

Wandsworth Council
Children's Services
Town Hall
Wandsworth High Street
London
SW18 2PU

Email:
csschools@richmondandwandsworth.gov.uk

Date: 9th February 2026

Dear Applicant,

Thank you for your interest in applying for the position of Headteacher at Riversdale Primary School. You can find further information about the school and the post, including a job description and person specification, and apply online at <https://jobs.richmondandwandsworth.gov.uk/>.

The first step in the selection process is your application. To get the most out of your application, please ensure you read through the person specification carefully and provide specific examples to demonstrate how you meet all the criteria. Other criteria will be assessed elsewhere in the selection process.

We encourage you to visit the school to help you prepare for your application. You are assured of a warm welcome. Visits can be arranged by contacting Svenja Taylor in the school office by email at staylor@riversdaleschool.org.uk. Visits to the school will take place weeks commencing 9th – 13th February and 23rd February- 26th February 2026.

The deadline for us to receive your completed application is midnight on **Friday 27th February 2026 at 12am**.

Shortlisting will take place on **Monday 2nd March 2026**.

Successful applicants will be invited to an interview and assessment day on **Monday 9th March 2026**.

If you are unable to apply online, or have any special requirements to enable you to fully participate in the application and/or selection process, please contact me on 07929874349 or by e-mail to csschools@richmondandwandsworth.gov.uk to receive an application pack or with enquiries regarding the application process. Please ensure you provide a contact telephone number where you can be contacted or where we can leave a message.

We look forward to receiving your application.

Yours faithfully,

Harwinder Beckles

Harwinder Beckles
Senior Human Resources Officer

Executive Director of Children's Services: Ana Popovici

