



## William Levick Primary School APPOINTMENT OF HEADTEACHER

William Levick Primary School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.

### Information for Candidates

|                                  |  |
|----------------------------------|--|
| <b>Date of Appointment:</b>      | 1st September 2024   |
| <b>Salary:</b>                   | Group 2<br>Individual School Range: L12 – L18                            |
| <b>Estimated Number on Roll:</b> | 209  |
| <b>Teaching Establishment:</b>   | Head + 7.20  |
| <b>Head teaching commitment:</b> | Approx. 0.1FTE   |
| <b>Management Structure:</b>     | Headteacher, Two Assistant Headteachers (EYFS/KS1 Leader and KS2 Leader) |

| <b>Support Staff:</b> | <b>Job</b>                       | <b>Hours</b> | <b>Posts</b> |
|-----------------------|----------------------------------|--------------|--------------|
|                       | Office staff                     | 41.25        | 2            |
|                       | Teaching and Learning Assistants | 258.33       | 9            |
|                       | Midday Supervisors               | 46.73        | 7            |
|                       | Caretaker and Cleaner            | 37.50        | 2            |

#### Location

The school is located on the Derbyshire/South Yorkshire border in the town of Dronfield.

#### Accommodation

The school comprises a one storey single building with 7 classrooms, a positive play area, a hall, a staff room, a library, a kitchen and an office.

Outdoors there is a large hard surface play area, outdoor learning spaces and extensive grassed areas.

**Midday meals** are prepared and served on the premises by the Derbyshire County Catering Service.

#### Secondary Education

Most pupils that attend William Levick Primary School from the normal area transfer to Dronfield Henry Fanshawe School, an 11 to 18 Comprehensive School.

#### OFSTED Inspection

The school was inspected in January 2020 and was judged to continue to be a 'Good' school.



Highlights noted include that:

- Pupils are happy and looked after well. They say their school is a caring place where everyone looks after each other.
- Pupils are kind, polite and thoughtful towards each other and adults.
- Pupils try hard in lessons and are enthusiastic about their learning.
- Pupils achieve well ... [they] say they enjoy coming to school because teachers make learning interesting.
- Relationships are strong in the school; staff have high expectations of pupils and they work well together.
- Staff are ambitious for what pupils can achieve. They make sure that lessons are planned well to meet the needs of pupils, including those with special educational needs and/ or disabilities (SEND).

The two areas Ofsted stated that the school could improve further were:

- Leaders' curriculum plans include the development of key skills and knowledge expected in each year group and the order in which pupils will learn these. In some subjects, such as reading and mathematics, this is very well thought out. However, this work is in the early stages of implementation in other subjects. As a result, some pupils do not remember what they have learned as well as they do in other subjects. Leaders need to closely check the impact of their new curriculum plans to ensure that they are allowing pupils to gain a deeper understanding in all subjects.
- Sometimes, staff do not ensure that the books pupils read match the sounds pupils know. Books are sometimes too hard for less-confident readers. Consequently, some pupils are not as fluent in their reading as they could be. Leaders and teachers need to make sure that the books pupils read are appropriate for their ability.

### **Financial Budget**

The school's basic school budget for this financial year is £870,520 and Pupil Premium Funding is £24,930.

### **Applications**

Candidates should submit applications **online** on a DCC Teacher Application Form, together with a supporting statement letter matching their skills and experience to the headings in the Job Description and Person Specification. CVs should not be attached.

If preferred, postal application forms are available from Call Derbyshire on 01629 533190, quoting the job reference number attached to this post. Completed applications should be sent to Derbyshire County Council, Recruitment Section, County Hall, Matlock, Derbyshire DE4 3AG allowing sufficient delivery time to meet the deadline for applications.

In order to comply with the safer recruitment requirements candidates must fully complete the application form including the section on references. It is not acceptable to substitute parts of the form with your own version. All gaps in employment should be accounted for and explained.



## References

Open testimonials are not accepted for this post and it is intended that the Local Authority will take up a professional reference from your **existing employer** and one other professional reference of your choice. ***If you are not currently working with children, references will be requested from a previous employer where this was the case. You are, therefore, requested to supply contact details for this organisation and also to alert all referees to expect a request, should you be shortlisted.*** References from relatives or people writing solely in the capacity of friends will not be accepted.

## Security Checks

Due to this post having access to children and/or vulnerable adults, candidates will be required to undertake a Disclosure and Barring Service check.

**School will undertake proportionate and reasonable on-line checks on shortlisted candidates in line with the expectation outlined in Keeping Children Safe in Education 2023.**

The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information provided. **Candidates who are foreign nationals, or a UK national who has lived abroad at any point in their adult life, MUST provide a Certificate of Good Conduct prior to taking up an appointment.**

## Interviews

It is intended that assessment and interviews will take place on the 29 and 30 April 2024.

Candidates selected for interview will be contacted by telephone or email. If you have not been contacted by Tuesday 16 April you should assume, on this occasion, that you have not been shortlisted for interview. Should you wish to make any further enquiries, please contact the Headship Recruitment Team via [Headship.recruitment@derbyshire.gov.uk](mailto:Headship.recruitment@derbyshire.gov.uk) or on: 01629 539 455.

## School Visits

We would welcome and encourage applicants to visit our school by contacting the current Headteacher, Ben Curtis, on 0114 289 0670. School visits will be available from Thursday 21 to Thursday 28 March.

The Governors will be advised by a Local Authority HR Officer and Education Advisor.

## Closing Date

Thursday 11 April 2024.

