



RIPLEY ST JOHN'S CE PRIMARY SCHOOL AND NURSERY

APPOINTMENT OF HEADTEACHER

Information for Candidates

School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.

<u>Date of Appointment</u>	September 2024
<u>Salary</u>	Group 3 Individual School Range: L17 - L23
<u>Estimated Number on Roll</u>	364
<u>Teaching Establishment</u>	Headteacher + 15.4
<u>Head teacher commitments</u>	Non-teaching
<u>Management Structure</u>	Headteacher + Deputy Head + 5 TLR2.1
<u>Support Staff</u>	

Job Description	Hours	Posts
School Business Manager	37	1
School Business Assistant (inc Clerk to Govs)	40	2
Teaching Assistants (General)	326.25	14
Teaching Assistant (HLTA)	57	2
Teaching Assistants (SEN)	191.5	8
Family Support	46.5	2
Senior Midday Supervisors / Midday Supervisors	47.52	6
Caretaker	37	1
Cleaner	55	5

Location

The school is located in the small post-industrial town of Ripley. The town is close to the Peak District and the major access roads A38 and M1, and also local rail networks, making it central to many locations.

Accommodation

The school is located in two well maintained buildings dating back to 1969. The main building houses 13 classrooms, a hall, a staff room, staff kitchen, a library, an ICT suite, two intervention spaces, a sensory room, a meeting room, a servery, a dining room and kitchen. The second smaller building houses the school nursery which is a 26-place nursery unit.



Outside there are extensive grounds which boost a large playground, school field, nature area, forest school area, spiritual garden, allotment area and separate outdoor areas for nursery and reception.

Midday meals are served on the premises by the Derbyshire County Council Catering Service.

OFSTED Inspection

The school was inspected in **January 2019** and was judged to be a **GOOD** school.

SIAMS Inspection

The school was inspected in **December 2016** and was judged to be an **OUTSTANDING** Church School.

Financial Budget

The school's budget share for this financial year is £1,546,609
School Early Years Block £105,582, High Needs Block £112,577

Applications

Candidates should submit applications **online** on a DCC Teacher Application Form, together with a supporting statement letter matching their skills and experience to the headings in the Job Description and Person Specification. The letter should be no longer than 1500 words (please include word count). CVs should not be attached.

If preferred, **postal application forms** are available from Call Derbyshire on 01629 533190, quoting the job reference number attached to this post. Completed applications should be sent to Derbyshire County Council, Recruitment Section, County Hall, Matlock, Derbyshire DE4 3AG, allowing sufficient delivery time to meet the deadline for applications.

In order to comply with the safer recruitment requirements candidates must fully complete the application form including the section on references. It is not acceptable to substitute parts of the form with your own version. All gaps in employment should be accounted for and explained.

References

Open testimonials are not accepted for this post, and it is intended that the Local Authority will take up a professional reference from your **existing employer** and one other professional reference of your choice. ***If you are not currently working with children, references will be requested from a previous employer where this was the case. You are, therefore, requested to supply contact details for this organisation and also to alert all referees to expect a request, should you be shortlisted.*** References from relatives or people writing solely in the capacity of friends will not be accepted.

Security Checks

Due to this post having access to children and/or vulnerable adults, candidates will be required to undertake a Disclosure and Barring Service check. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information provided. Candidates



who are foreign nationals, or a UK national who has lived abroad at any point in their adult life, MUST provide a Certificate of Good Conduct prior to taking up an appointment.

Interviews

It is intended that interviews will take place on **23rd April** and **24th April 2024**.

Candidates selected for interview will be contacted by telephone. If you have not been contacted within seven days of the proposed interview dates you should assume, on this occasion, that you have not been shortlisted for interview. Should you wish to make any further enquiries, please contact the Headship Recruitment Team via Headship.recruitment@derbyshire.gov.uk or on 01629 539455 / 01629 538053

The Governors will be advised by a Local Authority HR Officer, Senior Advisor for School Improvement and a member of the Derby Diocesan Board of Education.

Closing Date 21st March 2024