



Application Pack

Head of Year (KS3/4)

September 2022

TLR 2b (£4,785)

Full Time

Rainham Mark Grammar School



About Us

Results

The Team

Staff Development

The Post

About You (Person Specification)

The Job

Application Process

About Us

Rainham Mark Grammar School is a co-educational selective grammar school for 11 to 18 year olds with a roll of approximately 1600 students. We are a fully inclusive school that values strong pastoral care and academic achievement. We have excellent facilities which include a modern sports hall, dance studio and fitness studio, as well as a purpose-built music block with a recital hall and recording studio; a Sixth Form study suite; an art block with large studio classrooms; a drama studio; and specialist teaching suites for all subject areas. Rainham Mark Grammar School is part of a Trust - Rainham Mark Education Trust which is a small family of local schools. The three schools, Rainham Mark Grammar School, Riverside Primary and Twydall Primary all work closely together to serve the local community and improve life chances for all young people.

Results

We are extremely proud of the achievements of our students at both GCSE and A Level. The last published examination data in 2019 shows that the average GCSE grade was 6.57 and our Progress 8 was well above average at 0.27. A Level results were also exceptional. The average was a Grade B- (38.28) and our Level 3 value added was above average at 0.08.

Staff Development

Staff development is important to us and encourage our staff to continually develop pedagogy. We use in-house CPD opportunities alongside training material from The National College. We have a healthy CPD budget and encourage staff to take part in external CPD. We have successfully supported a number of colleagues through the NPQ qualifications.

The Post

Job Title: Head of Year (KS3/4)

Start Date: September 2022

Reports to: Assistant Headteacher i/c Pastoral

Hours: FT

Due to the internal promotion of a colleague, an exciting opportunity has arisen for us to appoint an exceptional Head of Year (KS3/4) to join our pastoral team and help support and guide our students.

We are looking for an inspirational teacher who has the ability to develop students academically and nurture their wellbeing and character in this vital pastoral role. We invite applications from candidates who are new to the role and from those who already have experience. As a Head of Year, you will have the opportunity to lead your team of form tutors, line manage your Pastoral Assistant and contribute to the school's drive to create a culture of excellence.

About You (Person Specification)

	Essential	Desirable
Qualifications		
Qualified Teacher Status (QTS)	/	
Degree or equivalent	/	
Experience		
Exceptional classroom practitioner	/	
Skills and Knowledge		
A clear vision and sound educational philosophy	/	
Able to communicate effectively, written and orally	/	
Ability to build positive relationships with a range of stakeholders	/	
Effective behaviour management	/	
Ability to inspire others and ability to bring about effective change		/
Efficient administrative, organisational and personal management skills	/	
Clear pedagogical understanding	/	
Pastoral experience in a school e.g. Form Tutor or Head of Year		/
Personal Attributes		
Energy, enthusiasm and resilience	/	
Ability to inspire, motivate and challenge students	/	
Reliability and integrity	/	
Professionalism – appearance and interpersonal skills	/	
Suitable to work with children	/	
A commitment to safeguarding students and to inclusive education	/	
Ability to self-evaluate and reflect upon your own practice	/	
Ability to work independently and in a team	/	
Flexible, reliable and drive	/	
Commitment to supporting the full life of the school	/	

The Job

Salary: MPS/UPS

Staff Benefits:

Generous Pension Scheme	On-site gym facilities
Priority Admission for Staff Children*	Benenden Health Care Plan
Cycle 2 Work Scheme	Free On-Site Parking (subject to availability)
Care First Support	Access to professional school counsellor

* See Admission Policy on the School Website

Application Process

Application forms are available on our website and should be sent to Human Resources, HR@rmgs.org.uk or posted to the school. Please include a 1-2 sided A4 application statement which should include how your proven relevant experience relates to this role. Please do not submit a Curriculum Vitae.

References may be taken up on or before being short-listed, please indicate on your application form if you do not want us to contact the referee prior to interview.

Dates:

Closing date for applications: 2pm Tuesday 17 May 2022

Interview day: TBC

*The school reserves the right to interview and appoint where a suitable candidate is found prior to the closing date.

RMGS is committed to the protection and safety of its students, is an Equal Opportunities employer and has Prince's Teaching Institute recognition. The post is subject to a satisfactory Enhanced DBS disclosure, suitable references, medical clearance and appropriate qualifications for the post.

