

# Head of Year

## Person Specification



**ALEC REED ACADEMY**  
PROUD TO LEARN



### **Knowledge, Qualifications and Experience**

#### **Essential:**

- Suitable degree and UK recognised teaching qualification (i.e. QTS, PGCE), or currently studying towards this to be completed by the time to role commences
- Experience and demonstrable success within your subject area
- Experience of teaching your specialist subject across the age and ability range
- A track record of Good and Outstanding teaching within your subject
- Outstanding knowledge and understanding of successful intervention strategies from Years 7 to 11
- Experience and understanding of target setting and the development of strategic and creative intervention planning to raise pupil progress
- Competent understanding of the use of IT including MS Excel to identify and track learner progress
- Ability to present and analyse data and construct effective subsequent intervention strategies
- A clear and demonstrable understanding of how pupils learn

#### **Desirable:**

- Experience of teaching in co-educational secondary schools
- Knowledge and understanding of the legal frameworks pertaining to children and young people

### **Abilities and Interests**

#### **Essential:**

- The ability to work in a way that promotes the safety and wellbeing of children and young people including having an awareness of the safeguarding requirements of the Academy along with Child Protection Policy
- Strong leadership and management skills along with solid administrative skills
- Ability to enthuse and effectively communicate to pupils both written and orally
- Ability to secure the confidence of parents/carers to work in partnership with the Academy in securing the best outcomes for their children
- A commitment to working in a comprehensive school and working with pupils to ensure they make outstanding progress and attain well.
- An interest in teaching the whole age and ability range
- High aspirations for pupils and a commitment to eradicating barriers to learning
- Outstanding classroom practitioner with both personal impact and presence
- A demonstrable commitment to equality of opportunity
- Appropriate ICT skills including those directly related to transference of subject knowledge in a classroom context and as a tool for effective administration
- Committed to maintaining the high standards across the Academy
- A team player with a firm commitment to personal honesty, integrity and personal accountability
- Adaptability and contributor to changing circumstances and new ideas
- A desire to succeed and to help others succeed
- Ability to develop and maintain good professional relationships with pupils, staff and parents
- A demonstrable commitment to one's own professional development
- A willingness to become involved in wider Academy initiatives and activities