

Application for the Post of Headteacher

Dear Applicant

The governors thank you for the interest you have shown in our school and the key post of Headteacher. We believe that this is an exciting opportunity and that the successful applicant will be joining a happy and welcoming school.

The foundations of the school are strong, as evidenced by 'Good' SIAMS and Ofsted inspections. The Governing Body is now seeking to appoint a Headteacher who will build on current good practice, but who will also possess the passion and confidence to take our school even further forward.

We are a school with a strong set of values, where we have high aspirations for every individual child. Our new Headteacher should be an approachable and supportive leader, with a demonstrable passion for the pursuit of teaching and learning. In return we offer a welcoming environment with committed staff, engaged parents, encouraging governors and, most of all, receptive children who want to learn and succeed.

Enclosed is a job description and person specification, which provide further details about the role, and candidates are warmly invited to visit the school and meet the pupils.

When completing your application, please address the criteria outlined in the information pack. Also please include in your Supporting Statement:

- Your reasons for applying for the headship of this school
- Your experience and skills which would equip you for this role

Your Supporting Statement should be no more than three sides of A4 paper using Arial 11 font.

Please e-mail completed applications along with your Supporting Statement to Stephanie Baglow at BaglowS@st-matthews-primary.uk.

The closing date for applications is Monday 9th March 2026 at 12 noon. Shortlisting of candidates for interview will take place on Thursday 19th March 2026 and interviews will be held on Monday and Tuesday the 23rd and 24th March 2026.

We would like to thank you again for your interest in the post and we look forward to receiving your application.

Yours sincerely

The Governing Board

Executive Headteacher – Mrs A Lister

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