



DERBYSHIRE COUNTY COUNCIL



HOLMGATE PRIMARY SCHOOL & NURSERY

APPOINTMENT OF HEADTEACHER

Holmgate Primary School and Nursery is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.

Information for Candidates

<u>Date of Appointment</u>	ASAP
<u>Salary</u>	L14 – L20
<u>Estimated Number on Roll</u>	235
<u>Teaching Establishment</u>	Headteacher + 10.7
<u>Head teaching commitment</u>	None
<u>Management Structure</u>	Headteacher, Deputy Headteacher, 3 SLT Teaching Staff 10.7

<u>Support Staff</u>	Hours	Posts
School Business Manager	37	1
Teaching Assistants (General/SEN)	310	13
Senior Midday Supervisor	6	1
Midday Supervisors	53	8
Site Manager	37	1
Cleaners	21	2

Location

The school is located on the edge of Clay Cross close to the Peak District National Park and the Derbyshire Dales. It has easy access to the M1 and rail networks.

Accommodation

The school is located in one well maintained building dating back to 1952. The building houses 9 classrooms, a hall, a dining room, a library, a community room, sensory room and two small work rooms.

Outside there is a hard play surface area and large playing fields. We back onto farmland.

Midday meals are cooked and served on site by the Derbyshire County Catering Service

Secondary Education

Most pupils that attend Holmgate School from the normal area transfers to Tupton School, an 11 to 18 Academy.

OFSTED Inspection

The school was inspected in

Financial Budget

The school's basic school budget for this financial year is £1,058,100
Plus, extra eligible funding

Applications

Candidates should submit applications **online** on a DCC Teacher Application Form, together with a supporting statement letter matching their skills and experience to the headings in the Job Description and Person Specification. The letter should be no longer than 1500 words (please include word count). CVs should not be attached.

If preferred, **postal application forms** are available from Call Derbyshire on 01629 533190, quoting the job reference number attached to this post. Completed applications should be sent to Derbyshire County Council, Recruitment Section, County Hall, Matlock, Derbyshire DE4 3AG, allowing sufficient delivery time to meet the deadline for applications.

In order to comply with the safer recruitment requirements candidates must fully complete the application form including the section on references. It is not acceptable to substitute parts of the form with your own version. All gaps in employment should be accounted for and explained.

References

Open testimonials are not accepted for this post, and it is intended that the Local Authority will take up a professional reference from your **existing employer** and one other professional reference of your choice. ***If you are not currently working with children, references will be requested from a previous employer where this was the case. You are, therefore, requested to supply contact details for this organisation and also to alert all referees to expect a request, should you be shortlisted.*** References from relatives or people writing solely in the capacity of friends will not be accepted.

Security Checks

Due to this post having access to children and/or vulnerable adults, candidates will be required to undertake a Disclosure and Barring Service check.

School will undertake proportionate and reasonable on-line checks on shortlisted candidates in line with the expectation outlined in Keeping Children Safe in Education 2022.

The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information provided. **Candidates who are foreign nationals, or a UK national who has lived abroad at any point in their adult life, MUST provide a Certificate of Good Conduct prior to taking up an appointment.**

Interviews It is intended that interviews will take place on 4 & 5 July 2023.

Candidates selected for interview will be contacted by telephone. If you have not been contacted within seven days of the proposed interview dates you should assume, on this occasion, that you have not been shortlisted for interview. Should you wish to make any further enquiries, please contact the Headship Recruitment Team on 01629 539455.

The Governors will be advised by a Local Authority HR Consultant and Senior Advisor for School Improvement.

Closing Date: 12 June 2023