



Principal Job Pack Greenside Primary School



Salary: L15 - 21 (Inner London £79,700 - £90,856)
plus 5% TEFAT uplift
Application deadline: 9.00am Monday 22 September



W12



Welcome from Hugh Greenway, Chief Executive Officer

The Elliot Foundation is a successful, charitable multi-academy trust specialising in primary academies. We consist of 36 schools spread across 3 different regions in the UK (London, East Anglia and the West Midlands) and a Head Office based in central London.

The simple fact that you are considering a job in primary leadership makes you one of the good guys. On behalf of the thousands of children currently in Elliot Foundation schools and those children yet to join us, thank you. Without people like you, there would be no future for our society or our world. You can play a pivotal role in growing a multi academy trust which supports schools to develop not just children's skill sets but their lifelong attitudes to learning and even their moral compass.

Working with The Elliot Foundation, you will be given continuous opportunities to challenge and develop your skills and work with a variety of experienced and skilled colleagues. If you have the ambition for yourself and the staff and children in our care, we will take you as far and sometimes further than you believed possible. I look forward to working with you.



Elliot Foundation values



Put children first



Be safe



Be kind & respect all



Be open



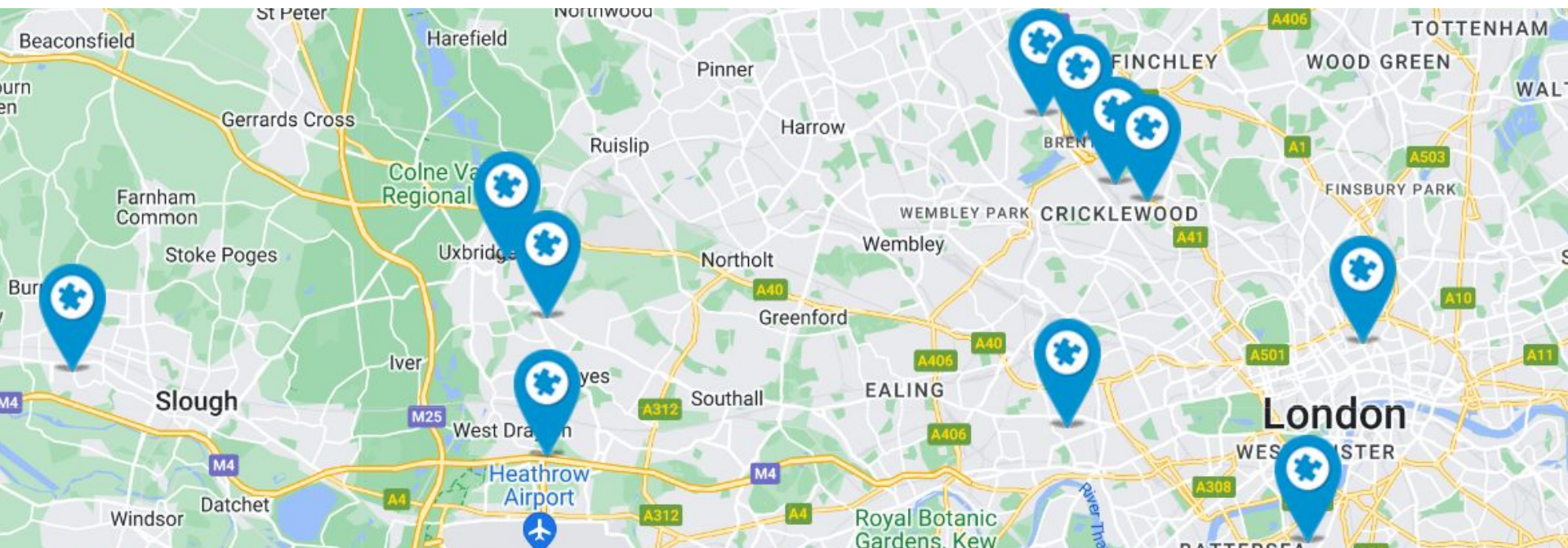
Forgive



Make a difference

Our London cluster of schools

To view an interaction map, or view all our schools, click [here](#).



