



DERBYSHIRE COUNTY COUNCIL

COMBS INFANT SCHOOL

APPOINTMENT OF HEADTEACHER

Combs Infant School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.

Information for Candidates

<u>Date of Appointment</u>	January 2023 However, ideally to start as soon as possible		
<u>Salary</u>	Group 1 Individual School Range L8 - L14		
<u>Number on Roll</u>	36 + 6 nursery		
<u>Teaching Establishment</u>	Headteacher (0.8 FTE vacancy + 0.2 FTE) + 1 Teacher		
<u>Head - Teaching Commitment</u>	0.5 FTE (0.4 + 0.1)		
<u>Support Staff Establishment</u>	Job	Hours	Posts
	School Business Manager	12	1
	School Business Assistant	15	1
	Teaching Assistants	38.5	2
	Learning Support Assistant	50	2
	Midday Supervisors	7.75	1
	Caretaker/Cleaner	12.5	1

Location

The school is located in between the towns of Chapel-en-le-Frith and Whaley Bridge. The town is in the Peak National Park and there is good access to rail/road networks.

Accommodation

The school is located in one well-maintained building dating back to 1884. This building houses one classroom for KS1 children, a hall, a servery kitchen, toilets and an office. In addition to this we have a new wooden building in the grounds that houses an additional classroom, office, toilets and secure outdoor play for the Reception and Nursery children.

Outdoors there is a hard surface play area, a vegetable garden and small grass areas.

Midday meals are served on the premises by the Derbyshire County Catering Service.

Junior Education

Most pupils that attend Combs Infant School from the normal area transfer to many different Primary Schools in the surrounding area.

OFSTED Inspection

The school was inspected in 2006 and was judged to be an outstanding school.

Financial Budget

The school's budget for this financial year is £290,811.

Applications

Candidates should submit applications **online** on a DCC Teacher Application Form, together with a supporting statement letter matching their skills and experience to the headings in the Job Description and Person Specification. The letter should be no longer than 1500 words (please include word count). CVs should not be attached.

If preferred, **postal application forms** are available from Call Derbyshire on 01629 533190, quoting the job reference number attached to this post. Completed applications should be sent to Derbyshire County Council, Recruitment Section, County Hall, Matlock, Derbyshire DE4 3AG, allowing sufficient delivery time to meet the deadline for applications.

In order to comply with the safer recruitment requirements candidates must fully complete the application form including the section on references. It is not acceptable to substitute parts of the form with your own version. All gaps in employment should be accounted for and explained.

References

Open testimonials are not accepted for this post and it is intended that the Local Authority will take up a professional reference from your **existing employer** and one other professional reference of your choice. ***If you are not currently working with children, references will be requested from a previous employer where this was the case. You are, therefore, requested to supply contact details for this organisation and also to alert all referees to expect a request, should you be shortlisted.*** References from relatives or people writing solely in the capacity of friends will not be accepted.

Security Checks

Due to this post having access to children and/or vulnerable adults, candidates will be required to undertake a Disclosure and Barring Service check. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information provided.

Candidates who are foreign nationals, or a UK national who has lived abroad at any point in their adult life, MUST provide a Certificate of Good Conduct prior to taking up an appointment.

Interviews It is intended that interviews will take place on 11 July 2022.

Candidates selected for interview will be contacted by telephone. If you have not been contacted within seven days of the proposed interview dates you should assume, on this occasion, that you have not been shortlisted for interview. Should you wish to make any further enquiries, please contact the Headship Recruitment Team on 01629 535719.

The Governors will be advised by a Local Authority HR Officer and Senior Advisor for School Improvement.

Closing Date is 30 June 2022