



Findern Primary School  
Buckford Lane, Findern, Derby DE65 6AR

### Appointment of Headteacher

Findern Community Primary School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.

#### Information for Candidates

Salary	L13 – L19
Estimated Number on Roll	210, plus 13 Nursery
Teaching Establishment	Headteacher, Deputy, Assistant Headteacher x 2, Teachers x9
Head Teaching Commitment	None
Management Structure	Headteacher, Deputy, Assistant Headteacher x2, Teachers with TLR responsibilities
Support Staff	School Business Officer 1 School business assistant 1 Teaching Assistants 9 Midday Supervisors 6 Caretaker 1 Cleaner 2
Location	The school is located between Derby and Burton-on-Trent set in a semi-rural location with excellent transport links to the A38/A50.
Accommodation	The school is located in one well-maintained building with 5 classrooms, with a further 2 classrooms in a separate independent building. The main school also houses a hall, a staff room, a servery kitchen, an office, a separate Headteacher's office and a library.  Outdoors there is a hard surface play area, a large grassed area, and two designated Forest School areas.  Midday meals are served on the premises by the Derbyshire County Catering Service
Secondary Education	Most pupils who attend this School from the normal area transfer to The John Port School, an 11 to 18 Academy.
OFSTED Inspection	The school was inspected in 2018 and received a Good report.

Financial Budget 2023/24	The budget share for financial year 23/24 is £887,621
Applications	<p>Candidates should submit applications online on a DCC Teacher Application Form, together with a supporting statement letter matching their skills and experience to the headings in the Job Description and Person Specification. The letter should be no longer than 1500 words (please include word count). CVs should not be attached.</p> <p>If preferred, postal application forms are available from Call Derbyshire on 08456 058058, quoting the job reference number attached to this post. Completed applications should be sent to Derbyshire County Council, Recruitment Section, County Hall, Matlock, Derbyshire DE4 3AG, allowing sufficient delivery time to meet the deadline for applications.</p> <p>In order to comply with the safer recruitment requirements candidates must fully complete the application form including the section on references. It is not acceptable to substitute parts of the form with your own version. All gaps in employment should be accounted for and explained.</p>
References	Open testimonials are not accepted for this post and it is intended that the Local Authority will take up a professional reference from your existing employer and one other professional reference of your choice. If you are not currently working with children, references will be requested from a previous employer where this was the case. You are, therefore, requested to supply contact details for this organisation and also to alert all referees to expect a request, should you be shortlisted. References from relatives or people writing solely in the capacity of friends will not be accepted.
Security Checks	Due to this post having access to children and/or vulnerable adults, candidates will be required to undertake a Disclosure and Barring Service check. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information provided. <b>Candidates who are foreign nationals, or a UK national who has lived abroad at any point in their adult life, MUST provide a Certificate of Good Conduct prior to taking up an appointment.</b>
Interviews:	<p>It is intended that interviews will take place on Monday 29 &amp; Tuesday 30 January 2024.</p> <p>Candidates selected for interview will be contacted by telephone. If you have not been contacted within seven days of the proposed interview dates you should assume, on this occasion, that you have not been shortlisted for interview. Should you wish to make any further enquiries, please contact the Headship Recruitment via <a href="mailto:Headship.recruitment@derbyshire.gov.uk">Headship.recruitment@derbyshire.gov.uk</a> or on 01629 539455 / 01629 538053</p> <p>The Governors will be advised by a Local Authority HR Officer and Education Advisor</p>
Closing Date:	11:59pm, Thursday 11 January 2024

**Imagine, Adventure, Together**