Schools:

[Childs Hill Primary School](#)

[Claremont Primary School](#)

[The Cippenham School](#)

[Greenside Primary School](#)

[Griffin Primary School](#)

[Hillingdon Primary School](#)

[The Hyde School](#)

[John Locke Academy](#)

[Parkfield Primary School](#)

[Pinkwell Primary School](#)

Our approach

We create the environment that helps schools succeed. We ensure schools thrive by keeping them safe, solvent, legally compliant and educationally enriching.

Within these constraints, we encourage schools to develop an educational vision that meets the needs of their children and their respective communities. Curriculums across our schools differ and we resist a one-size-fits-all approach.

We'll support you every step of the way to create a school you can be proud of.



We support you



Educational Support

Principals are supported by the Regional Director, the Director of Curriculum and Virtual School, and the Regional Innovation Lead. They provide support, challenge and strategic guidance to build school improvement.



Legal and Governance

We offer day to day support to our academies in relation to all legal matters, governance, policy, admissions, complaints, GDPR, SEND and all other statutory arrangements.



Finance Support

We help principals with management accounting, financial analysis, budgeting, forecasting, statutory reporting and other ad hoc finance related needs. You'll be supported by a Head Office team and regional staff.



HR Support

Transactional HR work, HR related admin and payroll is undertaken at academy level by school personnel with the support of a central HR Administrator and HR and Payroll Systems Assistant. You'll be supported by a designated HR Business Partner who provides strategic leadership and support on HR matters.



Estates Management

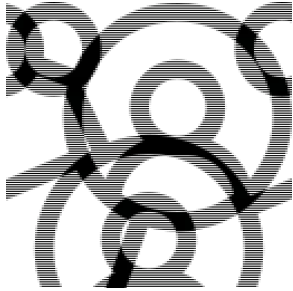
We help principals to manage buildings and estates and comply with health and safety. This specialist support ensures capital strategy, asset management and project management are effective and legally compliant.



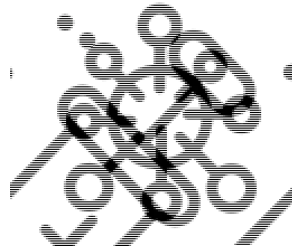
Programme and Projects Support

A Programme Director supports strategic projects to help the organisation run more effectively.

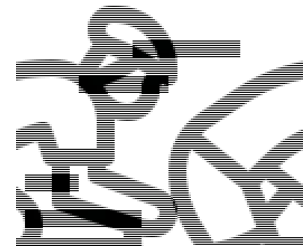
Staff benefits



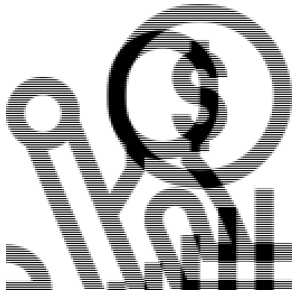
Networking & collaboration opportunities



Free flu jab



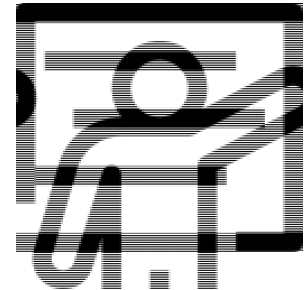
Cycle and tech salary sacrifice schemes



Generous pension scheme



Free eye tests



L&D opportunities

Our schools support communities



As part of the Community Box scheme, 23 Elliot Foundation schools provide free groceries to families, helping with the cost of living crisis and ensuring that even the poorest of our students have access to healthy food. The Trust are proud that our schools have delivered over **120,000 boxes** to date.



