



Littleover
Community
School

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APPLICATION PACK

Littleover Community School

Head of Year/ Teacher of Science

A warm welcome from our Headteacher, Mrs L. Johnson

Many thanks for your interest in the Head of Year/ Teacher of Science position. Littleover Community School seeks to appoint an inspirational, dynamic and highly effective individual to take on the role of Head of Year, working closely with Form Tutors, the Deputy Headteacher (Pastoral) and the Senior Leadership Team to deliver high quality pastoral care and to promote excellent personal development and wellbeing for all students within the year group.

The successful candidate will play a key role in leading and developing pastoral provision, supporting student wellbeing, behaviour, attendance and personal growth, and contributing positively to the wider pastoral life and ethos of the school. This role requires strong leadership, excellent communication skills, and a firm commitment to inclusion, safeguarding and high expectations for all learners.

The post involves teaching Science at Key Stages 3 and 4, and applications from teachers with a Biology specialism are particularly welcomed. The successful applicant will be able to inspire and motivate students of all abilities, deliver engaging and effective lessons, and foster a genuine interest and enthusiasm for Science.

Littleover Community School is a warm and welcoming environment, where the motto of 'Learn, Care and Succeed' underpins the vision for our school. Staff joining Littleover Community School should understand from the outset that we work together in partnership with students and families to provide a safe and stimulating environment, where all members feel valued and safe.

Our expectations are high, and this is evident through the reputation of Littleover Community School; in the last school inspection, Ofsted found the school to be 'Good' and the Sixth Form 'Outstanding;' the student outcomes at Littleover Community School, both at GCSE and A-Level, as well as the enrichment programmes on offer, are excellent. We are proud of the achievements of our students and know they happen because we value and celebrate staff expertise.

Littleover Community School offers a robust and engaging CPD programme and staff wellbeing is taken seriously here; again, this can be stated with confidence as staff retention at LCS is high.

I hope you will consider the information above when making your application to Littleover Community School; we want committed practitioners that will support Littleover Community School students to become life-long learners, and well-rounded citizens.



Best of Luck,

A handwritten signature in black ink, appearing to read 'L. Johnson'. The signature is fluid and cursive, written on a white background.

Mrs L. Johnson
Headteacher

Learning, Caring, Succeeding

Littleover Community School is a Local Authority maintained school with an outstanding Sixth Form, catering for ages 11 - 18 with approximately 1850 students.

Welcome to Littleover

As a school, we are committed to continuous improvement so that we can continue to evolve to match the changing needs of our students, parents and carers, staff and wider school community. We are keen to utilise the latest thinking and technologies to ensure all our students are best equipped to achieve success in the future.

Our governors and staff are fully committed to serving the needs of our school community in these challenging social times, including continuing to develop the very strong academic performance of our school. If you feel you could contribute to this vision, we would be very pleased to receive your application.

Littleover Community School is an 11-18 comprehensive, community school. We are a Local Authority maintained school and have a positive working relationship with Derby City Council.

Our school is situated four miles to the south west of the centre of Derby, in pleasant, spacious grounds. We have a proud academic and pastoral record and the school is always popular with parents and carers looking for school places, within our own catchment area and beyond.

We currently welcome 295 students into Year 7 each year, giving us a current roll of approximately 1850, including a Sixth form of over 350 students.

Student outcomes

We are proud of our students' attainment and progress: Littleover Community School students consistently perform above local and national averages.

Summer 2025 headlines:

- GCSE grades 9-4 in Maths and English 74%
- * Grade 4 and above in English Baccalaureate 49%
- Key Stage 4 students who receive the Pupil Premium achieved in line with their Attainment 8 target on average.
- A*-A grades at A Level 33%
- A*-C grades at A Level 86%



Learning, Caring, Succeeding

Our Vision & Aims

We are an inclusive school which means we are determined to ensure all students achieve the best outcomes possible. Our aims of “Learning, Caring and Succeeding” are the basis for all that we do and students are at the heart of our everyday practice. Looking to improve further is always key. Our school priorities are shared with staff and Governors and our community of parents/carers and students have a say in what we are and what we want to be.

