



## HEAD OF TECHNOLOGY

| Job Advert                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                |
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| Salary:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | (MPS / UPS + TLR 2B) (Dependent on Experience) |
| Hours:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Permanent / Full-time                          |
| Required:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | September 2026                                 |
| <p>The Governors of All Hallows RC High School are seeking to appoint an effective, inspiring teacher with high expectations and standards to lead and manage our Technology Department. Within the Department you will be managing Food Technology and Design Technology and will also have the ability and experience to teach KS4 Food Technology.</p> <p>You will be leading a department comprising of experienced teachers who are committed and talented practitioners, have a passion for their subject and who deliver high quality learning which meets the needs of all students. We are successful, caring, warm, have clear expectations and whole school routines for pupils, and there is a great team of Heads of Departments who work together well.</p> <p><b>The successful candidate will be:</b></p> <ul style="list-style-type: none"> <li>• An outstanding classroom practitioner with a demonstrable record of success</li> <li>• Proficient in the use of interrogating data to enhance learning and student progress</li> <li>• Capable of further improving Teaching and Learning and pupil outcomes across the department</li> <li>• A committed team player with the knowledge, skills and experience to lead and manage a successful team</li> </ul> <p><b>We offer:</b></p> <ul style="list-style-type: none"> <li>• great learning spaces and resources</li> <li>• a friendly, supportive and welcoming staff</li> <li>• a commitment to CPD</li> </ul> |                                                |

### Next Steps

**Application packs be returned to:** Ms Gemma Perkins, All Hallows RC High School, 150 Eccles Old Road, Salford, M6 8AA. **Telephone:** 0161 921 1900 **or email:** g.perkins@allhallowsrc.co.uk

**Closing date for applications:**

**Friday 24<sup>th</sup> April at 9am**

*All Hallows is committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. The post is subject to an enhanced DBS disclosure.*

| Job Description |                                                                                                                |
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| Post title:     | Head of Technology                                                                                             |
| Responsible to: | SLT Link                                                                                                       |
| Function:       | To teach and manage within the department, and undertake other teaching duties as required by the Head Teacher |

| Leadership |                                                                                                                                                                                                                           |
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| 1          | Responsible for setting a clear vision and high expectations to raise academic standards across the department                                                                                                            |
| 2          | Fostering and supporting the Catholic ethos of school through the implementation of agreed policies.                                                                                                                      |
| 3          | Acting as a role model for both staff and pupils, establishing relationships whilst promoting effective working practices.                                                                                                |
| 4          | Responsible for identifying opportunities for CPD, including Subject Knowledge Enhancement opportunities including the development of literacy and numeracy across the department.                                        |
| 5          | Successfully manage resources within the department to maximise pupil outcomes.                                                                                                                                           |
| 6          | Proactively keeping informed of updates to course, specifications and assessment requirements, and ensure flexibility in adapting the curriculum to deliver the most appropriate and relevant qualifications for updates. |
| 7          | Ensuring SLT line manager is updated regularly with department progress.                                                                                                                                                  |
| 8          | Lead all department meetings in the academic calendar.                                                                                                                                                                    |
| 9          | Responsible for ensuring the Health & Safety and Safeguarding policies and practices, including risk assessments, are implemented in line with national requirements and are updated regularly.                           |
| 10         | Supporting the implementation of whole school development plan.                                                                                                                                                           |

| General Duties |                                                                                                                                     |
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| 1              | To plan and prepare lessons, teach pupils as assigned, including the setting and marking of work.                                   |
| 2              | To assess, record and report on the progress and attainment of pupils, in line with department and school policy.                   |
| 3              | To promote the general progress and well-being of individual pupils and provide guidance and advice as necessary.                   |
| 4              | To communicate and consult with parents of pupils and with other appropriate persons and bodies outside the school, as appropriate. |
| 5              | To participate in meetings arranged for any of the purposes described above, within the school's directed time schedule.            |
| 6              | To provide or contribute oral or written assessments, reports and references as required for individual pupils.                     |

