Person Specification Headteacher



Short listing will be based on the criteria listed below. Applicants should therefore show in their application how their skills and experience follow these personal competencies.

Method of assessment: A (application form); I (interview); C (certificates); R (references)

Skills and Abilities (The personal competencies, qualities, attitude and behaviours that the Applicant requires to perform effectively in the role and to ensure that the Applicant safeguards and promotes the welfare of children and young people)	Essential / Desirable* (E / D)	Method of Assessment			
Shaping the Future					
Capacity to shape, formulate and communicate a vision for the new school and for future improvement	E	A/I			
Sound knowledge of current and future educational developments	Е	A/I			
Experience of successfully leading change and inspiring others	Е	A/I/R			
Understanding and appreciation of the value that the school and	Е	A/I			
the community places on the inclusivity and internationalism					
High profile in school and community	D	A/I/R			
Proven track record of change management	D	A/I/R			
 Leading a school from one Ofsted category to another (e.g. Good to Outstanding) 	D	A/I/R			
Leading Learning & Teaching					
Ability to lead and inspire high quality teaching and learning	E	A/I/R			
Ability to inspire, demonstrate and support the highest of	Е	A/I/R			
expectations for all					
Commitment to include and make a difference for every	Е	A/I/R			
child					
Working collaboratively with other schools to improve the	D	A/I/R			
quality of teaching and learning					
Developing Self and Working with Others					
Skill to set appropriate and challenging goals	E	A/I/R			
Capability to make and take decisions and delegate	Е	A/I/R			
appropriately					
 Commitment to the encouragement, empowerment and training of staff 	Е	A/I/R			
Commitment to own self development	Е	A/I/R/C			
Commitment towards potentially working collaboratively	D	A/I			
within and across the Trust					
Be reflective and collaborative willing to adapt and make	Е	A/I/R			
changes where appropriate					
Managing the Organisation					
Capacity to build on and manage high performance teams	E	A/I/R			
Ability to use strong and effective management systems	E	A/I/R			
underpinned by clear communication					
 Ability to produce and implement appropriate improvement plans 	Е	A/I/R			
and policies					
Commitment to the continuation of our strong links and	Е	A/I/R			

partnerships with governors, staff, parents, students, the wider				
community, other schools and international work				
Knowledge of financial management	D	A/I/C/R		
Experience of financial management	D	A/I/C/R		
Securing Accountability				
Ability to delegate responsibility with accountability	E	A/I/R		
Capacity to sustain the ongoing improvement of results	E	A/I/R		
Strengthening Community				
Ability to continue to develop the school's response to its	E	A/I/R		
changing community				
Commitment to promoting community links and cohesion	E	A/I/R		
Ability to recognise and build on the school's excellent multi-				
agency links	E	A/I/R		
Experience of business links	D	A/I/R		
Personal Qualities & Attributes				
Passionate about education	E	A/I/R		
An effective communicator	E	A/I/R		
Interpersonal awareness and concern for impact	E	A/I/R		
Resilient and energetic	E	A/I/R		
Firm and fair	E	A/I/R		
Lead by example with high professional standards	E	A/I/R		
Dynamic and motivational	E	A/I/R		
A sense of proportion	E	A/I/R		

Knowledge/Qualifications

(The professional, technical or academic qualifications that the Applicant must have to undertake the role)

•	Degree	E	A/I/C
•	Teaching qualification	E	A/I/C
•	Achieved NPQH	E/D	A/I/C
•	Higher qualification in education and/or management	D	A/I/C

Experience

(The categories of work or organisations, types of achievements and activities that would be likely to predict success in the role)

Experience in at least two state secondary schools	E/D	A/I/R
Significant experience at senior level	E	A/I/R
Proven track record of raising educational standards	E	A/I/R
Curriculum and pastoral experience at senior management level	D	A/I/R
11-18 school experience	E/D	A/I/R

Other Requirements

 Commitment to safeguarding and promoting the welfare of 	E	A/I/R
children and young people		

^{*}Essential: these are qualities without which the applicant could not be appointed.

Desirable: these are extra qualities which can be used to choose between applicants who meet all of the essential criteria