



# Gilbert Inglefield Academy

Believe, Achieve, Succeed

Job Description	
<b>Job Title:</b> <b>Terms &amp; Conditions:</b> <b>Pay Scale</b> <b>Post term:</b> <b>DBS</b>	Head of Science Teacher Main or Upper Pay Spine & TLR 2B FTE ENHANCED
<b>Responsible to:</b> <b>Line Managing:</b>	Headteacher tbc

<b>Job Purpose:</b>  To provide outstanding learning experiences, that secure outstanding learning and high achievement in Science
<b>KEY RESPONSIBILITIES</b>
<ul style="list-style-type: none"> <li>○ To lead and manage the subject area</li> <li>○ To take responsibility for a class of children and enthuse them with a desire to learn and an interest in the wider world along with a deep sense of themselves as successful learners</li> <li>○ To develop and enhance the practice of the other members of staff within the department including the technician</li> <li>○ To be accountable for student progress and attainment levels within the subject area</li> <li>○ To ensure teaching standards are maintained to the highest level</li> <li>○ To be a form tutor to an assigned group of students</li> <li>○ Take on other duties as reasonably requested by the school leadership</li> </ul>
<b>LEADING TEACHING &amp; LEARNING</b>
<ul style="list-style-type: none"> <li>● to be responsible for leading Science across both Key Stage 2 and 3</li> <li>● provide training for staff on effective teaching and learning and other areas of professional development</li> <li>● promote the active involvement of pupils in their own learning</li> <li>● develop a self-reflective way of working, to constantly strive to improve your practice, and to model and encourage that way of working with all pupils and adults</li> <li>● contribute to target setting; including statutory procedures and targets for individuals and groups of pupils throughout the school</li> <li>● support strategies to promote high standards of behaviour</li> <li>● contribute to the development of a broad and rich curriculum which meets the needs of the range of pupils in the school</li> <li>● monitor and evaluating classroom practice and providing support for colleagues in improving their own classroom practice</li> <li>● understand current developments with regard to curriculum provision in relation to all aspects of teaching and learning</li> <li>● identify educational research to enhance existing practice as appropriate</li> </ul>

#### Key Tasks – Other

- This job description should be read in conjunction with the current School Teachers' Pay and Conditions document and the provisions of that document will apply to the post holder
- Demonstrate a commitment to safeguarding and promoting the welfare of children and follow all associated child protection and safeguarding policies
- Be aware of, and comply with, policies relating to Health & Safety, Equal Opportunities and Confidentiality as well as general staff procedures
- To contribute to the overall vision, ethos and work of the schools.
- To be an excellent role model for staff
- Maintain confidentiality and professional conduct at all times
- Demonstrate a commitment to professional development including active participation in the appraisal process and any relevant further training
- Appreciate and support the role of other professionals

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description. Employees are expected to maintain a standard of dress conducive to their position as professionals and in setting an example to students.

This job description is current at the date shown, but following consultation with you, may be changed by Management to reflect or anticipate changes in the job which are commensurate with the salary and job title.



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## Person Specification: HEAD OF SCIENCE

*The schools are committed to safeguarding the welfare of children and young people and expect all staff and volunteers to share this commitment*

	Essential	Desirable
<b>Qualifications Criteria</b>	<ul style="list-style-type: none"> <li>• Qualified Teacher Status</li> <li>• Qualified to degree level or equivalent</li> <li>• Qualified to work and teach in the UK</li> </ul>	<ul style="list-style-type: none"> <li>• Further training and advancement of teaching skills.</li> <li>• Professional NCTL Courses</li> <li>• Post Graduate Study (Certificate, Diploma, Masters, etc)</li> </ul>
<b>Professional Qualities</b>	<ul style="list-style-type: none"> <li>• Work cooperatively as part of a team and deploy support staff effectively</li> <li>• High expectations and commitment to pupils achieving their full educational potential</li> <li>• Ability to inspire and motivate those around them</li> <li>• Substantial problem-solving ability</li> <li>• Ability to prioritise effectively and balance values with pragmatism</li> <li>• Intellectual curiosity</li> <li>• Strong commitment to inclusion</li> <li>• Create and maintain positive and supportive relationships with staff, pupils and parents</li> <li>• Reflect on and improve own practice</li> <li>• Commitment to professional development</li> <li>• Competent ICT Skills</li> <li>• Open and deep passion for education with a growth mindset and belief that every child can learn and achieve</li> <li>• Commitment to a set of values that places emotional health at the centre of the school's ethos and actions</li> <li>• A flexible and forward thinking attitude to challenge and adversity</li> </ul>	<ul style="list-style-type: none"> <li>• Extensive experience of working with children with significant barriers to learning</li> <li>• Know a range of approaches to assessment</li> <li>• Know when to draw on the expertise of colleagues</li> <li>• Know how to deliver effective personalised provision</li> <li>• Contribute to the wider life of the school</li> </ul>
<b>Knowledge &amp; Experience</b>	<ul style="list-style-type: none"> <li>• In depth knowledge of the Science curriculum</li> <li>• Breadth of Teaching Experience (min 3 years)</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of teaching within a middle school setting</li> <li>• Experience of subject leadership</li> <li>• Organizing learning experiences with the scientific community.</li> </ul>
<b>Safeguarding</b>	<ul style="list-style-type: none"> <li>• A deep commitment to securing the safety and wellbeing of all pupils.</li> <li>• The successful applicant will have to undergo a DBS check and references will be required in line with our Child Protection and Safeguarding Policy</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of delivering a curriculum that incorporates safeguarding practice and themes</li> </ul>