Greenside Primary School

Inspire Nurture Challenge

A background image showing children in a garden. A young girl in a blue dress and headband is smiling in the foreground. Behind her, other children are working in a raised garden bed with soil and plants. A red pot and a cardboard box are also visible in the garden area.

Dear Applicant,

Welcome to Greenside!

At Greenside, our teachers proudly inspire, nurture, and challenge us through exciting and creative learning. We have special experiences that make us want to try our best and stay curious every day.

Greenside is a safe and friendly place where we all look after each other, work together, and have lots of fun! Our teachers are kind, and their love of learning makes our lessons exciting and empowering. We love that each teacher brings their own energy and shares their unique talents and interests with us.

Sustainability, well-being, and staying healthy are really important to us at Greenside. Our teachers help us learn how to be kind, helpful and responsible people.

We are really proud of our amazing school and all the great things we've done so far. Now, we're looking for an inspiring Headteacher who has big hopes for us and will help us be the very best we can be.

Here's what you can look forward to:

- The chance to lead a truly special school, full of positivity, creativity, and curiosity, where children enjoy coming to school and are excited to learn.
- An opportunity to lead a school that puts sustainability and looking after our planet first.
- Helping us with our grow in a way that looks at the whole child – not just what we do, but how we feel too – someone who supports us with kindness and helps us feel safe, even when we make mistakes.

We'd love you to come and see our school. Greenside is a visionary and welcoming place where something exciting happens every day!

From the children of Greenside



To provide all children with equal opportunities to grow and fulfill their potential.



To work in partnership with the wider community and provide high quality experiences for all children.



To embed a learning culture where children and staff are excited by their learning.



To help children lead active, healthy lives and understand how to look after their wellbeing.



To help children grow in confidence, learn to do things on their own, and understand themselves better.



To give children chances to shine, share their talents, and feel proud of what they achieve.




To provide a caring, active environment where children gain the skills they need for life.




To create an inclusive community where every child achieves highly and feels valued.

