



# Holyhead

Teach What Matters

## Holyhead School Person Specification

### Post: Head of Year

Area	Essential	Desirable
<b>Qualifications</b>	<ul style="list-style-type: none"><li>• A Levels or Equivalent</li></ul>	<ul style="list-style-type: none"><li>• Evidence of Higher Education</li><li>• Evidence of further professional development pertinent to the role in particular, supporting students with: Mental Health difficulties, Social and Emotional Needs, Speech Language and Communication</li><li>• First Aid</li></ul>
<b>Experience, Skills and Knowledge</b>	<ul style="list-style-type: none"><li>• Experience of de escalation and managing challenging behaviour</li><li>• Be able to build rapport with the students you are working with</li><li>• Enthusiastic, hardworking and dedicated</li><li>• A genuine passion for supporting young people</li><li>• The ability to form strong working relationships with students and adults</li><li>• The ability to interpret student progress data</li><li>• Knowledge of Child Protection procedures</li><li>• Previous experience of counselling, coaching and mentoring</li><li>• Be willing to be involved in the extra-curricular life of the school</li><li>• Experience of supporting students in an educational/pastoral setting to enthuse and motivate them to</li></ul>	<ul style="list-style-type: none"><li>• Experience of working in an inner city secondary school</li><li>• Experience of delivering a variety of intervention programmes</li><li>• Experience of supporting students with attendance issues</li></ul>



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	<p>achieve positive outcomes and promote their development</p> <ul style="list-style-type: none"><li>• Experience of working with a wide range of students and abilities within tough communities</li><li>• Experience of working with and promoting good relationships with parents/carers, primary schools outside agencies and the local community</li></ul>	
<b>Personal Qualities</b>	<ul style="list-style-type: none"><li>• Commitment to improving the life chances of children</li><li>• An evaluative and reflective approach to own practice</li><li>• Enthusiastic in your approach to tough challenges</li><li>• High expectations of self, colleagues and students</li><li>• Energy, enthusiasm and a sense of humour</li><li>• Vision, empathy and flexibility</li><li>• Emotionally resilient</li><li>• Team player</li><li>• Ability to meet deadlines</li><li>• Ability to prioritise tasks/workload</li><li>• Firm but kind in difficult situations</li><li>• Commitment to high-profile presence in and around school</li><li>• Self-motivated, setting challenging personal objectives and targets</li><li>• Enthusiastic but good listener, with drive, commitment to learners and a love for the job</li><li>• Flexibility, adaptability and creativity</li></ul>	