



DERBYSHIRE COUNTY COUNCIL

## SOUTH WINGFIELD PRIMARY SCHOOL

### APPOINTMENT OF HEAD TEACHER

South Wingfield Primary School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.

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#### Information for Candidates

<b><u>Date of Appointment</u></b>	<b>25/04/2022</b>		
<b><u>Salary</u></b>	Group 1 Individual School Range <b>10-16</b>		
<b><u>Estimated Number on Roll</u></b>	<b>132</b>		
<b><u>Teaching Establishment</u></b>	Head + <b>5 FTE</b>		
<b><u>Head teaching commitment</u></b>	Zero		
<b><u>Management Structure</u></b>	Head + zero		
<b><u>Support Staff</u></b>	<b>Job</b>	<b>Hours</b>	<b>Posts</b>
	School Business Officer	33.00	1
	School Clerk	6.5	1
	Teaching Assistants (General) }		
	Teaching Assistants (SEN) }	153.51	8
	Senior Midday Supervisor		
	Midday Supervisors	30.00	4
	Caretaker	15.00	1
	Cleaner	15.00	2

#### Location

The school is located in a small village near the towns of **Alfreton and Ripley**.

#### Accommodation

The school is located in one well-maintained building dating back to 1875. The building houses 5 classrooms, a hall, a staff room, a library, a servery kitchen, 3 upstairs rooms, 1 downstairs room currently used for our Out of School Club and 2 offices.

Outdoors there are 3 playgrounds, plus an orchard, pond area and playing field, all leased on a peppercorn rent.

**Midday meals** are served on the premises by the Derbyshire County Catering Service.

#### OFSTED Inspection

The school was inspected in March 2017 and was judged to be a good school.

#### Financial Budget

The school's basic school budget for this financial year is £542,818

Plus extra eligible funding ... Pupil Premium £22,140

## **Applications**

Candidates should submit applications **online** on a DCC Teacher Application Form, together with a supporting statement letter matching their skills and experience to the headings in the Job Description and Person Specification. The letter should be no longer than 1500 words (please include word count). CVs should not be attached.

If preferred, **postal application forms** are available from Call Derbyshire on 01629 533190, quoting the job reference number attached to this post. Completed applications should be sent to Derbyshire County Council, Recruitment Section, County Hall, Matlock, Derbyshire DE4 3AG, allowing sufficient delivery time to meet the deadline for applications.

In order to comply with the safer recruitment requirements candidates must fully complete the application form including the section on references. It is not acceptable to substitute parts of the form with your own version. All gaps in employment should be accounted for and explained.

## **References**

Open testimonials are not accepted for this post and it is intended that the Local Authority will take up a professional reference from your **existing employer** and one other professional reference of your choice. ***If you are not currently working with children, references will be requested from a previous employer where this was the case. You are, therefore, requested to supply contact details for this organisation and also to alert all referees to expect a request, should you be shortlisted.*** References from relatives or people writing solely in the capacity of friends will not be accepted.

## **Security Checks**

Due to this post having access to children and/or vulnerable adults, candidates will be required to undertake a Disclosure and Barring Service check. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information provided.

**Candidates who are foreign nationals, or a UK national who has lived abroad at any point in their adult life, MUST provide a Certificate of Good Conduct prior to taking up an appointment.**

## **Interviews**

It is intended that interviews will take place on week commencing 17<sup>th</sup> January 2022

*Candidates selected for interview will be contacted by telephone. If you have not been contacted within seven days of the proposed interview dates you should assume, on this occasion, that you have not been shortlisted for interview. Should you wish to make any further enquiries, please contact the Headship Recruitment Team on [headship.recruitment@derbyshire.gov.uk](mailto:headship.recruitment@derbyshire.gov.uk)*

The Governors will be advised by a Local Authority HR Officer and Senior Advisor for School Improvement.

## **Closing Date**

5<sup>th</sup> December 2021.