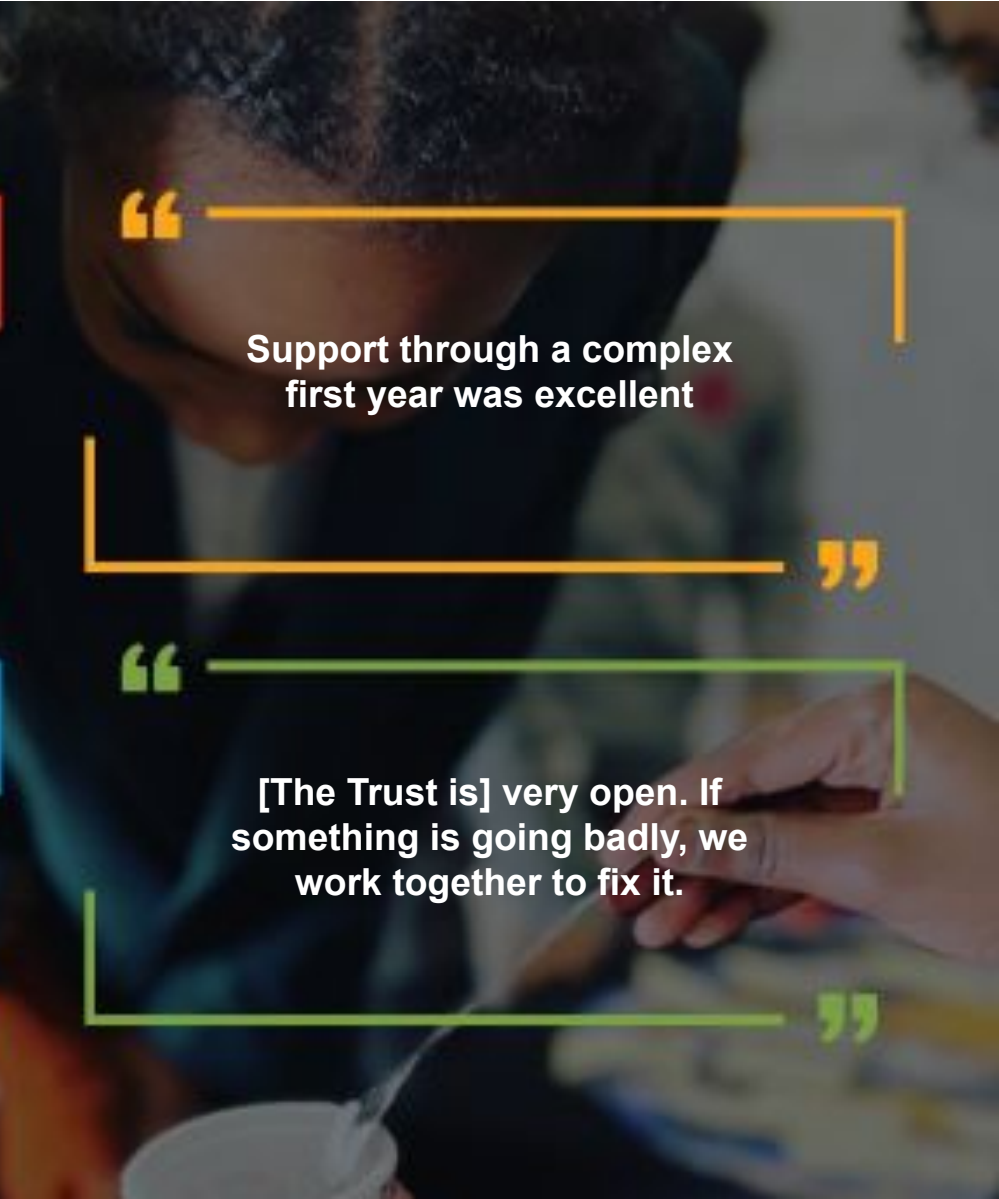
From our annual principals' survey



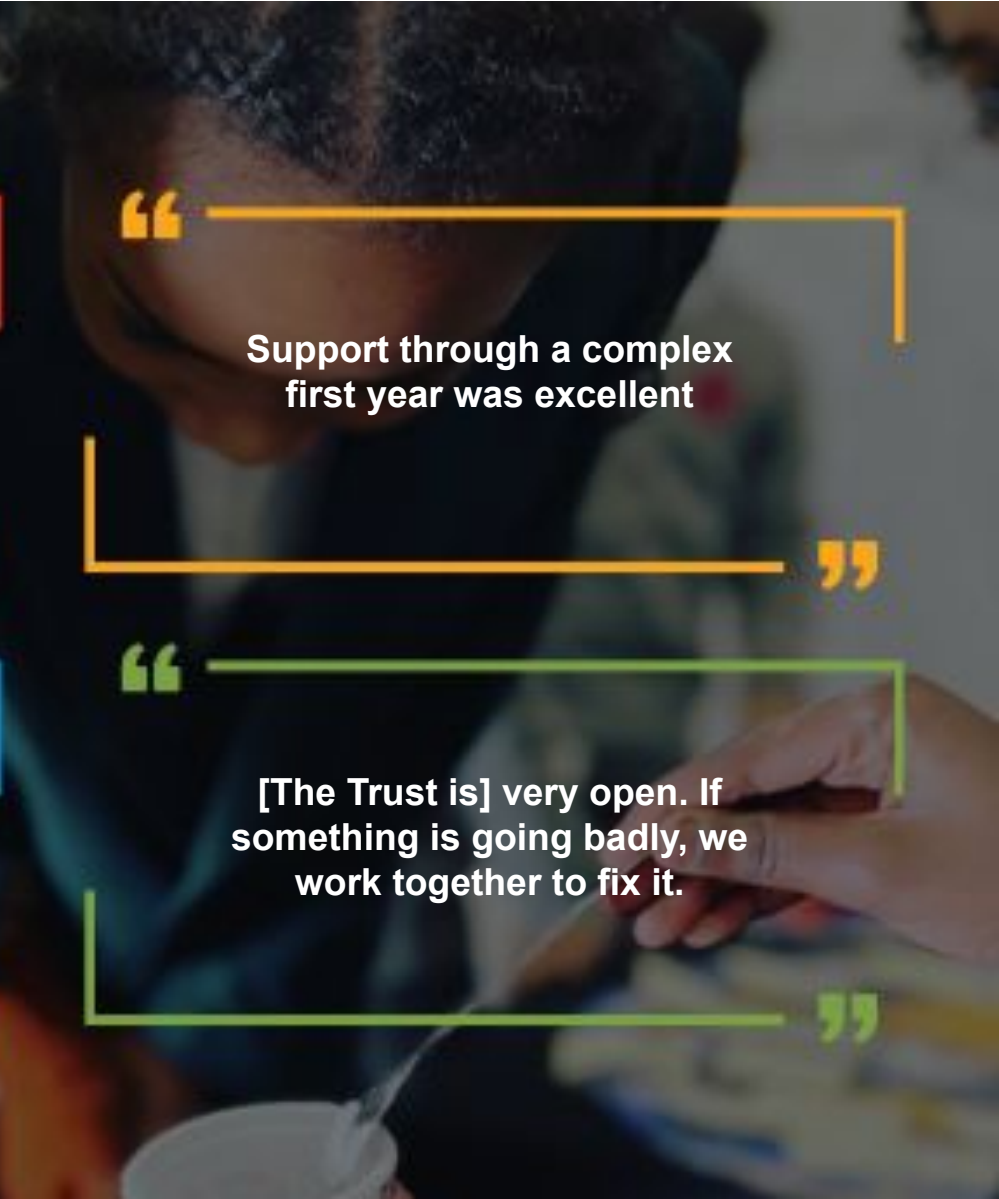
“ I’ve had both personal and professional support ”



“ I think we are part of a well-established, forward thinking and proactive Trust. I feel privileged to be part of the Elliot family. ”



“ Support through a complex first year was excellent ”



“ [The Trust is] very open. If something is going badly, we work together to fix it. ”

From Our Community

“

There is a certain magic about Greenside. It is a vibrant and diverse community.

Parent

”

“

Strong literacy and numeracy skills are at the core of learning and children are well prepared for their education beyond Greenside.

Parent

”

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Creativity is important to the Greenside community and how this is encouraged and nurtured in our students.

