



ST JOSEPH'S CATHOLIC PRIMARY
Holloway, Malmesbury, Wiltshire SN16 9BB

Tel: 01666 822331

Website: www.st-josephs-malmesbury.wilts.sch.uk

Email: admin@st-josephs-malmesbury.wilts.sch.uk

HEADTEACHER

Required: January 2026

NOR 76 L6 – L12

Dear Prospective Candidate

Welcome!

We are delighted you are considering applying for the position of Headteacher at our small, nurturing school.

Our search for a new headteacher has begun with the decision of the current post-holder to retire at Christmas. Now we need to find someone with the ambition to continue moving the school forward and carry on the work of an excellent and experienced leader.

Our vision is to "Walk in the footsteps of Jesus, loving and serving together." If you believe you can do this and offer the leadership qualities which inspire and motivate others towards excellence and which will ensure the very best education for our children, then we would love to hear from you.

You will find in this pack the following documents:

- Information about St Joseph's Catholic Primary School
- Head Teacher job description
- Head Teacher specification
- CES application form

Informal visits to St Joseph's are warmly encouraged and can be arranged by calling Mrs Anita Druce in the school office (01666 822331). Candidates will be shown around by a member of staff and a

member of the governing body who will answer any questions you may have. If I am unable to attend personally, then I will be very happy to have a telephone or video call with you.

St Joseph's Catholic Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All applicants will be subject to a full Disclosure and Barring Service check before appointment is confirmed.

Completing your application

Please be thorough and accurate when completing your application as we review these forms carefully during the shortlisting and selection process.

Online Checks

All shortlisted candidates are subject to an online check with the intention of seeing your publicly viewable digital profile. We may choose to discuss this with you at interview.

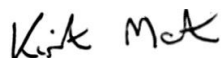
To apply, please download and complete the application form at st-josephs-malmesbury.wilts.sch.uk/staff-vacancies/

Please send your completed application form to: admin@st-josephs-malmesbury.wilts.sch.uk

Closing Date: Monday 13th October 2025 - midnight

Interviews: Monday 20th and Tuesday 21st October 2025

With the very best wishes



Kirsty Martin

Chair of Governors