



DERBYSHIRE COUNTY COUNCIL

SPIRE JUNIOR SCHOOL

APPOINTMENT OF HEAD TEACHER

Spire Junior School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.

Information for Candidates

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| <u>Date of Appointment</u> | September 2023 |
| <u>Salary</u> | Group 2 Individual School Range L13 – L19 |
| <u>Current Number on Roll</u> | 189 |
| <u>Teaching Establishment</u> | Head + 9.43 (inc. 2 temp contracts) |
| <u>Head teaching commitment</u> | None |
| <u>Management Structure</u> | Head + 2 Assistant Heads |

| <u>Support Staff</u> | Job | Hours | Posts |
|-----------------------------|-------------------------------|--------------|--------------|
| | School Business Manager | 37 | 1 |
| | School Business Assistants | 39.5 | 2 |
| | Teaching Assistants (General) | 180.51 | 7 |
| | Teaching Assistants (SEN) | 35 | 1 |
| | Pastoral Manager | 35 | 1 |
| | Learning Mentor | 35 | 1 |
| | Midday Supervisors | 43.5 | 6 |
| | Caretaker | 37 | 1 |
| | Cleaners | 40 | 4 |

Location

The school is located near the town of Chesterfield. The town is close to the Peak District National Park with excellent road links to Sheffield, Derby and Nottingham.

Accommodation

The school is located in one well-maintained building dating back to 1889. The building houses 8 classrooms, a hall, a staff room, a phonics room, a craft room, a staff room, a small group room, a library, a servery kitchen and an office.

Outdoors there are two playgrounds and a large field.

Midday meals are served on the premises by the Derbyshire County Catering Service.

Secondary Education

Most pupils that attend Spire Junior School from the normal area transfer to either Parkside Community School or Hasland Community School.

OFSTED Inspection

The school was inspected in May 2022 and was judged to be a good school.

Financial Budget 2022 / 2023

The school's basic school budget for this financial year is £990,146.

This includes £138,820 Pupil Premium Funding and High needs funding of £38,038.

Applications

Candidates should submit applications **online** on a DCC Teacher Application Form, together with a supporting statement letter matching their skills and experience to the headings in the Job Description and Person Specification. The letter should be no longer than 1500 words (please include word count). CVs should not be attached.

If preferred, **postal application forms** are available from Call Derbyshire on 01629 533190, quoting the job reference number attached to this post. Completed applications should be sent to Derbyshire County Council, Recruitment Section, County Hall, Matlock, Derbyshire DE4 3AG, allowing sufficient delivery time to meet the deadline for applications.

In order to comply with the safer recruitment requirements candidates must fully complete the application form including the section on references. It is not acceptable to substitute parts of the form with your own version. All gaps in employment should be accounted for and explained.

References

Open testimonials are not accepted for this post and it is intended that the Local Authority will take up a professional reference from your **existing employer** and one other professional reference of your choice. ***If you are not currently working with children, references will be requested from a previous employer where this was the case. You are, therefore, requested to supply contact details for this organisation and also to alert all referees to expect a request, should you be shortlisted.*** References from relatives or people writing solely in the capacity of friends will not be accepted.

Security Checks

*Due to this post having access to children and/or vulnerable adults, candidates will be required to undertake a Disclosure and Barring Service check. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information provided. **Candidates who are foreign nationals, or a UK national who has lived abroad at any point in their adult life, MUST provide a Certificate of Good Conduct prior to taking up an appointment.***

Interviews

It is intended that interviews will take place on 17th and 18th April 2023.

Candidates selected for interview will be contacted by telephone. If you have not been contacted within seven days of the proposed interview dates you should assume, on this occasion, that you have not been shortlisted for interview. Should you wish to make any further enquiries, please contact the Headship Recruitment Team on 01629 538836/538831.

The Governors will be advised by a Local Authority HR Consultant, and Senior Advisor for School Improvement.

Closing Date: Thursday 23rd March 2023.