



Parbold Douglas

CHURCH OF ENGLAND ACADEMY

Person Specification for Headteacher at Parbold Douglas Church of England Academy

The applicant will be required to safeguard and promote the welfare of children and young people

Selection decisions will be based on the criteria below. At each stage of the process an assessment will be made by the appointment panel to determine the extent to which the criteria have been met and the ability to fulfil the job description for the post.

Candidates failing to meet any of the essential criteria will automatically be excluded at any stage of the process.

The appointing panel will use a combination of assessment tools to determine each candidate's suitability and the extent to which the criteria have been met. These assessment tools include (but are not limited to) the application form, supporting statement, information gathered during the interview process and references.

[A] Faith Commitment

		Essential/ Desirable
1.	Regular involvement in a church in membership of Churches Together in England, The Evangelical Alliance or North West Gospel Partnership. <i>(This requires evidence of current church involvement and a clear indication of the applicant's beliefs in relation to a Church school)</i>	E

To be able to demonstrate their knowledge and understanding of the following in the context of a Church school.

		Essential/ Desirable
2.	Strategic thinking and planning that builds, communicates and carries forward a coherent and shared Christian vision for the school	E
3.	Ways to ensure that the Christian vision enables the flourishing of pupils and adults within the school and its community	E
4.	Leading school worship	E
5.	Ways of developing the effectiveness of religious education and the impact of collective worship	E
6.	How relationships should be fostered and developed between the school, local Church and its community and Diocese of Blackburn	E
7.	Ways of leading the spiritual development of all the school community	E

[B] Qualifications

	Qualification requirements	Essential/ Desirable
8.	Qualified teacher status	E

[C] Professional Development

		Essential/ Desirable
9.	Evidence of recent and appropriate professional development for the role of Headteacher (for a first time head) Or Evidence of ongoing leadership and management professional development (if a serving head)	E

[D] School leadership and management knowledge and experience

		Essential/ Desirable
10.	Successful leadership as either a Headteacher or a Deputy Headteacher or an Assistant Headteacher	E
11.	Evidence of successfully leading school improvement	E
12.	Evidence of the application of strategies to review, evaluate and improve teaching and learning	E
13.	Experience of leading curriculum development	E
14.	Experience of monitoring staff performance	E
15.	An understanding of strategic financial planning in relation to its contribution to school improvement, pupil achievement and Early Years Provision.	E
16.	The ability to provide support and advice to the Governing Board to enable it to meet its responsibilities	E
17.	To have had experience of guiding, mentoring or training individuals or teams	E
18.	Maintains good awareness of current national education policy and strategy, in particular the Academy Trust landscape.	E

[E] Experience and knowledge of teaching

		Essential/ Desirable
19.	Proven excellence in teaching pupils in the primary phase.	E
20.	To have a working and current knowledge and understanding of all 3 Key Stages in the primary phase	E
21.	Can effectively analyse school data and identify appropriate actions which then form part of the school improvement plan	E
22.	Commitment to ensuring inclusion and addressing diversity positively	E
23.	A sound understanding of how children learn, how teachers can best teach and how to raise achievement for all pupils	E

[F] Professional Attributes

		Essential/ Desirable
24.	Strong behaviour management skills	E
25.	An ability to communicate effectively, both orally and in writing, with a range of audiences	E
26.	To be a leader of learning; demonstrating, promoting and encouraging excellent classroom practice	E
27.	A commitment to the professional development for all staff, and self	E
28.	Have a good commitment to sustaining regular attendance at work	E
29.	To be able to assess and balance risks and opportunities	E
30.	An ability to engage and work collaboratively with colleagues, parents and carers.	E
31.	The ability to plan, prioritise and organise self and others	E

[G] Personal Qualities

		Essential/ Desirable
32.	A commitment to the principles and values that we live by as a school	E
33.	A passion for achieving the very best outcomes for all children	E
34.	A clear vision for an innovative, progressive and forward thinking school	E
35.	The ability to embrace and progress the current vision of the school and communicate it to all people	E
36.	The capacity to provide inspirational, enthusiastic and innovative educational leadership	E
37.	A caring and considerate attitude towards children and adults, which values each person's potential and recognises each person as an individual.	E
38.	Flexibility, initiative and personal responsibility to maintain a positive attitude in the face of a challenging and demanding job	E
39.	An ability to establish effective working relationships with a wide and diverse range of people including pupils, parents, Governors, colleagues, other professionals and wider community	E
40.	Think analytically and creatively and demonstrate initiative in solving problems	E
41.	Be aware of their own strengths and areas for development and listen to, and reflect constructively and act upon as appropriate, feedback from others	E

[H] Safeguarding

		Essential/ Desirable
42.	Displays commitment to the protection and safeguarding of children and young people	E
43.	The ability to form and maintain appropriate relationships and personal boundaries with young people	E
44.	Has up to date knowledge and understanding of relevant legislation and guidance in relation to working with and protection of children and young people	E
45.	Will co-operate and work with relevant agencies to protect young people	E

[I] Professional Skills

Each candidate will be expected to demonstrate knowledge and understanding of the Headteachers' Standards 2020 which also form the basis of the Job Description. Candidates will be expected to show evidence of having applied this knowledge and understanding in their current setting as well as an awareness of how this will be applied at Parbold Douglas Church of England Academy.

[J] Confidential References and Reports

	Positive and supportive faith reference from the priest/minister where the applicant worships personally. <i>Candidates who do not use their Parish priest/minister must give an explanation in the letter of application</i>	E
	Positive recommendation from all referees, including current employer	E

[K] Application Form and Supporting Statement (Letter of Application)

The form must be fully completed and legible. The supporting statement (Letter of Application) should be clear, concise and related to the specific post.