Dear Prospective Candidate

On behalf of the Governing Body, I would like to thank you for showing an interest in the role of Head Teacher at Reynalds Cross School.

The Governors of Reynalds Cross School are seeking to appoint an ambitious and successful leader to the role of Head Teacher from 1st January 2022. We are looking for an inspirational individual who will lead the next exciting phase within our school. This includes our additional 14-19 provision at our Green Lane site, which will open in September 2021.

Staff, parents and Governors at Reynalds Cross School work together to encourage and support all our pupils to achieve their potential and enjoy their educational experience. We offer a specialised and bespoke curriculum and each pupil’s targets match their individual needs. We are jointly committed to providing a safe and inspiring learning environment.

We value all our staff, investing in their training and development and providing support at all stages of their career.

The successful candidate will be someone who:

* Is a motivated and passionate senior leader with significant experience looking for an opportunity to create and realise their vision of a school for pupils with severe learning difficulties.
* Is an inspirational and strong leader able to work with staff, governors and parents to create a culture of excellence for all our pupils.
* Is resilient and committed to ensuring pupils are school ready and ready for the next stage of their lives.
* Is an effective communicator who is able to inspire, develop and drive forward a shared strategic vision for the school.

Please find enclosed:

* Job Description and Person Specification
* Application form

**If you wish to be considered for the position and will be returning the Application Form please ensure that in your application you reference that you have the “Essential criteria” as stated in the Person specification. Without referencing and evidencing the criteria, we are unable to consider you for shortlisting in your application.**

Your application form should be completed with reference to the Job Description and Person Specification and we ask that you limit any further information to no more than three sides of A4 pages. The selection panel will not consider CV’s when assessing candidates.

Closing Date for Applications: **23rd April 2021**

The selection days will be held on **6th and 7th May 2021**

Only those who are successful in being selected for interview will be contacted by ourselves, by email and/or letter.

The salary will be within the Leadership Range of L25 – L31 (£76,141 to £88,187).

If the enclosures have interested you further, we would be delighted to hear from you.

Informal visits to the school are most welcome providing it is safe to do so due to Covid 19. These will be held after school hours between Monday 19th and Wednesday 21st April through prior arrangement. We would encourage you to do a Rapid Lateral Flow Test on arrival, which will be provided and a mask will also be provided. Please either e-mail the school office on [503office@reynalds-cross.solihull.sch.uk](mailto:503office@reynalds-cross.solihull.sch.uk) or telephone 0121 707 3012. We are also providing a virtual tour of the School which can be found using the following link:   
<https://www.youtube.com/watch?v=BaxQNJu_Ywk>

If you would like to discuss any aspects of the post or have any difficulties downloading the application information, please either telephone the School on 0121 707 3012 or e-mail the school office on [503office@reynalds-cross.solihull.sch.uk](mailto:503office@reynalds-cross.solihull.sch.uk) (during the Easter holiday, Friday 2nd April to Friday 16th April 2021, please e-mail s503wholt@reynalds-cross.solihull.sch.uk).

The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. An enhanced DBS check is required for the successful candidate.

Thank you for your interest in our school.

Yours faithfully

**Charlotte Vale**

Chair of Governors