



## HERBERT STRUTT PRIMARY SCHOOL

### APPOINTMENT OF HEADTEACHER

#### Information for Candidates

Herbert Strutt Primary School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.

<b><u>Date of Appointment</u></b>	1 January 2026
<b><u>Salary</u></b>	Group 2 Individual School Range L12 - L18
<b><u>Estimated Number on Roll</u></b>	175 (PAN is 210)
<b><u>Teaching Establishment</u></b>	Headteacher + 7.5

#### **Headteacher commitments:**

**Currently teaching 0.1 days a week (Thursday pm) However, due to the starting salary of the new Headteacher, supply cover could possibly be used instead.** Responsible for Safeguarding; Mental Health; Behaviour; Anti-bullying; Looked After/Previously looked after Children

**Management Structure** Headteacher + Deputy; SENCO; KS1 Lead

#### **Support Staff**

<b>Job Description</b>	<b>Hours</b>	<b>Posts</b>
School Business Manager	37	1
School Clerk	22	1
Teaching Assistants (General)	156.25	7 (1 temp)
Teaching Assistants (SEN)	64.50	2 Learning Mentor & HLTA
Family Support Worker (part of cluster package)	1 day a week or 0.5 day a week (alternates weekly)	1
Midday Supervisors	40.81	7
Caretaker	7	1
Cleaner	2.5	3

## **Location**

The school is located on the outskirts of the town of Belper. The town is surrounded by the Peak District National Park, with access to major road and rail networks.

## **Accommodation**

The school is located in one well maintained building dating back to 2011. The building houses 7 classrooms, 2 group rooms, 1 sensory room, a hall, a staff room, a library, a servery and a kitchen.

Each classroom opens in to an outdoor area, with equipment for children to use and a break out space to use.

Outside there is a large playing field, with a new trim trail and a willow den for the children to play in. There are also two playgrounds, one for each Key Stage, both with a canopy and seating. Key Stage 1 has a trim trail and Key Stage 2 has a ball court.

Midday meals are served on the premises by the Derbyshire County Council Catering Service.

## **OFSTED Inspection**

The school was inspected in October 2023 and was judged to be a 'Good' school.

## **Financial Budget**

The school's basic school budget for this financial year is £992, 177. Plus, extra eligible funding of £207,000 for (Pupil Premium, SEN high needs funding, Sports Premium, KS1 Pupil growth of £31,240) resulting in £1,199,177.

## **Applications**

Candidates should submit applications **online** on a DCC Teacher Application Form, together with a supporting statement letter matching their skills and experience to the headings in the Job Description and Person Specification. The letter should be **no longer than 1500** words (please include word count). CVs should not be attached.

If preferred, **postal application forms** are available from Call Derbyshire on 01629 533190, quoting the job reference number attached to this post. Completed applications should be sent to Derbyshire County Council, Recruitment Section, County Hall, Matlock, Derbyshire DE4 3AG allowing sufficient delivery time to meet the deadline for applications.

In order to comply with the safer recruitment requirements candidates must fully complete the application form including the section on references. It is not acceptable to substitute parts of the form with your own version. All gaps in employment should be accounted for and explained.

## **References**

Open testimonials are not accepted for this post, and it is intended that the Local Authority will take up a professional reference from your **existing employer** and one other professional reference of your choice. ***If you are not currently working with children, references will be requested from a previous employer where this was the case. You are, therefore, requested to supply contact details for this organisation and also to alert all referees to expect a request, should you be shortlisted.*** References from relatives or people writing solely in the capacity of friends will not be accepted.

### **Security Checks**

Due to this post having access to children and/or vulnerable adults, candidates will be required to undertake a Disclosure and Barring Service check. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information provided.

**Candidates who are foreign nationals, or a UK national who has lived abroad at any point in their adult life, MUST provide a Certificate of Good Conduct prior to taking up an appointment.**

**Interviews** It is intended that interviews will take place on 1<sup>st</sup> and 2<sup>nd</sup> July 2025.

Candidates selected for interview will be contacted by telephone. If you have not been contacted within seven days of the proposed interview dates you should assume, on this occasion, that you have not been shortlisted for interview. Should you wish to make any further enquiries, please contact the Headship Recruitment Team via [Headship.recruitment@derbyshire.gov.uk](mailto:Headship.recruitment@derbyshire.gov.uk) or on 01629 539455.

The Governors will be advised by a Local Authority HR Officer and Senior Advisor for School Improvement.

### **Closing Date**

18<sup>th</sup> June 2025