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| 7  | To review his/her methods of teaching and to participate in arrangements for further training.                                                                           |
| 8  | To maintain good order and discipline among pupils, safeguarding their health and safety both on and off the school site when engaged in authorised activities.          |
| 9  | To attend staff meetings which relate to curricular, guidance, administrative and organisational issues.                                                                 |
| 10 | To supervise and, so far as practicable, teach pupils whose teacher is not available, in accordance with agreed procedures at school and national level.                 |
| 11 | To prepare pupils for public examinations and to participate in all necessary routines associated with them, whether authorised by the school or the examination boards. |
| 12 | To fully engage in systems that are put in place in order to track pupils progress and address underachievement.                                                         |
| 13 | To attend assemblies and to register the attendance of pupils in accordance with school policy.                                                                          |
| 14 | To participate in administrative and organisational tasks related to the duties described above.                                                                         |
| 15 | To deliver work compatible with Key Stage 3 and Key Stage 4 of the National Curriculum in all of its aspects, subject to the policy of the school.                       |
| 16 | To participate in agreed schemes of teacher performance management, to include all aspects of in-service training in liaison with the school professional tutor.         |
| 17 | To manage curriculum development within your department                                                                                                                  |
| 18 | To provide differentiated experiences within lessons.                                                                                                                    |
| 19 | To set and mark homework on a regular basis in line with school and departmental policy.                                                                                 |
| 20 | To contribute to the effective development of a departmental resource bank of materials.                                                                                 |
| 21 | To be accountable for all resources within your teaching base and used by students in your charge.                                                                       |
| 22 | To attend staff development                                                                                                                                              |
| 23 | To be accountable for a tutor group of pupils within the school.                                                                                                         |
| 24 | To contribute to the extra-curricular programme of school activities at lunch-time or after school.                                                                      |
| 25 | To contribute to the effective running of the school through break and lunch-time supervision.                                                                           |
| 26 | <b>To undertake all such duties as may be requested by the Head Teacher in accordance with the prevailing Teachers' Pay and Conditions Act, and local agreements.</b>    |
| 27 | <b>To take an active role in the promotion and implementation of cross-curricular enterprise activities and extra-curricula activities.</b>                              |

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| 28 | <b>Promote and uphold the Catholic ethos and values of the school and to participate in activities (such as form group prayers and assemblies) that contribute to this Catholic ethos.</b> |
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| Person Specification                                                                                              |                                                                                                     |
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| The successful candidate should always be striving for excellence and possess the following essential qualities:- |                                                                                                     |
| 1                                                                                                                 | A degree.                                                                                           |
| 2                                                                                                                 | Qualified teacher status.                                                                           |
| 3                                                                                                                 | A high degree of subject competency and personal organisation.                                      |
| 4                                                                                                                 | An ability to teach across the 11-16 age and ability range.                                         |
| 5                                                                                                                 | Effective and appropriate pupil management with high expectations evident in all lessons.           |
| 6                                                                                                                 | A willingness to participate fully as part of a faculty team.                                       |
| 7                                                                                                                 | Rigorous professionalism in everything, accepting nothing but the best in a culture of achievement. |
| 8                                                                                                                 | The ability to work independently.                                                                  |
| 9                                                                                                                 | Experience of monitoring and evaluation.                                                            |
| 10                                                                                                                | An excellent record of attendance and punctuality.                                                  |

| Teaching and Learning Responsibilities |                                                                                                                                       |
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| The successful candidate should have:  |                                                                                                                                       |
| 1                                      | High expectations of students regarding behaviour and the quality of work they produce.                                               |
| 2                                      | The ability to set an example, inspire and motivate students and staff alike.                                                         |
| 3                                      | A proven track record of securing excellent progress and outcomes for all groups of learners.                                         |
| 4                                      | Successful experience in researching, implementing and evaluating the most recent developments in pedagogy and learning technologies. |
| 5                                      | Evidence of the successful implementation of a project or initiative to improve student outcomes.                                     |
| 6                                      | The ability to successfully plan their teaching to ensure it builds on the current and previous achievement of students.              |
| 7                                      | Secure knowledge of a range of strategies to cater for the needs of all pupils.                                                       |
| 8                                      | A secure understanding of strategies to assess and feed back to pupils to secure excellent progress.                                  |

