



ST PHILIP'S
CATHOLIC PRIMARY SCHOOL
ARUNDEL • WEST SUSSEX



Vacancy: Headteacher

Salary: L10 - L16, negotiable & commensurate with experience
Address: London Road, Arundel, West Sussex, BN18 9BA
Website: <https://www.stphilipsarundel.org.uk>
Telephone No: 01903 882 115
Start Date: September 2025 / January 2026
Contract: Full Time / Permanent

St Philip's is a thriving Catholic primary school with love and learning at the heart of our welcoming and happy community, situated in the historic town of Arundel in beautiful West Sussex.

The children and Governors are seeking to recruit a new **Headteacher**, to build on our strengths and help us grow together as followers of Jesus.

The Catholic life of our school is outstanding, so we are looking for a strategic and visionary **Headteacher** who will work collaboratively with all staff, pupils, parents and governors to further develop our Catholic community and bring their own identity and energy to the school.

WE ARE LOOKING FOR SOMEONE WHO:

- Is a practising Catholic, committed to cherishing and supporting our school's strong Catholic ethos.
- Has proven leadership experience and interpersonal skills with the ability to lead, inspire and develop others.
- Values and promotes strong partnerships with parents, parishes and the wider community.
- Is an outstanding practitioner committed to our vision for every child at St Philip's to live life to the full and flourish academically, spiritually, emotionally, physically and socially.

We look forward to hearing from motivated individuals who have the passion and drive to guide us through to the next stage on our journey to become outstanding in all that we do.

Visits to our school are warmly welcomed and positive encouraged - contact Mrs Carole de Silva on 01903 882 115 to arrange.

HOW TO APPLY

Apply online at <https://www.boscocet.org.uk/vacancies/>

If you have any queries about the application or recruitment process, please contact Alice Mackay, Office Manager, Bosco Catholic Education Trust at amackay@boscocet.org.uk / 01444 221 776

COMPLETING THE APPLICATION

Include your full work history with no unexplained gaps since leaving school education. Include all the training you have completed, particularly those in recent years which have helped to prepare you for headship.

PERSON SPECIFICATION & PERSONAL STATEMENT

When writing your responses it is really important you address each of the requirements in the person specification. Ensure to evidence additional aspects such as training and qualifications together with your background and experience within the personal statement.

REFERENCES

Please make sure your referees are aware of your application and that they are able to provide a swift turn round. Preferred referees are your last two employers and you should provide their official organisation email address for us to contact. One referee is likely to be your current Headteacher or Chair of Governors. As this post requires you to be a practising Catholic, the third referee must be your Parish Priest / the Priest of the Parish where you regularly worship

SAFEGUARDING, EQUALITY & DIVERSITY

St. Philip's Catholic Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Appointment to this post is subject to an enhanced Disclosure and Barring Service check as well as other pre-appointment checks outlined in Keeping Children Safe in Education (2021).

To help us meet our high standards and aspirations of a fully diverse and inclusive workplace, we strongly encourage suitably qualified applicants from all backgrounds to apply and to join us.

Closing Date: 12 noon, Friday 9th May 2025
Apply online at: <https://www.boscocet.org.uk/vacancies/>