



## DUCKMANTON PRIMARY SCHOOL

### APPOINTMENT OF HEAD TEACHER

Duckmanton Primary School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.

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#### Information for Candidates

<b><u>Date of Appointment</u></b>	January 2023		
<b><u>Salary</u></b>	Group 2 Individual School Range L15 – L21*		
<b><u>Estimated Number on Roll</u></b>	191		
<b><u>Teaching Establishment</u></b>	Head + 7		
<b><u>Head teaching commitment</u></b>	nil		
<b><u>Management Structure</u></b>	Head + DHT/lower school team leader + Upper school team leader (TLR2) + SENDCO (TLR2)		
<b><u>Support Staff</u></b>	<b>Job</b>	<b>Hours</b>	<b>Posts</b>
eg:	School Business Manager	37	1
	Business assistants	30	2
	School Clerk	3.75	1
	HLTA	20	2
	Teaching Assistants (General)	267	14
	Teaching Assistants (SEN)	141	8
	Learning Mentors	43	2
	Senior Midday/play worker	15	2
	Midday Supervisors	29.15	5
	Caretaker	37	1
	Cleaner	22.5	3
	Extended school staff	11	2

#### **Location**

Duckmanton is a former mining village situated approximately 6 miles east of Chesterfield. Junction 29a of the M1 exits into the village, whilst the Peak National Park is less than 10 miles away.

The school's catchment area covers the entire village. A small number of parents who live outside Duckmanton choose to send their children to our school. Over 47% of families currently registered at our school are entitled to free school meals. 25% of children are on the School's Special Needs Register.

#### **Accommodation**

Duckmanton Primary School is situated in relatively modern premises (built in 1993). The building is a single storey design based around a rectangular central courtyard, with

excellent disabled access and large grounds. The school has a PAN of 30 with a class for every year group. There is a 26 place nursery for 3 year olds in the morning and in the afternoon this room accommodates our NEST (Nursery Education for Twos) In addition to the teaching areas the school possesses special areas for groups, a library, a computing suite, administration areas, catering, community facilities and a Nurture Annex. The school is extremely well equipped including ICT and we have a school dog.

Outdoors there is a large hard surface pitch and 2 further hard surface areas with play equipment. There is a stage and activity trail. There are 2 playing fields, the nearer is drained and used frequently, the farther field is wild and only used for Forest Schools and cross country

**Midday meals** are cooked and served on the premises by the Derbyshire County Catering Service. In addition meals are cooked and delivered to a neighbouring school.

### **Secondary Education**

At the age of 11 children normally transfer to the Bolsover School although some parents choose to send their children to either Springwell Community School or Netherthorpe School in Staveley.

### **OFSTED Inspection**

The school was inspected in 2017 and was judged to be a good school.

### **Financial Budget**

The school's budget for this financial year is £934,163

This includes Low prior attainment, FSM and deprivation funding

### **Applications**

Candidates should submit applications **online** on a DCC Teacher Application Form, together with a supporting statement letter matching their skills and experience to the headings in the Job Description and Person Specification. The letter should be no longer than 1500 words (please include word count). CVs should not be attached.

If preferred, **postal application forms** are available from Call Derbyshire on 01629 533190, quoting the job reference number attached to this post. Completed applications should be sent to Derbyshire County Council, Recruitment Section, County Hall, Matlock, Derbyshire DE4 3AG, allowing sufficient delivery time to meet the deadline for applications.

In order to comply with the safer recruitment requirements candidates must fully complete the application form including the section on references. It is not acceptable to substitute parts of the form with your own version. All gaps in employment should be accounted for and explained.

### **References**

Open testimonials are not accepted for this post and it is intended that the Local Authority will take up a professional reference from your **existing employer** and one other professional reference of your choice. ***If you are not currently working with children, references will be requested from a previous employer where this was the case. You are, therefore, requested to supply contact details for this organisation and also to alert all referees to expect a request, should you be shortlisted.*** References from relatives or people writing solely in the capacity of friends will not be accepted.

### **Security Checks**

Due to this post having access to children and/or vulnerable adults, candidates will be required to undertake a Disclosure and Barring Service check. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information provided.

**Candidates who are foreign nationals, or a UK national who has lived abroad at any point in their adult life, MUST provide a Certificate of Good Conduct prior to taking up an appointment.**

**Interviews** It is intended that interviews will take place on 28 and 29 June 2022.

*Candidates selected for interview will be contacted by telephone or email. If you have not been contacted within seven days of the proposed interview dates you should assume, on this occasion, that you have not been shortlisted for interview. Should you wish to make any further enquiries, please contact the Headship Recruitment Team on [headship.recruitment@derbyshire.gov.uk](mailto:headship.recruitment@derbyshire.gov.uk) .*

The Governors will be advised by a Local Authority HR Officer and Senior Advisor for School Improvement.

**Closing Date** 5 June 2022