



Kniveton CE Primary School

APPOINTMENT OF HEADTEACHER

Information for Candidates

Kniveton CE Primary School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.

<u>Date of Appointment</u>	1st September 2024
<u>Salary</u>	Group One Individual School Range: L7 – L13
<u>Estimated Number on Roll</u>	57
<u>Teaching Establishment</u>	Primary Phase from YR to Y6 split between 3 classes
<u>Headteacher commitments</u>	Headteacher, Teaching Commitment 0.4, SENDCO
<u>Management Structure</u>	Headteacher + Teachers
<u>Support Staff</u>	Classroom TAs

Job Description	Hours	Posts
School Business Manager	20	1
School Clerk	2	1
Teaching Assistants (General)	75	3
Teaching Assistants (SEN)	25	1
Senior Midday Supervisors	10	2
Caretaker + Cleaner	17	1

Location

The school is located near the town of Ashbourne. The town is surrounded by the Peak District National Park and close to Carsington Water.

Accommodation

The school is located in (one) well maintained building dating back to 1861. The building houses 3 classrooms, a hall, a staff room, a library, a servery, a kitchen, etc. Outside there is a football field, outdoor play area and a Multi-Use Games Area. Midday meals are cooked and served on the premises by the Derbyshire County Council Catering Service.

OFSTED Inspection

The school was inspected in March 2020 and was judged to be a 'Good' school.

SIAMS Inspection

The school was inspected in 2017 and was judged to be an Outstanding Church School.

Financial Budget

The total income for this financial year is £449,800.

Plus, extra eligible funding for SEN at around £15,000 and pupil premium at £15,000.

Applications

Candidates should submit applications **online** on a DCC Teacher Application Form, together with a supporting statement letter matching their skills and experience to the headings in the Job Description and Person Specification. The letter should be no longer than 1500 words (please include word count). CVs should not be attached.

If preferred, **postal application forms** are available from Call Derbyshire on 01629 533190, quoting the job reference number attached to this post. Completed applications should be sent to Derbyshire County Council, Recruitment Section, County Hall, Matlock, Derbyshire DE4 3AG, allowing sufficient delivery time to meet the deadline for applications.

In order to comply with the safer recruitment requirements candidates must fully complete the application form including the section on references. It is not acceptable to substitute parts of the form with your own version. All gaps in employment should be accounted for and explained.

References

Open testimonials are not accepted for this post, and it is intended that the Local Authority will take up a professional reference from your **existing employer** and one other professional reference of your choice. ***If you are not currently working with children, references will be requested from a previous employer where this was the case. You are, therefore, requested to supply contact details for this organisation and also to alert all referees to expect a request, should you be shortlisted.*** References from relatives or people writing solely in the capacity of friends will not be accepted.

Security Checks

Due to this post having access to children and/or vulnerable adults, candidates will be required to undertake a Disclosure and Barring Service check. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information provided. **Candidates who are foreign nationals, or a UK national who has lived abroad at any point in their adult life, MUST provide a Certificate of Good Conduct prior to taking up an appointment.**

Interviews

It is intended that interviews will take place on 9th and 10th May 2024.

Candidates selected for interview will be contacted by telephone. If you have not been contacted within seven days of the proposed interview dates you should assume, on this occasion, that you have not been shortlisted for interview. Should you wish to make any further enquiries, please contact the Headship Recruitment Team via Headship.recruitment@derbyshire.gov.uk or on 01629 539455.

The Governors will be advised by a Local Authority HR Officer and Senior Advisor for School Improvement.

Closing Date 28th April 2024