Parent

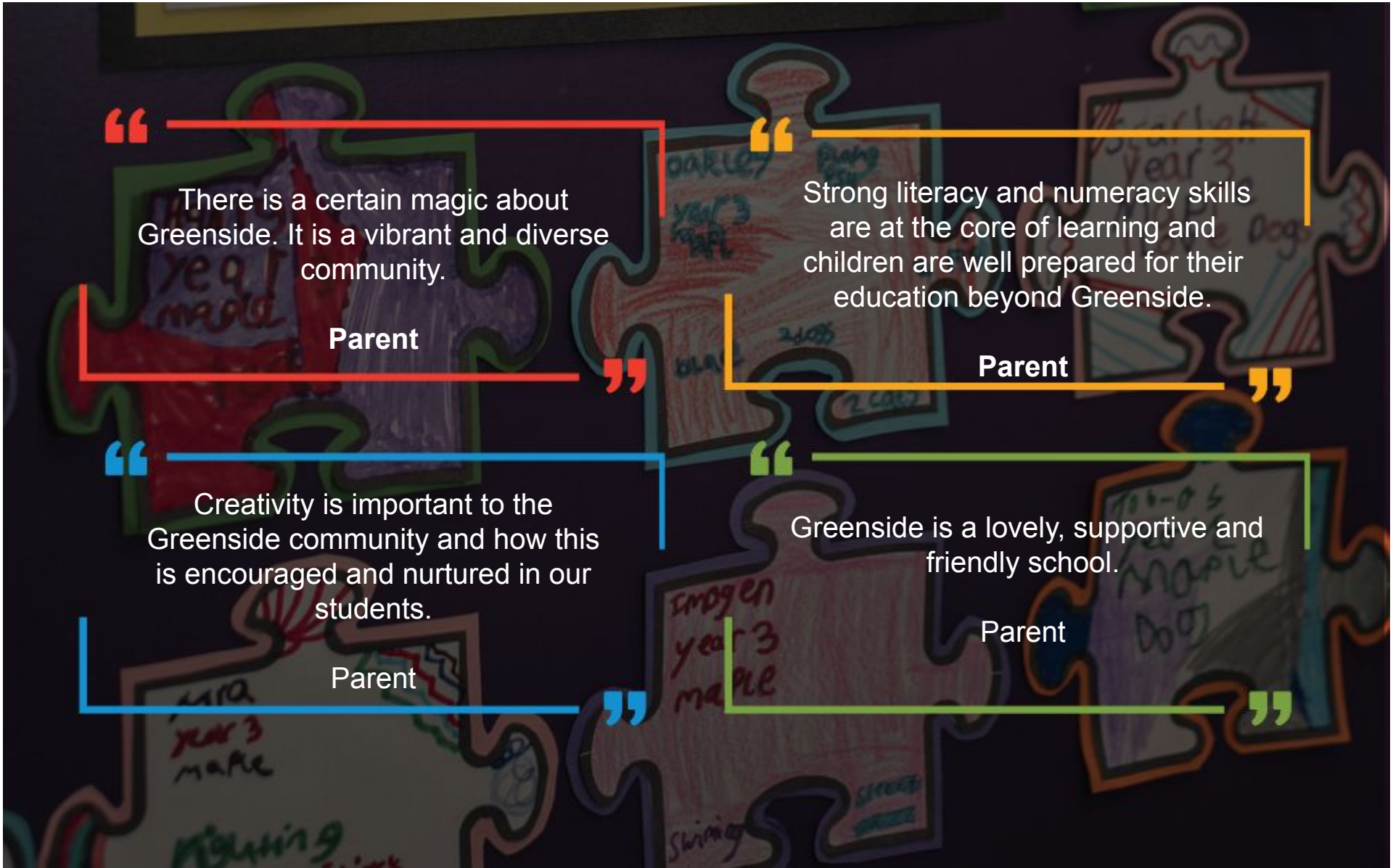
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“

Greenside is a lovely, supportive and friendly school.