Ofsted

The school was inspected in October 2022 and was judged as ‘Good’ in all areas with ‘Outstanding’ Sixth Form provision.

The full report can be accessed here: [HTTPS://FILES.OFSTED.GOV.UK/V1/FILE/50201266](https://files.ofsted.gov.uk/v1/file/50201266)

“Leaders have high expectations. They have created an inclusive and academic culture. Leaders ensure that all pupils, including pupils with special educational needs and/or disabilities (SEND), achieve well. Leaders help pupils prepare for next steps in their education. Pupils and sixth-form students leave school with the skills and knowledge they need to thrive.

Pupils’ behaviour in lessons is calm and focused. They are eager to share their ideas and knowledge. The vast majority of pupils do not worry about bullying. If they had any concerns, they would report them to staff. Leaders are quick to respond to concerns. The ‘LCS Way’ helps to create a caring and purposeful culture.

Students in the sixth form experience a welcoming and respectful environment. One student said that attending the sixth form has helped them to develop their identity. Students value the support their

teachers provide and the sense of community they share with their peers.

Leaders provide pupils with personal development opportunities. These include the Duke of Edinburgh’s Award scheme as well as sports, arts and music clubs. Some pupils access games club and craft club.

Students in the sixth form join in with enrichment activities. These include pottery classes, learning British Sign Language and a debating society.

Leaders are ambitious about what they want pupils to learn. Sequences of lessons cover a broad range of knowledge. Leaders have ensured that teachers know which knowledge to teach and in what order. This helps pupils to develop their understanding of the subjects they study. Sixth-form students are very knowledgeable and make connections between current and prior learning.”



Why Should You Join Littleover Community School?

Wellbeing - What We Offer

Access to a team of specialist counsellors who are directly contracted to the school to offer support for our staff.

A centralised behaviour system that fully supports teachers, ensures disruption free classrooms and is strengthened by a supportive internal Alternative Provision.

A Leadership Team who fully consider staff workload and wellbeing when considering any changes to practice or systems.

A highly supportive approach to CPD and quality assurances that focuses on every member of staff improving, not proving.

Access to the latest technology, including new high spec laptops for staff.

An approach to pedagogy that ensures we deliver high-quality teaching in each and every lesson, whilst giving staff professional autonomy .

All staff also have access to Education Support's Employee Assistance Programme which includes:

A range of counselling options including telephone, on line or face-to-face sessions, and a mindfulness module

A dedicated coaching service for line managers, aimed at developing soft skills and building confidence for handling challenging situations.

Financial, legal and practical support from qualified professionals on a range of personal issues.

Employment Benefits

There are an extensive range of benefits that are available to you as an employee of Littleover Community School.

For your health and wellbeing there is access to a free on site gym and an employee assistance programme.

You will have access to the Derby City Council Rewards platform, which hosts a wide range of benefits such as the Cycle2Work scheme, benefits and offers at an extensive network of retailers, Tusker Car Lease Scheme and more!

These benefits run alongside other benefits such as access to the Teachers' Pension Scheme or Local Government Pension Scheme (depending on your role), free on-site car parking, free annual flu jab and a friendly, supportive working environment!



Head of Year/ Teacher of Science

Vacancy Details

Pay scale:	MPS/ UPS
TLR:	1.2 (£12,515)
Reporting to:	Senior Deputy Headteacher
Contract type:	Full-time Permanent
Start date:	September 2026
Closing date:	Wednesday 22nd April 2026

Job Purpose

To provide strong pastoral leadership for a designated year group, enabling all students to engage positively with education by addressing welfare, behaviour, attendance and wellbeing, while also contributing to the academic life of the school through the teaching of Science across Key Stages 3 and 4. The postholder will work closely with staff, parents/carers and external agencies to ensure high standards of personal development and academic achievement for all students.

