



'Where everything can be achieved.'

## APPOINTMENT OF HEADTEACHER

### Information for Candidates

Morley Primary School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.

**Date of Appointment** September 2022

**Salary Individual School Range** L8 – L14

**Estimated Number on Roll** 84

**Teaching Establishment** Head + 2.6

**Head teaching commitment** 0.4

Support Staff	Job	Hours	Posts
	School Business Officer	30	1
	Clerk to Governors	2.5	1
	Teaching Assistants	67	3
	Teaching Assistants (Currently Recruiting)	12.5	1
	Midday Supervisors	21	3
	Cleaner	15	2

### External Morning and After School Provider

#### Location

The school is located in the village of Morley and draws pupils from both Derby City and Derbyshire County Council.

#### Accommodation

The school is located in an old but well-maintained building which has been extended to the rear. The building houses 3 classrooms, a library, a school office, staff kitchen, Headteachers office and Rainbow room. Outdoors there is a hard surface play area, a smaller early years area with artificial grass and an outdoor class area, school garden and a small staff car park. The school is surrounded by fields which can be utilised for running and has use of village facilities to host larger events.

#### Midday meals

Midday meals are cooked at a local school and driven to the premises to be served by the Derbyshire County Catering Service.

#### Secondary Education

At the age of 11 children transfer to a range of secondary schools.

#### OFSTED Inspection

The school was last inspected in May 2012 and was judged to be an outstanding school as per the prior two inspections.

#### Financial Budget

The school's budget for this financial year is £400k including all funding.



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MORLEY  
PRIMARY SCHOOL

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### Applications

Candidates should submit applications online on a DCC Teacher Application Form, together with a supporting statement letter matching their skills and experience to the headings in the Job Description and Person Specification. The letter should be no longer than 1500 words (please include word count). CVs should not be attached.

If preferred, postal application forms are available from Call Derbyshire on 01629 533190, quoting the job reference number attached to this post. Completed applications should be sent to Derbyshire County Council, Recruitment Section, County Hall, Matlock, Derbyshire DE4 3AG, allowing sufficient delivery time to meet the deadline for applications.

In order to comply with the safer recruitment requirements candidates must fully complete the application form including the section on references. It is not acceptable to substitute parts of the form with your own version. All gaps in employment should be accounted for and explained.

### References

Open testimonials are not accepted for this post and it is intended that the Local Authority will take up a professional reference from your existing employer and one other professional reference of your choice. If you are not currently working with children, references will be requested from a previous employer where this was the case. You are, therefore, requested to supply contact details for this organisation and also to alert all referees to expect a request, should you be shortlisted. References from relatives or people writing solely in the capacity of friends will not be accepted.

### Security Checks

Due to this post having access to children and/or vulnerable adults, candidates will be required to undertake a Disclosure and Barring Service check. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information provided. Candidates who are foreign nationals, or a UK national who has lived abroad at any point in their adult life, MUST provide a Certificate of Good Conduct prior to taking up an appointment.

### Interviews

Interviews will be held on the 24<sup>th</sup> and 25<sup>th</sup> May 2022. Candidates selected for interview will be contacted by telephone on the 20<sup>th</sup> May so please keep these dates free. If you have not been contacted within seven days of the proposed interview dates you should assume, on this occasion, that you have not been shortlisted for interview. Should you wish to make any further enquiries, please contact the Headship Recruitment Team on 01629 535719

The Governors will be advised by a Local Authority HR Officer and Senior Advisor for School Improvement.

### Closing Date

The Closing Date for this position is 18<sup>th</sup> May 2022