Parent

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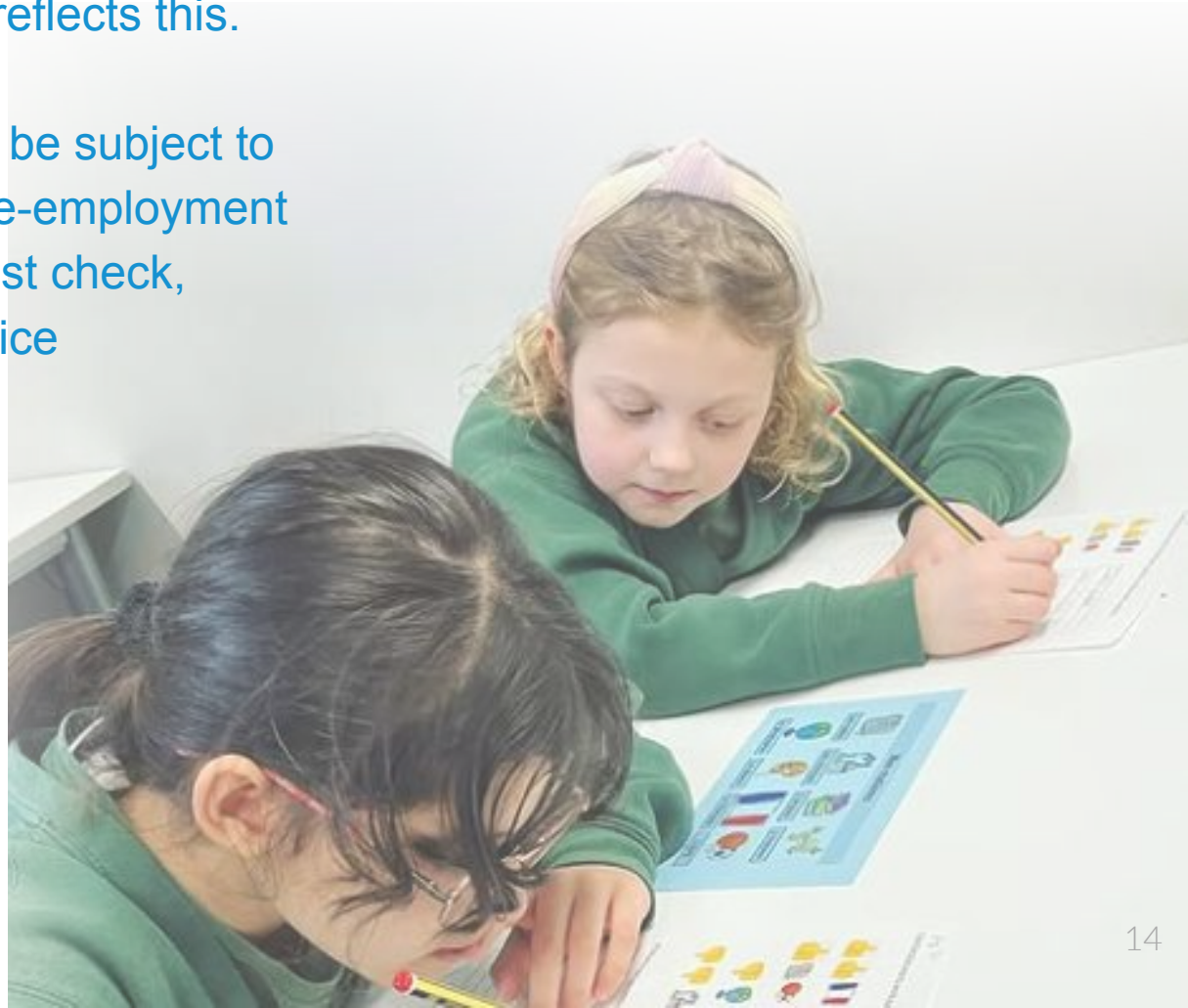


Safeguarding checks

We are committed to safeguarding and promoting the welfare of children and young people. All staff and volunteers are expected to share this commitment and behave in a way which reflects this.

Appointment to this post will be subject to satisfactory safeguarding pre-employment checks including a Barred List check, Disclosure and Barring Service check, and references.

Please note, it is a criminal offence to apply for this post of employment if you are barred from working with children and young people.



Application

Before you apply:

Read the job description: Please click [here](#).

Visit the Elliot Foundation website: www.elliottfoundation.co.uk

Visit the school website: <https://www.greensideschool.org/>

Important dates:

School Visits: For visits in the summer term please contact: Philippa Saving
philippas@greensideschool.org

Autumn Term visits: Friday 5 September 9.30 and Thursday 11 September 14.00. Please contact ciaraf@greensideschool.org

Application deadline: 9.00am Monday 22 September 2025

Interview day: Friday 26 September 2025

How to apply:

Please complete the [application form](#) and send this, along with a covering letter of no more than 2 sides of A4 setting out why you would like to join us, to Rida Begum, HR Administrator at recruitment@elliottfoundation.co.uk

