

Bolton Primary School Headteacher Vacancy



Job role Headteacher

Key stage Early years, Key stage 1, Key stage 2

Working pattern Full time with up to 0.5 FTE teaching commitment

Contract type Permanent

Pay scale: L6 to L12 (£56,315 to £65,286)

Closing Date: 25 April 2025 – 12 noon.

Are you looking for a new role in a small friendly and family focused school, where the wellbeing of the children is our focus?

Following the announcement of our current headteacher's retirement, the Governors of Bolton Primary School are looking to appoint a caring, inspiring and collegiate leader to further develop our school.

We seek a visible leader who will carry the school community forward, building on our current strengths and who is not afraid to introduce incremental change in an inclusive manner. Our outgoing headteacher currently chooses to take a 0.5 FTE teaching commitment, however the governors look forward to working with the new head to consider the teaching commitment and which year groups/subject interests which would suit their strengths.

Our nurturing school is located in the heart of the community it is proud to serve. Bolton is a small village off the A66, conveniently located between Penrith and Appleby-in-Westmorland. We have high expectations of the children and offer a caring environment which ensure that our pupils thrive. As a result, parents from within and outside our community choose the school for their children.

Bolton Primary School currently has a capacity to teach 60 children, we are fortunate to currently have a full roll and expect this situation to continue as parents from within our community and further afield, choose to educate their children with us. We have strong ties to the Bolton Nursery, and work closely with them, in order to ensure a smooth transition for children transitioning to the school from Nursery, as well as the Nursery offering Breakfast and After School Clubs to enrolled pupils. The school is divided into three classes (EYFS/KS1, Lower KS2 and Upper KS2). Our last Ofsted inspection in 2023 rated the school as 'good' in all areas, and commented

"Pupils are happy at Bolton Primary School. Leaders' values of 'caring, inspiring, enjoying and excelling' are lived out by pupils, including children in the early years. Pupils are kind and caring towards each other. They value the friendships that they have with pupils of all ages, and appreciate the family feel of the school." **Ofsted June 2023**

We take care to ensure that pupils thrive and achieve to their fullest extent, whatever their individual needs. As a highly inclusive school, we prioritise the needs of the most vulnerable. The staff team are committed to building trusting relationships with the parent body. They know pupils and their families exceptionally well and we want a leader who will take time to do the same. Our new headteacher will be someone who goes the extra mile to ensure that the needs of our pupils and their families are met.

Further details about the role

Full details, an application form and an application pack are available from the [vacancies page of the school website](#).

We encourage prospective candidates to visit and get a feel of our school. Visits to the school are welcome by appointment on the afternoons of 26th March, 4th April and 23rd April 2025 and can be arranged by contacting admin@bolton.cumbria.sch.uk.

Commitment to safeguarding

Bolton Primary School is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults. We expect all staff, volunteers and trustees to share this commitment.

Our recruitment process follows the Keeping Children Safe in Education guidance.

Offers of employment **will** be subject to the following checks (where relevant):

- childcare disqualification
- Disclosure and Barring Service (DBS)
- prohibition from teaching
- satisfactory references
- suitability to work with children
- right to work
- medical
- online and social media

You must tell us about any unspent conviction, cautions, reprimands or warnings under the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975.