



BIRKENHEAD
HIGH SCHOOL ACADEMY

GDST
GIRLS' DAY SCHOOL TRUST



Application Pack

Head of Social Sciences

Permanent

Birkenhead High School Academy

Principal: Mrs Rebecca Mahony

86 Devonshire Place, Prenton, Merseyside CH43 1TY

Phone: 0151 652 5777

Email: bhsa@birkhs.gdst.net

Website: www.birkenheadhigh.gdst.net



Welcome to Birkenhead High School Academy

Dear Applicant

Thank you for your interest in the role of Head of social sciences at Birkenhead High School Academy.

Birkenhead High School Academy is unique on Wirral as a 3-19 girls state academy. We are a thriving, all through learning community, embracing core traditional values with a firm eye on the ever-changing future. Our overall school direction can be encapsulated in three words: challenge, opportunity and partnership. Girls are encouraged to be challenged, take risks and to develop a life-long love of learning. They are given every opportunity to develop in to fearless, confident and responsible young women. We foster a family community within the school and also, we are very much part of the GDST wider family, sharing their aims as pioneers and shapers of girls' education. BHSA students are strong members of this movement, with our girls benefitting from and contributing to the GDST's extensive network.

We firmly promote the all through approach to education, with the Junior School's "Grow, Flourish, Think" model seamlessly blending in with the Sixth Form "Aspirational, Inspired, Independent" message.

We have the highest standards in achievement, attendance, appearance and conduct. Our girls have access to outstanding levels of support both on the academic and pastoral front, coupled with plenty of stretch and challenge. Our high aspirations culture and ethos permeates both in and outside of the classroom and girls are encouraged to take advantage of our extensive enrichment programme and the plethora of GDST activities throughout their time at the school.

Yours faithfully



Rebecca Mahony
Principal

Ofsted says:

"High expectations and aspirations are promoted by teachers. Girls respond with enthusiasm and consistently make good and better progress. At the heart of this outstanding provision are the uniformly high-level skills and commitment of teachers and teaching assistants. Teachers have a very sharp focus on progress."

Ofsted says:

"This academy is a wonderful and highly effective learning community. Girls from three years of age to 19 grasp opportunities to embrace learning. They espouse respect and responsibility, cooperation, self-confidence and hard work. Leaders, staff and governors should be proud of the transformation they have wrought in this academy over the last three years."

Head of Social Sciences

Start date: After Easter break (or as close to this date as possible)
Salary: Salary is based on the Academy Trust Pay Scale depending on experience
Hours: Full time
Contract: Permanent

This is an opportunity for an excellent Head of social sciences to join a beacon of excellence in girls' education.

The successful candidate will be an enthusiastic and highly motivated individual eager to make a positive contribution to the aspirational vision for this thriving academy.

They will be a dynamic and innovative practitioner who is passionate about their subject and the impact it can have on a young person's development and all-round education.

They will also be someone who values working as part of a team ensuring the highest possible standards of achievement and attainment.

BHSA is an all through 3-19 years girls' academy sponsored by the Girls' Day School Trust, and is, and will continue to be, a highly successful centre of education where every student matters, where expectations of all members of our community are high and where personal achievement and fulfilment are valued and sought after.

BHSA promises the highest level of academic provision alongside an extensive programme of enrichment activities, and all within a friendly and supportive family environment.

BHSA places a high value on CPD and supports all staff in accessing top quality training.

For full details and an application pack please visit: www.birkenheadhigh.gdst.net
Completed applications can be emailed directly to: j.campion@birkhs.gdst.net
Should you require any further information please contact the School Office on: 0151 652 5777.

Closing date for applications: Monday 30th January 2023 (9.00am)

Interviews will be held: Friday 3rd February 2023

References for shortlisted candidates will be requested prior to interview.

If you have not heard from us by **Thursday 2nd February 2023** you should assume you have not been shortlisted for interview on this occasion.

We are committed to the safeguarding of children and child protection; DBS screening and online searches apply to this post.



BIRKENHEAD
HIGH SCHOOL ACADEMY

G D S T
GIRLS' DAY SCHOOL TRUST

Job Description – Head of Social Science

The following items are included in the professional duties which a school teacher may be required to perform under the reasonable direction of the Principal.

