



DERBYSHIRE COUNTY COUNCIL

## WHITWELL PRIMARY SCHOOL



Believe, Endeavour, Succeed Together!

### APPOINTMENT OF HEADTEACHER

Whitwell Primary School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.

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#### Information for Candidates

<b><u>Date of Appointment</u></b>	<b>Easter 2023</b>		
<b><u>Salary</u></b>	Group 2 Individual School Range L14 – L20		
<b><u>Estimated Number on Roll</u></b>	269		
<b><u>Teaching Establishment</u></b>	Head + 11.3 FTE		
<b><u>Head teaching commitment</u></b>	Nil		
<b><u>Management Structure</u></b>	Head, Deputy Headteacher, 2 TLR 1's & 1 TLR 2		
<b><u>Support Staff</u></b>	<b>Job</b>	<b>Hours</b>	<b>Posts</b>
	School Business Officer	32	1
	School Business Assistant	34	1
	Pastoral Manager	37	1
	Teaching Assistants (General)	368.75	17
	Senior Midday Supervisor	8.75	1
	Midday Supervisors	73.75	11
	Breakfast Club Assistants	23.75	4

#### **Location**

The school borders three counties, Derbyshire, Nottinghamshire and South Yorkshire. Whitwell is a village at the gateway to the Dukeries and is close to the M1 motorway Junction 30 and has good access to major road and rail networks.

#### **Accommodation**

The school is located in a well-maintained building dating back to 1984. The building houses 10 classrooms, a hall, a staff room, a library, three small group rooms, a servery kitchen, a Nursery, a general office and a Headteacher's office.

Outdoors there are separate KS1 and KS2 playgrounds, they are both hard surface areas. We are very lucky to have extensive grounds and grass areas. The Foundation Stage share their own separate outside area.

**Midday meals** are served on the premises by the Derbyshire County Catering Service.

#### **Secondary Education**

Most pupils that attend this School from the normal area transfer to Heritage School, an 11 to 18 Comprehensive School.

#### **OFSTED Inspection**

The school was inspected in November 2019 and was judged to be a RI school.

### **Financial Budget**

The school's basic school budget for this financial year is £1,103,281

Plus extra eligible funding

High Needs Funding	£33,411
Pupil Premium Funding	£160,385
Early Years Funding	£29,993

### **Applications**

Candidates should submit applications **online** on a DCC Teacher Application Form, together with a supporting statement letter matching their skills and experience to the headings in the Job Description and Person Specification. The letter should be no longer than 1500 words (please include word count). CVs should not be attached.

If preferred, **postal application forms** are available from Call Derbyshire on 01629 533190, quoting the job reference number attached to this post. Completed applications should be sent to Derbyshire County Council, Recruitment Section, County Hall, Matlock, Derbyshire DE4 3AG, allowing sufficient delivery time to meet the deadline for applications.

In order to comply with the safer recruitment requirements candidates must fully complete the application form including the section on references. It is not acceptable to substitute parts of the form with your own version. All gaps in employment should be accounted for and explained.

### **References**

Open testimonials are not accepted for this post and it is intended that the Local Authority will take up a professional reference from your **existing employer** and one other professional reference of your choice. ***If you are not currently working with children, references will be requested from a previous employer where this was the case. You are, therefore, requested to supply contact details for this organisation and also to alert all referees to expect a request, should you be shortlisted.*** References from relatives or people writing solely in the capacity of friends will not be accepted.

### **Security Checks**

Due to this post having access to children and/or vulnerable adults, candidates will be required to undertake a Disclosure and Barring Service check. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information provided.

**Candidates who are foreign nationals, or a UK national who has lived abroad at any point in their adult life, MUST provide a Certificate of Good Conduct prior to taking up an appointment.**

**Interviews** It is intended that interviews will take place on 23 and 24 November 2022.

*Candidates selected for interview will be contacted by telephone. If you have not been contacted within seven days of the proposed interview dates you should assume, on this occasion, that you have not been shortlisted for interview. Should you wish to make any further enquiries, please contact the Headship Recruitment Team on 01629 539455.*

The Governors will be advised by a Local Authority HR Consultant and Senior Advisor for School Improvement.

**Closing Date** 6 November 2022