

## **Head of Science Job Description**

**Post:** Head of Science

**Salary:** Main Pay Range – UPS (depending on experience), TLR 1.1 £11,956

**Contract type/term:** Full time permanent

**Responsible To:** Assistant Principal

### **Purpose of Job:**

As Head of Science, you will lead the Science department and ensure high standards of teaching and learning across the subject. You will be instrumental in developing a dynamic curriculum that inspires and challenges our students, fostering a love for Science.

### **Specific Responsibilities:**

As the Head of Science, you will be expected to

- Carry out the professional duties and responsibilities of a Class Teacher.
- Develop and implement a strategic vision for the Science department in line with the Academy's ethos.
- Lead and manage departmental staff, fostering a professional and supportive environment.
- Oversee the department budget, resources, and ensure they are used effectively.
- Collaborate with senior leadership to align the Science department's goals with the school's improvement plan.
- Ensure high-quality teaching practices are maintained within the Science department.
- Monitor and evaluate student progress, implementing intervention strategies as needed.
- Review and develop the Science curriculum to ensure it meets the needs of all pupils.
- Incorporate innovative teaching methods and resources into the curriculum.
- Represent the Science department at school events and meetings.
- Regularly review and procure resources to aid in the delivery of the Science curriculum.
- To promote actively the school's policies.
- Demonstrate and model outstanding lessons.
- Contribute effectively and be a role model for others in relation to the support of all pupils in the school.
- Ensure teachers are clear about the teaching of objectives in lesson, understand the sequence of teaching and learning in the department, and communicate such information to pupils.
- Establish a clear framework for classroom discipline to manage learners' behaviour constructively and promote self-control and independence.
- Establish a partnership with parents to involve them in their child's learning, as well as providing information about curriculum, attainment, progress and targets.



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- Develop effective links with the local community, including business and industry, in order to extend the department, enhance teaching and develop the pupils' wider understanding.

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. Employees will be expected to comply with any reasonable request from senior leadership staff to undertake work of a similar level that is not specified in this job description.

This job description is current at the date shown, but, in consultation with you, may be changed by the Principal to reflect or anticipate changes in the job.

Teacher .....

Line Manager .....

Date .....

## **Person Specification**

### **Qualifications and Training**

- A graduate, with QTS;
- Degree in Science or related subject.
- Evidence of ongoing professional development in education leadership.

### **Knowledge and Understanding Relevant to the Job**

- Excellent knowledge of the Science National Curriculum.
- Strong leadership and people management skills.
- Ability to analyse data and use it to inform teaching and learning.
- Effective communication and interpersonal skills.
- A passion for Science and improving pupils' outcomes.
- Good up to date understanding of safeguarding and child protection issues and procedures.
- To have the personal skills and desire to help teaching colleagues who may be experiencing difficulties.
- To have an understanding of how the school's community supports teaching and learning and raises achievement in the school.
- Experience of coaching, mentoring and induction of staff in relation to teaching practice.
- An excellent teacher with enthusiasm and a commitment to education and developing others.
- Able to develop good personal relationships with pupils and adults.
- Able to handle people in difficult situations and challenge poor performance.

### **Experience Relevant to the Job**

- Proven experience leading a department or team within a school setting.
- Track record of improving student attainment in Science.
- Experience developing and implementing curriculum initiatives.

**The Eastwood Academy is committed to safeguarding and promoting the welfare of children. All appointments will be subject to a satisfactory completion of safeguarding checks.**