



DERBYSHIRE COUNTY COUNCIL

MARSH LANE PRIMARY SCHOOL



APPOINTMENT OF HEADTEACHER

Marsh Lane Primary School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.

Information for Candidates

Date of Appointment

September 2023

Salary

Group 1
Individual School Range L10 – L16

Estimated Number on Roll

143

Teaching Establishment

Head + 6.6 (including temporary contracts 2.80)

Head teaching commitment

As required

Management Structure

Head + One member of staff with a TLR

Staffing

School Clerk		34 hours	1 post
Teaching Assistants	General	101.69 hours	6 posts
	SEN	43.33 hours	2 posts
Midday Play Leader			1 post
Midday Supervisors		21.24	3 posts
Caretaker		22-25 hours	1 post
Cleaner		12 hours	1 post

Location

The school is located near Eckington and is on the edge of the Moss Valley between NE Derbyshire and Sheffield.

Accommodation

The school is located in two well-maintained buildings dating back to 1874. The building houses 6 classrooms, a hall, a staff room, a library, a servery kitchen and an office.

Outdoors there is a hard surface play area and small grass areas.

Midday meals are served on the premises by the Derbyshire County Catering Service.

Secondary Education

Most pupils that attend Marsh Lane School from the normal area transfer to Eckington School, an 11 to 18 Comprehensive School.

OFSTED Inspection

The school was inspected in Feb 2018 and received a Good report with outstanding features.

Financial Budget 2022/2023

The budget share for this financial year is £635,584.

Plus extra eligible funding for SEND pupils

Applications

Candidates should submit applications **online** on a DCC Teacher Application Form, together with a supporting statement letter matching their skills and experience to the headings in the Job Description and Person Specification. The letter should be no longer than 1500 words (please include word count). CVs should not be attached.

If preferred, **postal application forms** are available from Call Derbyshire on 01629 533190, quoting the job reference number attached to this post. Completed applications should be sent to Derbyshire County Council, Recruitment Section, County Hall, Matlock, Derbyshire DE4 3AG, allowing sufficient delivery time to meet the deadline for applications.

In order to comply with the safer recruitment requirements candidates must fully complete the application form including the section on references. It is not acceptable to substitute parts of the form with your own version. All gaps in employment should be accounted for and explained.

References

Open testimonials are not accepted for this post and it is intended that the Local Authority will take up a professional reference from your **existing employer** and one other professional reference of your choice. ***If you are not currently working with children, references will be requested from a previous employer where this was the case. You are, therefore, requested to supply contact details for this organisation and also to alert all referees to expect a request, should you be shortlisted.*** References from relatives or people writing solely in the capacity of friends will not be accepted.

Security Checks

Due to this post having access to children and/or vulnerable adults, candidates will be required to undertake a Disclosure and Barring Service check.

School will undertake proportionate and reasonable on-line checks on shortlisted candidates in line with the expectation outlined in Keeping Children Safe in Education 2022.

The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information provided. **Candidates who are foreign nationals, or a UK national who has lived abroad at any point in their adult life, MUST provide a Certificate of Good Conduct prior to taking up an appointment.**

Interviews It is intended that interviews will take place on 27th and 28th April 2023.

Candidates selected for interview will be contacted by telephone. If you have not been contacted within seven days of the proposed interview dates you should assume, on this occasion, that you have not been shortlisted for interview. Should you wish to make any further enquiries, please contact the Headship Recruitment Team on 01629 539455.

The Governors will be advised by a Local Authority HR Consultant and Senior Advisor for School Improvement.

Closing Date: Monday 10 April 2023

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