
5. Carry out the role of a form tutor

Trust Responsibilities

1. Share the Trust's Vision, Mission, Values and Behaviours and communicate them effectively
2. Participate in Staff Review and Professional Development activities, and be actively involved in the Trust's culture of high expectation
3. Value diversity and promote equality
4. Engage in marketing activities and liaison with employers and the wider community in line with Trust strategies
5. Contribute to cross-Trust events
6. Adhere to Trust policies and procedures including Health and Safety
7. Be responsible for safeguarding and promoting the welfare of children and young people
8. Any other duties that the Principal considers appropriate

The ideal candidate will have:

- Qualified Teacher Status and a degree in a relevant subject area.
- Experience of leading others and evidence of demonstrating impact in a leadership role
- Successful teaching experience in a relevant subject area
- Thorough knowledge of the National Curriculum and GCSE specifications.
- Experience of working in partnership with parents/carers to facilitate effective links between home and school

ABOUT THE SCIENCE CURRICULUM TEAM

Jamie Kinnane
Current Head of Science

Shabnam Ahmed
Second in Science

This is an exciting opportunity to lead our well established and experienced Science team.

Currently led by Jamie Kinnane, who stepped up to this role from being a Lead Practitioner and will be remaining in a teaching role in the team. The team also includes Shabnam Ahmed, Second in Science and six other Science specialist teachers including Senior Deputy Principal, Clare Swain. The department is also supported by a Science Technician.

As you can see, this role joins a well established and experienced Science department, and this is an exciting opportunity to be part of this team.

PRE EMPLOYMENT CHECKS

Please note: All of our positions are subject to an enhanced DBS check. If there's any reason why this may preclude you from being considered, please contact the Pendle Education Trust team. In line with Keeping Children Safe in Education 2026, an online search will be carried out as part of our due diligence on shortlisted candidates.

CVs are not accepted. If you would like to submit an application, please download the application form found on the Join our Family page at www.pendleeducationtrust.co.uk

Equal Opportunities statement

We are an Equal Opportunities employer, welcoming applications from all sections of the community.

Rehabilitation

The post you are applying for is covered by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013). If successful you will be required to apply to the Disclosure and Barring Service (DBS) for a 'disclosure'. Information provided by you or the Disclosure and Barring Service will be dealt with in a confidential manner in accordance with the DBS's Code of Practice. You may view the Code of Practice on the DBS website at www.gov.uk/dbs or alternatively a copy is available on request.

Pendle
Education Trust

Pendle Education Trust
Nelson and Colne College
Scotland Road
Nelson
BB9 7YT

Email
hr@pendleeducationtrust.co.uk

Company Registration Number
08263591

Place of Registration
England and Wales