Teaching	Having regard to the curriculum for the school: <ul style="list-style-type: none">• planning and preparing courses and lessons• teaching, according to their educational needs, the pupils assigned to her/him, including the setting and marking of work to be carried out by the pupils in school and elsewhere• assessing, recording and reporting on the development, progress and attainment of pupils• organising and participating in extra-curricular activities.
Other activities	<ul style="list-style-type: none">• Promoting the general progress and well-being of individual pupils and of any class or group of pupils assigned to her/him• providing guidance and advice to pupils on educational and social matters and on their further education and future careers, including information about sources of more expert advice on specific questions; making relevant records and reports• making records of and reports on the personal and social needs of pupils• communicating and consulting with the parents of pupils as directed by the Head• attending assemblies, registering the attendance of pupils and supervising pupils, whether these duties are to be performed before, during or after school sessions• communicating and co-operating with persons or bodies outside the school• participating in meetings arranged for any of the purposes described above• contributing, wherever appropriate, to the wider life of the school.
Assessment and reports	Providing or contributing to oral and written assessments, reports and references relating to individual pupils and groups of pupils.
Appraisal	Participating in arrangements made by the ATB for the appraisal of her/his performance and that of other teachers.
Further training and development	<ul style="list-style-type: none">• Reviewing from time to time her/his methods of teaching and programmes of work• participating in arrangements for her/his further training and professional development as a teacher.
Educational methods	Advising and co-operating with the Head and other teachers on the preparation and development of courses of study, teaching materials, teaching programmes, methods of teaching and assessment and pastoral arrangements.
Discipline, health and safety	Maintaining good order and discipline among the pupils and safeguarding their health and safety both when they are authorised to be on the school premises and when they are engaged in authorised school activities elsewhere.

Staff meetings	Participating in meetings at the school which relate to the curriculum for the school or the administration or organisation of the school, including pastoral arrangements.
Cover	Supervising and so far as practicable teaching any pupils whose teacher is not available to teach them.
Public examinations	Participating in arrangements for preparing pupils for public examinations and in assessing pupils for the purposes of such examinations; recording and reporting such assessments; and participating in arrangements for pupils' presentation for and supervision during such examinations in accordance with both internal and external regulations.
Management	<ul style="list-style-type: none"> • Contributing to the selection for appointment and professional development of other teachers and support staff, including the induction and assessment of new teachers and initial teacher training • co-ordinating or managing the work of other teachers • taking such part as may be required of her/him in the review, development and management of activities relating to the curriculum, organisation and pastoral functions of the school.
Administration	Participating in administrative and organisational tasks related to such duties as are described above, including the management or supervision of persons providing support for the teachers in the school and the ordering and allocation of equipment and materials.
General	Adhering to the policies of the school and the ATB, as published in the Staff handbook, in particular policies relating to the safeguarding of children.

Person Specification – Head of Social Science

Qualifications

Appropriate professional qualifications	Essential
Honours Degree	Desirable
Continuous and relevant professional development	Desirable

Experience

Successful experience of managing student guidance, behaviour and discipline	Essential
Successful experience of teaching KS4 Health and Social care and KS5 health/psychology and sociology	Essential
Involvement in the development of Schemes of work	Desirable
Proven record of securing good public examination results	Desirable

Knowledge and Skills

An understanding of the processes involved in improving the effectiveness of teaching and learning. Sound organisational skills and good communication and interpersonal skills	Essential
An ability to make productive relationships with staff and students and to command their confidence	Essential
An ability to teach within the humanities faculty, and flexibility to teach any subject within it	Essential
Experience of teaching a humanities subject	Essential
Knowledge of BTEC assessment framework and AQA A level psychology and sociology	Essential
Knowledge of effective teaching and learning strategies across the age and ability range	Desirable
Knowledge and/or experience of the application of a VLE as an aid to teaching and learning	Desirable
An ability to analyse student data	Desirable

Other Requirements

A commitment to Equality of Opportunity	Essential
A commitment to IT as a major contributor to learning	Essential
A willingness to contribute to the wider life of school	Essential
A positive outlook and sense of humour	Essential

Professional Duties as Head of Social Science Department

(Psychology, Sociology, Health and Social Care)

A allowance

Teaching and Learning

- **Lead, manage and develop your subject or curriculum area**
 - Build departmental vision and values that support the academy mission and ethos.
 - Use self-evaluation and improvement planning to raise achievement.
 - Develop the curriculum to raise achievement, responding to academy and National initiatives.
 - Establish and maintain department website and portal contribution.
- **Lead, develop and enhance the teaching practice of colleagues**
 - Lead, co-ordinate, support and monitor individual subject teachers and the whole department.
 - Lead the professional development of the department.
 - Ensure all elements of teaching and learning within the professional duties of all teachers are being achieved.
 - Lead departmental support staff, undertaking regular professional development reviews.
- **Have an impact on the educational progress of all students in the department**
 - Take steps to raise achievement for all students in the department.
 - Insist on high levels of expectation of achievement and attainment for all students.

Professional Characteristics, Skills and Judgement

- Manage change, for example of specifications, staffing or technology.
- Make an active contribution to the selection and appointment of staff.
- Deploy resources efficiently.
- Liaise with timetabling team to optimise the deployment of staff.
- Provide a termly report to governors.
- Offer professional support of Head of Faculty.