Duties & Responsibilities

Pastoral Leadership – Head of Year

Working with students

- Provide leadership and support around student welfare, behaviour, attendance and personal development.
- Identify, implement and review strategies to overcome individual students' barriers to learning.
- Monitor the progress, behaviour and wellbeing of students on targeted interventions.
- Manage the transition of new students joining the year group and support reintegration following absence.
- Promote and consistently apply the school's behaviour policy.

- Organise and lead assemblies in line with the school calendar and pastoral priorities.

Working with staff

- Liaise closely with the Deputy Headteacher (Pastoral), Assistant Heads of Year and form tutors to ensure the effective day-to-day running of the year group.
- Lead, motivate and support the Year Team, including Assistant Head of Year and form tutors.
- Chair and organise regular year team meetings.
- Work with teaching staff to monitor and support student progress and behaviour
- Collaborate with the Attendance Officer to improve attendance for identified students.
- Work with the SENDCo, Pastoral Support Team, Pupil Premium Lead and Designated Teacher for Looked After Children to tailor support for individual students.
- Contribute to the development and review of whole-school pastoral policies and practices.
- Demonstrate a proactive approach to pastoral care and supervision, including supporting and engaging with students during unstructured periods of the school day.

Working with parents/carers and external agencies

- Act as the main point of contact for parents/carers regarding pastoral and behavioural matters.
- Maintain regular communication with parents/carers regarding progress, attendance and behaviour.
- Build positive, supportive relationships with families to encourage engagement in students' education.
- Liaise with external agencies and professionals to support students' needs.

Administration

- Maintain accurate and up-to-date pastoral records and intervention logs.
- Facilitate the effective transfer of student information at key transition points

Head of Year/ Teacher of Science

- Analyse and report on attendance, behaviour and progress data to senior leaders.
- Complete documentation required by internal and external agencies.

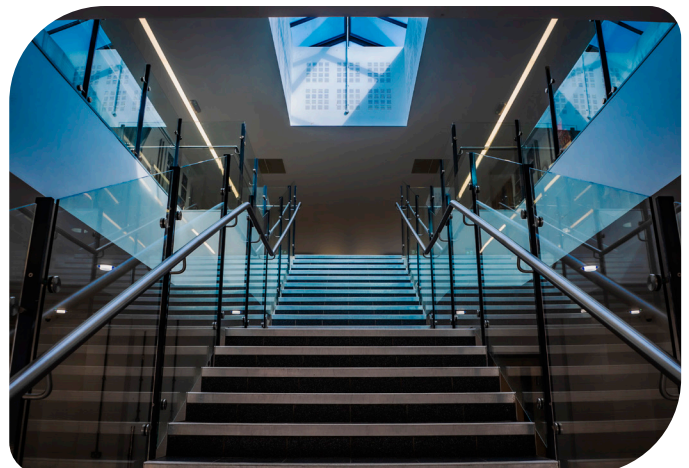
Teaching and Curriculum Responsibilities – Science

- Teach Science across Key Stages 3 and 4, ideally with a Biology specialism.
- Plan and deliver high-quality, engaging lessons that inspire students of all abilities.
- Create a stimulating and inclusive learning environment that encourages curiosity and achievement.
- Assess, record and report on student progress in line with school policies.
- Assist in the maintenance, review and development of the Science curriculum and schemes of work.
- Contribute to departmental meetings and represent the Science department on school committees when required.
- Participate in displays, enrichment activities, revision sessions and events that promote Science within the wider school community.
- Work effectively as a member of the Science department, contributing to shared resources and best practice.

Safeguarding

- Uphold the school's commitment to safeguarding and child protection.
- Be familiar with and work in line with statutory guidance and school safeguarding policies.
- Promote the welfare and safety of all students and share concerns appropriately with the Designated Safeguarding Lead.

This job description is not exhaustive and is subject to annual review. The postholder may be required to undertake other duties commensurate with the role, as directed by the Headteacher or Deputy Headteacher.



