Archbishop Tenison’s CE High School,

Selborne Road, Croydon CR0 5JQ

Tel: 020 8688 4014

www.archten.croydon.sch.uk

**Head of Year 13**

*(with a teaching background preferably in a specific subject outlined below)*

**Location:** Croydon, Surrey

**Subject:** Head of Year 13

**Contract Type:** Permanent – full time

**Salary:** MPS/UPS + TLR 2b (£5,352.00)

**Required for:** Thursday, 29th August 2024

**Closing date for applications:** Wednesday 10th April 2024

**Interview:** Tuesday, 23rd April 2024

**Summary**

Archbishop Tenison’s Church of England High School is a long-established school with an excellent reputation in the community. Our school motto is ‘Academic excellence for each person in a Christian community’ and we aim to instill these values in everything we do at Tenison’s. We take the personal development of pupils, students, and staff seriously.

Pastoral care is a strong and important part of the school’s Christian educational vision. We seek to form a cohesive learning community, to educate the whole person and to provide the whole curriculum; to teach with understanding, both of the subjects we have studied and the pupils and students before us, and to learn with tenacity, humility and hope. Every teacher is a Form Tutor. Every year group has its own Head of Year. Every day starts and ends with Tutor Time. The weekly tutor programme includes a whole school assembly, a year group assembly, two tutor assemblies and a taught session of Personal and Social Development.

All Heads of Year belong to the school’s Pastoral Leadership Team, along with the Head of Pupil Welfare, and three Senior Pastoral Leaders. In addition to this, the school has a Pupil Support Room and an Assistant Chaplain. We enjoy good links with the Southwark Diocesan Board of Education and the Borough of Croydon. We work closely with other external agencies and providers of services for young people. We are part of a significant initiative to improve young people’s mental health. We are also a trauma-informed school.

We are looking for a someone if possible with a German, Latin, Geography, Psychology or Computing teaching background with suitable experience of working pastorally within a secondary school. The successful candidate will begin with Year 13 students.

**We are looking for someone who:**

* Can teach their own subject to a high standard at all key stages, cover lessons and take up other responsibilities effectively as a member of our Teaching Support team.
* Can provide strong, efficient and pastorally sensitive leadership to a year group of students and a team of Form Tutors, and also work effectively as a reliable colleague alongside other Pastoral Leaders
* Has credibility with both pupils, students and staff as someone who can manage pupil and student situations well, and who does so with confidence, but also Christian humility and educational purpose
* Communicates clearly, carefully and with a good understanding of different audiences; speaks and writes with **honesty** and **integrity**; offers support, challenge and encouragement with both professionalism and hope
* Is a team player and makes good day-to-day decisions, as well as being able to contribute to long-term strategic thinking about pupils and students’ personal development and pastoral care
* Is knowledgeable about how to work effectively with young people and draw the best out of them in a school setting
* Liaises well with parents, carers and other adults involved in the care of young people in education
* Is able to contribute actively to the school as a Christian community, in support of both its Christian character and its academic purpose

**About Us**

Total number of pupils and students - 767 (Sixth Form 75 students)

Exam Results can be viewed via - <https://www.archten.croydon.sch.uk/academicresults> .

Archbishop Tenison's is an equal opportunities employer and committed to safeguarding and promoting the welfare of children. Successful candidates will be required to undertake an enhanced Disclosure check by the Criminal Records Bureau; online checks will be carried out.

**Application Process**: Please submit your application and covering letter to Mr Parrish, Headteacher detailing your suitability for the role by 10th April 2024. Please visit the staff recruitment page via the school website <https://www.archten.croydon.sch.uk/staffrecruitment>.

An initial phone call or visit to explore possibilities and express interest is much encouraged. Please email Mrs Andrew, Headteacher's PA via patoheadteacher@archten.croydon.sch.uk or call 020 8688 4014.