Student Well-Being and Progress

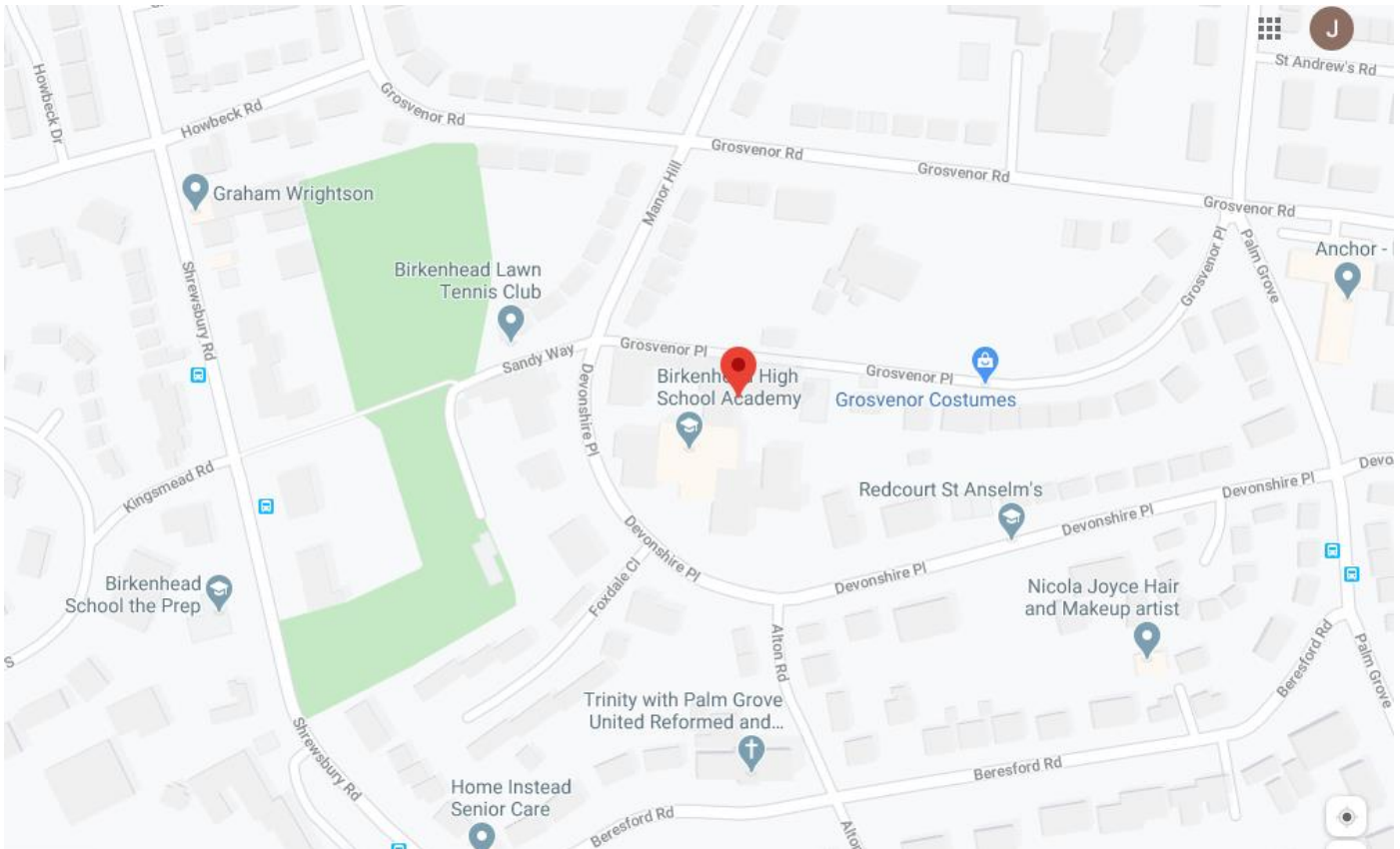
- Make an active contribution to ensuring all elements of student well-being and progress, within the professional duties of all teachers, are being achieved.
- Monitor and analyse student progress, making interventions to remove barriers to learning.
- Ensure appropriate communication to parents on the progress of students.
- Ensure the departmental complies with relevant Health and Safety regulations.



BIRKENHEAD
HIGH SCHOOL ACADEMY

GDST
GIRLS' DAY SCHOOL TRUST

HOW TO FIND US



Birkenhead High School Academy

86 Devonshire Place, Prenton, Merseyside CH43 1TY

Phone: 0151 652 5777

Email: bhsa@birkhs.gdst.net

Website: www.birkenheadhigh.gdst.net