PERSON SPECIFICATION

1. Knowledge and Experience

	Essential	Desirable
Experience of working with students in a pastoral role e.g. tutor.	X	
Experience of supporting student wellbeing and behaviour	X	
Experience of pastoral leadership		X
Have an understanding of pastoral leadership and demonstrate clear potential to lead at year level	X	
Be a well-qualified Scientist, able to teach Science at Key Stages 3 and 4	X	
Ability to teach Biology at Key Stages 3 and 4		X
Ability to employ a range of effective teaching, learning styles and assessment methods.	X	
Ability to use assessment data to inform planning and set targets.	X	
Understanding of how students make progress in Science and the ability to convey this to students and parents	X	
Understanding of safeguarding policies and procedures.	X	

2. Qualifications

	Essential	Desirable
Qualified Teacher Status (QTS).	X	
Degree or equivalent qualification in Science based subject	X	
Evidence of continued professional development		X

3. Personal skills and qualities

	Essential	Desirable
Ability to manage behaviour effectively and support student development	X	
Resilient, reflective, and committed to continuous improvement.	X	
Compassionate, patient and student-centred.	X	
Ability to inspire and enthuse young people.	X	
Passion for teaching.	X	
A strong belief in the potential of every young person.	X	
A role model for the school's core values of Learning, Caring and Succeeding.	X	
A positive, solution-focused approach to challenges.	X	
Creativity in problem-solving and provision design.	X	
A willingness to contribute to wider school life and enrichment.	X	
Excellent communication skills, with warmth, clarity, and empathy.	X	
Ability to build trusting, positive relationships with students, families, and colleagues.	X	
To share the school's commitment to safeguarding and child protection and be familiar with the Safeguarding and Child Protection Policy and other relevant school policies	X	

Equality, Diversity & Safeguarding

Littleover Community School is proud of the cultural diversity of our school community.

Equality & Diversity

Littleover Community School is proud of the cultural diversity of our school community. We welcome enquiries from everyone and also value the diversity of our workforce. As such, the school actively promotes equality of opportunity for all with the right mix of talent, skills and potential.

Derby City Council's Equality Commitment

<https://www.derby.gov.uk/community-and-living/equality-diversity/our-equality-commitment/>

We welcome applications from a wide range of candidates, including those with criminal records. As an organisation assessing applicants' suitability for positions which are included in the Rehabilitation of Offenders Act 1974 (Exceptions) Order using criminal record checks processed through the Disclosure and Barring Service (DBS), Littleover Community School complies fully with the DBS Code of Practice <https://www.gov.uk/government/publications/dbs-code-of-practice> and undertakes to treat all applicants for positions fairly. Littleover Community School undertakes not to discriminate unfairly against any subject of a criminal record check on the basis of a conviction or other information revealed and can only ask an individual to provide details of convictions and cautions that they are legally entitled to know about.

Where a DBS certificate at either standard or enhanced level can legally be requested (where the position is one that is included in the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 as amended) and where appropriate Police Act Regulations (as amended), Littleover Community School can only ask an individual about convictions and cautions that are not protected.

DBS offers a sensitive applications route for transgender applicants, more information on this can be found at <https://www.gov.uk/guidance/transgender-applications>

Littleover Community School selects all candidates for interview based on their skills, qualifications and experience.

Safeguarding

Littleover Community School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. An offer of employment will be subject to the receipt of a satisfactory enhanced level DBS disclosure with a children's barred list check, two satisfactory references and successful completion of vetting procedures.

In accordance with the statutory guidance, Keeping Children Safe in Education (KCSIE), an online search will be conducted as part of due diligence on shortlisted candidates.

Copies of our Child Protection and Safeguarding Policy, along with other school policies, are available on our website at: <https://www.littleover.derby.sch.uk/information/policies-compliance>

We would advise anyone applying for a position at LCS to read the above documents, along with the following Keeping Children Safe in Education document: <https://www.gov.uk/government/publications/keeping-children-safe-in-education--2>

