

**Headteacher:** Krissi Carter

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Description automatically generated with medium confidence**Head of Science**

Job Description and Person Specification

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| Post | **Head of Science** |
| Pay Scale/Hours | Part-time 0.6FTE |
| Salary | Main Pay Range/ Upper Pay Range + TLR 2b (£5,835pa (1.0FTE) to be pro-rata per hours worked) |
| Application Deadline | Friday 21st February 2025 |
| Interviews | w/c Monday 24th February 2025 |
| Start Date | 28th April 2025 |

**The successful candidate will:**

* Ensure that there is high quality teaching that leads to strong student progress and excellent outcomes across the Science department.
* Ensure the smooth and effective running of the department on a day-to-day basis, including the support of trainee teachers and ECTs within the department.
* Support the leadership and delivery of the Department improvement priorities that are an integral part of the School Improvement Plan.
* Have a strong and deep understanding of the structure and sequencing of the curriculum from year 10 to year 13 ensuring that prior learning in KS3 is integral to the curriculum design.
* Provide strong and inspirational leadership to the department.
* Lead the curriculum implementation of Science through the embedding of the Accelerated Learning Cycle and to also champion key strategies to improve literacy and oracy.
* Maintain strong links with families, enabling them to support their children with their learning.
* Ensure that the subject is accessible and enjoyable to students of all abilities.
* Lead whole-school CPD focusing on oracy and literacy strategies.
* Contribute to the vision and ethos of the school through the delivery and promotion of academic, vocational and personal excellence.

**Curriculum:**

* To select and sequence appropriate programs of study and exam board syllabi for the Science Department
* To coordinate the writing and updating of medium-term plans and schemes within the Science Department
* To ensure that curriculum and lesson plans are adapted to meet the needs of all students
* To liaise with the SENDCO as appropriate to ensure all staff in the Science Department know and understand how to adapt their lessons to meet the needs of those pupils in their classes
* To use assessment to track progress throughout all key stages.
* To ensure that there are multiple opportunities within the curriculum to develop students’ literacy including opportunities for speaking and listening.
* To manage any underperformance within the Science Department swiftly and appropriately to minimise the impact on student learning.
* To lead on teaching, learning and assessment within the Science Department and to develop all those within the team such that there is a culture of sharing good practice and a continuous cycle of reflection.
* To oversee the planning and preparation of all teachers in the Science Department, providing support and guidance where necessary
* To lead Curriculum Implementation sessions with the department.
* To work with other Heads of Department to share good practice and improve the standard of Teaching and Learning across the school.
* To develop good practice in assessment, standardisation and moderation within the Science Department
* To have a clear home learning policy that makes good use of online learning platforms as well as providing students with opportunities to deepen their understanding and develop their mastery.
* To provide leadership to the team of teachers within the Department, including providing guidance and coaching and modelling best practice in teaching and learning.
* The complete quality assurance activities within the Science department in support of school and departmental priorities, to include lesson observations and book trawls.
* To oversee the professional growth activities within the Science Department, including mid-year reviews.

**Person Specification**

* Degree or equivalent in a Science related field.
* Hold QTS/ QLTS, or be working towards, a Postgraduate Certificate of Education or equivalent teaching qualification in secondary education
* Passion for their subject and an eagerness to motivate, engage and inspire students
* Commitment to diversity, inclusion and representation; across the school and within the teaching of their subject
* Well-developed IT skills to enhance and enrich the teaching and learning experience of students
* Excellent communication and interpersonal skills; a team-player who works towards the collective goals of the department/ school.
* Well-developed IT skills to enhance and enrich the teaching and learning experience of students
* Willingness to contribute to academic excellence and wider ethos of the school by making a significant contribution to the whole school extra-curricular (Studio Plus).
* Commitment to developing well-rounded ‘young professionals’ by supporting the academic, vocational and personal growth of individuals
* Willingness to be involved in the pastoral life of the school by acting as a form tutor and contributing to a diverse, supportive and family-orientated school culture
* Knowledge, understanding to effectively uphold safeguarding policy and procedures in relation to children and young people.