



DERBYSHIRE COUNTY COUNCIL

CUTTHORPE PRIMARY SCHOOL

APPOINTMENT OF HEAD TEACHER

Cutthorpe Primary School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.

Information for Candidates

<u>Date of Appointment</u>	September 2021
<u>Salary</u>	Group 1 Individual School Range L9 – L15
<u>Estimated Number on Roll</u>	87
<u>SLT / Management Structure</u>	Headteacher only
<u>Teaching Establishment</u>	Headteacher + 3.6 FTE
<u>Head teaching commitment</u>	0.4 FTE

Support Staff

Job	Hours	Posts
School Business Officer	19.5	1
School Business Assistant	10	1
Clerk to Governors	1.42	1
Team Leader (HLTA)	13.75	1
Teaching Assistants (General)	37	2
Senior Midday Supervisor	7.92	1
Midday Supervisors	7.92	1
Playworker	5	2

Location

The school is located near the rapidly expanding town of Chesterfield, close to the city of Sheffield, and within 20 minutes of junctions 29/30 of the M1. The school is set in stunning and extensive grounds and draws children from a semi-rural location close to the Peak District National Park.

Accommodation

The school is located in one well-maintained building dating back to 1884. The building houses 4 classrooms, a hall, a staff room/library/communal workspace, a kitchen and an office. There is an external, self-contained activity room used for group work, meetings, etc.

Outdoors there is a large, multi-use hard surface play area and large grass area with wildlife garden, woodland walk, raised vegetable beds, pagoda, trim trails, climbing wall and Forest School Outdoor Area. The Foundation classroom has its own dedicated, fenced play area.

Midday meals are prepared and served on the premises by the cook who is employed by the Derbyshire County Catering Service.

Caretaking & Cleaning services are provided by Vertas Derbyshire Limited.

Wrap around provision Breakfast and After school clubs are run on site by 'Get Set', a locally based organisation.

Secondary Education

Pupils that attend Cutthorpe Primary School generally transfer to one of the following establishments; Outwood Academy Newbold, St Mary's Catholic High School, Brookfield Community School, Lady Manners School in Bakewell or Dronfield Henry Fanshawe depending on parental choice and location.

OFSTED Inspection

The school received a short inspection in January 2017 and was continued to be judged as a Good school.

Financial Budget

The school's basic school budget for this financial year is £475,920

Plus extra eligible funding £54,053 with contributions from Pupil Premium, Primary Sports Funding, Catch-up Premium, KS1 Pupil Growth and SENTA allocation.

Applications

Candidates should submit applications **online** on a DCC Teacher Application Form, which includes a supporting statement letter matching their skills and experience to the headings in the Job Description and Person Specification. The letter should be no longer than 1500 words (please include word count). CVs should not be attached.

If preferred, **postal application forms** are available from Call Derbyshire on 01629 533190, quoting the job reference number attached to this post. Completed applications should be sent to Derbyshire County Council, Recruitment Section, County Hall, Matlock, Derbyshire DE4 3AG, allowing sufficient delivery time to meet the deadline for applications.

In order to comply with the safer recruitment requirements candidates must fully complete the application form including the section on references. It is not acceptable to substitute parts of the form with your own version. All gaps in employment should be accounted for and explained.

References

Open testimonials are not accepted for this post and it is intended that the Local Authority will take up a professional reference from your **existing employer** and one other professional reference of your choice. ***If you are not currently working with children, references will be requested from a previous employer where this was the case. You are, therefore, requested to supply contact details for this organisation and also to alert all referees to expect a request, should you be shortlisted.*** References from relatives or people writing solely in the capacity of friends will not be accepted.

Security Checks

Due to this post having access to children and/or vulnerable adults, candidates will be required to undertake a Disclosure and Barring Service check. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information provided.

Candidates who are foreign nationals, or a UK national who has lived abroad at any point in their adult life, MUST provide a Certificate of Good Conduct prior to taking up an appointment.

Interviews It is intended that interviews will take place on Tuesday 18 May 2021 and Wednesday 19 May 2021.

Candidates selected for interview will be contacted by email. If you have not been contacted within seven days of the proposed interview dates you should assume, on this occasion, that you have not been shortlisted for interview. Should you wish to make any further enquiries, please contact the Headship Recruitment Team on 01629 535719.

The Governors will be advised by a Local Authority HR Consultant and Senior Advisor for School Improvement.

Closing Date

Tuesday 4 May 2021