



Belle Vale Community Primary School

Besford Road

Liverpool L25 2QF

Executive Headteacher: Mrs Emma Hartley

Head of School: Mrs Gillian Jones

Phone: 0151 487 8571

email: h.thompson@bellevale.liverpool.sch.uk website: www.bellevaleprimary.co.uk

Dear Candidate,

Re: Application for Headteacher – September 2026

Thank you very much for the interest you have shown in the role of headteacher at Belle Vale Community Primary School.

The governors and I are very pleased to send you the enclosed information about our school and the key post of headteacher. We believe that this is an exciting opportunity and that the successful applicant will be joining a strong, caring, school where all are equally valued.

At Belle Vale Community Primary School, children lie at the heart of everything we do and our headteacher will share that vision. Our warm, happy, friendly school is fully inclusive, serves the local community, and has a strong ethos of respect.

The post offers an exciting opportunity for a dedicated, enthusiastic, innovative individual, with a strong desire to lead our successful school, to provide high levels of support and challenge for pupils of all abilities and encourage staff and children to reach their potential.

The governors are therefore looking to appoint a highly motivated headteacher with excellent leadership and management skills who can build on the school's excellent reputation and continue to take the school to the highest levels.

We enclose a Job Description and Person Specification, which provide details about the role. You will note that Belle Vale Primary School is committed to safeguarding children and to promoting children's welfare. You can access further information about our policies on the school website <https://www.bellevaleprimary.co.uk/>. When making your application, this should reflect the person specification and safeguarding procedures.

Candidates are encouraged to visit the school and can find out more information on our website <https://www.bellevaleprimary.co.uk/> to learn more about us. Please contact the School Business Manager, Miss L Dears (email: bellevale-ao@bellevale.liverpool.sch.uk or telephone: 0151 487 8571) to arrange a visit.

We thank you again for your interest in the post and look forward to receiving your application.

Yours sincerely,

Helen Thompson
Chair of Governors

Learning Together, Being Our Best

